

## TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 1<sup>st</sup> June 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

**PRESENT:** - Councillors L E Keise (Town Mayor), Mrs. C E Goodman (Deputy Town Mayor), E H Andrews, Mrs. K Brownhill, P R Edwards, Mrs. C A Jackson, Mrs. R Southworth, Miss R A Tanner BEM and J Tivnan plus the Town Clerk and Deputy Town Clerk.

	<b>ACTION</b>																
<p><b>13-17 DL Apologies for absence:-</b> Councillors G J Davis and Mrs. J M Martin.</p>																	
<p><b>14-17 DL Declarations of Interest relating to items on the Agenda:-</b> None.</p>																	
<p><b>15-17 DL To consider the applications for the Co-option of four vacancies on the Town Council:-</b> The Town Mayor detailed the six applications received for the Co-option of four vacancies on the town council. Members balloted for the Co-option by means of a paper ballot and the results are as follows:</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr><td>Ms Roz Baker</td><td style="text-align: center;">9</td></tr> <tr><td>Mr Luke Clarkson</td><td style="text-align: center;">3</td></tr> <tr><td>Miss Lisa Hocking</td><td style="text-align: center;">9</td></tr> <tr><td>Mrs Sara Ryder</td><td style="text-align: center;">7</td></tr> <tr><td>Mr Martin Thomson-Neall</td><td style="text-align: center;">3</td></tr> <tr><td>Mrs Christine Trueman</td><td style="text-align: center;">2</td></tr> </tbody> </table> <p>Members <b>resolved</b> that Ms Roz Baker (West Ward), Miss Lisa Hocking (East Ward) and Mrs Sara Ryder (East Ward) were all co-opted as councillors to the town council.</p> <p>As a result of the last vacancy being tied between Luke Clarkson and Martin Thompson-Neall members re-balloted for the last co-option vacancy by means of a paper ballot and the result is as follows:</p> <table border="1" style="margin-left: 40px;"> <tbody> <tr><td>Mr Luke Clarkson</td><td style="text-align: center;">5</td></tr> <tr><td>Mr Martin Thomson-Neall</td><td style="text-align: center;">4</td></tr> </tbody> </table> <p>Members <b>resolved</b> that Mr Luke Clarkson (West Ward) is co-opted as councillor to the town council.</p> <p>The Town Mayor thanked all the applicants for their interest in becoming a councillor and congratulated the four successful applicants. Three of the newly Co-opted members signed their</p>	Ms Roz Baker	9	Mr Luke Clarkson	3	Miss Lisa Hocking	9	Mrs Sara Ryder	7	Mr Martin Thomson-Neall	3	Mrs Christine Trueman	2	Mr Luke Clarkson	5	Mr Martin Thomson-Neall	4	
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Declarations of Office.	
<p><b>16-17 DL Planning Applications:-</b></p> <p>a) PA17/01771 – Police Station, 4 Ferry Street, Torpoint PL11 2AZ – Demolition of existing police station and erection of 10 apartments and community police station – applicant wishes to arrange a site visit, as per the Council request. The Deputy Town Clerk explained that the applicant Devon and Cornwall Police had expressed a desire to arrange a site visit as per the Council’s request; members proposed meeting on Thursday 8<sup>th</sup> June 2017, 6.30pm. The Deputy Town Clerk agreed to confirm the meeting details with members.</p> <p>b) PA17/04578 – 9 Carbeile Road, Torpoint, PL11 2EB – Single storey extension and internal alterations. There were no observations or objections.</p> <p>c) PA17/04924 – 11 Primrose Close, Torpoint, PL11 2JF – Proposed first floor side and single storey extension with replacement porch. There were no observations or objections.</p> <p>d) PA17/04956 – 8 Grove Park, Torpoint, PL11 2PP – Roof conversion with dormer windows and a raised ridge. There were no observations or objections.</p> <p>Members were unclear about Cornwall Council’s current planning procedure, questioning whether there is any protocol of informing the neighbours either side (to a property) when a planning application is received at Cornwall Council. Members were of the opinion that neighbours should be informed when a planning application that impacts on their property is submitted to Cornwall Council.</p> <p>Councillor Mrs. R Southworth left the meeting at this point.</p>	Officers
<p><b>17-17 DL Election of Chairman for the Civic Year 2017-18: -</b></p> <p>The Town Mayor called for nominations for the position of Chairman for the Civic Year 2017-18. The Deputy Town Mayor proposed that Councillor Miss R A Tanner BEM is elected Chairman for the Civic Year 2017-18. Councillor Mrs. C A Jackson seconded the proposition and there being no other nominations the motion was put and Councillor Miss R A Tanner BEM was duly elected Chairman for the Civic Year 2017-18.</p>	
<p><b>18-17 DL Election of the Vice Chairman for the Civic Year 2017-18:-</b></p> <p>The Chairman called for nominations for the position of Vice Chairman for the Civic Year 2017-18. Councillor J Tivnan proposed that Councillor Mrs. C A Jackson is elected Vice Chairman for the Civic Year 2017-18. The Deputy Town Mayor seconded the proposition and there being no other</p>	

