

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Tuesday 30th May 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Election of Chairman for the Civic Year 2017-18

3. Election of Vice Chairman for the Civic Year 2017-18

4. Declarations of Interest relating to items on the agenda.

5. Minutes of the previous meeting.

Minutes of the meeting held on Tuesday 2nd May 2017.

6. Matters arising from the minutes.

- a) Civic Functions (minute 4-17F&P (a) refers).
- b) Training update (minute 124-16F&P (d) refers).

7. To consider Policies Delegated to this Committee

None.

8. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Budget Monitoring – Finance Committee responsibilities (April Financial Comparison).

9. Items referred to this Committee.

None.

10. Correspondence.

- a) British Gas – Annual Maintenance contract.
- b) SSE – Revised tariff charges.
- c) EDF – Haldo Pillar Charges.

11. Planning Applications.

None.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Annexe Non- Domestic Rate (1 day)	7.09	0.00	7.09
C F Southworth	On-line PPE clothing (R Austin)	35.40	5.90	29.50
Mole Valley Farmers	Joining Membership 5 years (Account)	40.00	0.00	40.00
SLCC	Institute membership (C F Southworth)	65.00	0.00	65.00
Cornwall Academy MS	Plumbing Work (Annexe)	653.29	108.88	544.41
Cornwall Council	Garage rent (29/5 - 25/6)	52.52	8.76	43.76
Just Rods	Dran Clearance	70.00	0.00	70.00
Cornwall Academy MS	Service Air Conditioning	227.81	37.97	189.84
Firewatch SW	Inspection/Fire Equipment Service	378.36	63.06	315.30
Waterwise	Toilets Seats	128.22	21.37	106.85
Business Gas	Electricity - Public Conveniences	19.32	0.92	18.40

13. Date of next meeting.

Monday 3rd July 2017.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Clerk

Monday 22nd May 2017