<p>nominations the motion was put and Councillor Mrs. C A Jackson was duly elected Vice Chairman for the Civic Year 2017-18.</p>	
<p><b>19-17 DL Minutes of the previous meeting:-</b> The minutes of the Development and Localism Committee meeting held on the Thursday 4<sup>th</sup> May 2017 were taken as read, confirmed and signed by the Chairman.</p>	
<p><b>20-17 DL Matters arising from the minutes:-</b> a) Devolution of a programme of assets/services:- Pursuant to minute number 4-17 DL (a) the Deputy Town Clerk explained that dialogue is continuing with Cornwall Council to pursue the proposed devolution of the assets/services listed from Cornwall Council as detailed:</p> <ol style="list-style-type: none"> <li>1. Play parks <ol style="list-style-type: none"> <li>(i) Cambridge Field</li> <li>(ii) Playpark behind Sennen Close</li> <li>(iii) Playpark at Chestnut Close</li> <li>(iv) Playpark at the top of Thanckes Park</li> </ol> </li> <li>2. Thanckes Park</li> <li>3. Tennis courts/tennis hut (once the presence of asbestos has been established)</li> <li>4. Bowling ground including the pavilion</li> <li>5. Rowe Street</li> <li>6. Horson Closed cemetery (not the current operational cemetery)</li> </ol> <p>Members were of the opinion that Enterprise Court should be added back to the proposed devolution list with Cornwall Council and once again expressed their frustration about the lack of progress being made with this from the Devolution team within Cornwall Council. Members re-iterated their enthusiasm and willingness to arrange a progress meeting with representatives from the Cornwall Council Devolution team, in the pursuance of this matter.</p> <p>Members noted that dialogue will re-commence with the library provision.</p> <p>b) Adela Road:- The Deputy Town Clerk reported the four "proposal to close the road" signs have been secured and the survey questionnaires are being hand delivered to local properties within the next 24 hours. Councillor J Tivnan drew members' attention to the wooden gate post which is in the middle of the access area to the Thanckes Park, suggesting that Cornwall Council could replace this with a collapsible bollard instead. Councillor J Tivnan was of the opinion to ask Cornwall Councillor G Davis (Torpoint East Division member) to look into this matter.</p> <p>c) Car Parking Improvements:- The Deputy Town Clerk reported having only recently received a response from Cornwall Council seeking assistance with funding opportunities and assistance with design/scoping for projects linked</p>	<p>Officers</p> <p>Members</p>

<p>to car parking / Eliot Square. Further information is sought from members before moving this forward.</p> <p>d) Yellow hatch areas:- The Deputy Town Clerk explained the requests to remove and/or add yellow hatch areas have been reported to the Cormac representative, who is considering the requests for new ones, adding that those requiring removal will not be removed by Cornwall Council, they will be allowed to wear off over time. Members sought timings on when these possible additional yellow hatch areas could be added to the roads.</p> <p>e) Bus shelters:- Councillor J Tivnan suggested that any information on quotations for new bus shelters in the town should be emailed to members, for consideration at the next meeting of the Development and Localism Committee. Councillor J Tivnan sought clarification from the Deputy Town Clerk about the asset transfer of the existing bus shelters located in the town, to Cornwall Council.</p> <p>f) Speed reduction:- Councillor J Tivnan agreed to follow up the likelihood of a radar detection unit being installed along Antony Road, with the Cormac representative.</p>	<p>Officers</p> <p>Officers</p> <p>Officers</p> <p>JT</p>
<p><b>21-17 DL Items Referred to this Committee:-</b> None.</p>	
<p><b>22-17 DL To consider the Council Risk Management:-</b> The Deputy Town Clerk drew members attention to the April 2017 Financial Comparison, explaining that at future meetings of this Committee members will be expected to review the cost centres which have been allocated for it to review.</p>	
<p><b>23-17 DL Policies referred to this Committee:-</b> None.</p>	
<p><b>24-17 DL Localism:-</b> The Deputy Town Clerk asked members to consider how this Committee could review and consider the proposed projects summarised in the Vision for Torpoint document adopted in 2016; the Chair agreed to liaise with Councillor G J Davis to establish any progress made to date.</p>	<p>Chair</p>
<p><b>25-17 DL Correspondence:-</b> a) Joan Grieve – PA17/02436 Planning application (Cedar Close) - via email The Chair explained that some members of the town council had recently called a meeting at the planning application site, to which the correspondent had attended. Members wished to thank the correspondent for attending this site meeting and <b>recommended</b> replying acknowledging</p>	<p><b>Council</b></p>

and giving an understanding of the concerns made in this correspondence.

b) Tim Johnston - PA17/02436 Planning application (Cedar Close) - via email  
Pursuant to Minute 25-17 (a) the Chair explained that this correspondent had also been invited to attend the meeting at the planning application site, however the correspondent had been unable to attend. Members **recommended** a reply acknowledging and giving an understanding of the concerns made in this correspondence.

**Council**

Members debated the possible benefits that could be gained if in future on-site meetings are set up for councillors to attend (not all, just those who are available) prior to the consideration of a planning application at a meeting of the council. Members **recommended** the possibility of setting up on-site meetings for future planning applications.

**Council**

c) Torpoint and District Comrades United Services Club – proposed bus shelter – via email  
Members noted the response to the Councils letter of enquiry with a consideration for a proposal to install a bus shelter in the front of The Club which was declined.

**26-17 DL Accounts for Payment**

PAYEE	REASON	GROSS	(VAT)	NETT
Mrs C Southworth	Reimbursement Fuel/Petrol can	23.16	3.86	19.30
Mrs C Southworth	Travel expenses (K Ellis-Stansfield enforcement update course)	25.60	0.00	25.60
Mr R Austin	Travel expenses (Knapsack spraying course)	57.60	0.00	57.60
South West Water	Water Council Chambers (12/16 - 04/17)	874.63	0.00	874.63
Bunzl	Cleaning Materials	207.58	34.60	172.98
Mr A Campfield	Images for Mayor	20.00	0.00	20.00
Biffa	Trade Waste	129.90	21.65	108.25

**27-17 DL Date of Next meeting**

Thursday 6<sup>th</sup> July 2017 apologies in advance were recorded by the Town Mayor and Deputy Town Mayor.

**28-17 DL Any Business that has been disclosed to the Chairman and members prior to the meeting**

- The Deputy Town Clerk detailed two glass "sail engraved gifts" which had been given to the town of Bénodet at the recent visit by the Torpoint Twinning Association on the occasion of the towns' 30<sup>th</sup> Anniversary celebration. The Deputy Town Clerk added that apparently the Mayor was overwhelmed and very thankful for the kind gifts from the town.
- The Chair drew members' attention to the recent issues with the town cashpoint facilities' not having any cash available to be withdrawn, highlighting the recent Bank Holiday weekend of particular concern. The Chair had researched who is responsible for

each of the cashpoint facilities, stating that the employees at the Co-op store on Fore Street have no responsibility for the cashpoint facility at the front of the store. Members were of the opinion that another bank might consider installing a cashpoint facility in the premises of another business in the town or possibly could bring a mobile bank to the town and **recommended** contacting various banks to see if these options could be made available.

**Council**

Meeting Closed at 8.40pm. \_\_\_\_\_Chairman