

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 16th February 2017 at 7.00pm in the Council Committee Room, 1-3 Buller Road, Torpoint.

PRESENT: - Town Mayor (Councillor M J Crago), Deputy Town Mayor (Councillor L E Keise), Councillors E H Andrews, Mrs. K Brownhill, G J Davis, P R Edwards, A P Glanville, B Hobbs, Mrs. C A Jackson, Mrs. J M Martin, M N Pearn MBE, Miss R A Tanner BEM and J Tivnan plus the Town Clerk with the Deputy Town Clerk in attendance.

	ACTION
<p>153-16 Apologies for absence:- Apologies for absence were submitted on behalf of the J F Creek, Mrs. C E Goodman and Mrs. R A Southworth.</p>	
<p>154-16 Standing Orders:- Standing Orders relating to the commencement of business were suspended.</p>	
<p>155-16 Declarations of Interest relating to items on the Agenda:- Non Registerable Interests (NRI) were declared by the following:- Deputy Town Mayor (Councillor L E Keise) – Agenda item 9 (minute 100-16F&P – personally known to the applicant). Councillor G J Davis – Agenda item 9 (Torpoint Players – as related to a Committee member).</p>	
<p>156-16 Minutes of the previous meeting:- The minutes of the previous meeting held on Thursday 19th January 2017 were taken as read, confirmed and signed by the Mayor.</p>	
<p>157-16 Matters arising from the minutes a) Minutes of the Coastal Community Team Advisory Committee:- Pursuant to minute 142-16 (b) Councillor G J Davis reported that he still has not concluded registering the proposed company at Companies House and the process is still on-going. b) Cornwall Council report (Plymouth City Bus Routes):- Pursuant to minute 142-16 (c) the Mayor reported on a visit to Plymouth City Bus accompanied by his grandson at the invitation of James Church a Plymouth City Bus Official. The Mayor spoke of his discussions that included proposals for a new re-routing the bus through Millbridge and King Street, the replacement buses and concluded with a tour of the workshops and operations room. The Mayor detailed the issues involved and praised the new technology that was demonstrated in the operations room. The Mayor concluded his report by announcing that Mr. Church was agreeable to attending a future council meeting to discuss any matters relating to bus transport in the town and connectivity with Plymouth. c) Planning Application – Police Station:- Pursuant to minute 144-16 (a) Councillor G J Davis apologised for not completing and circulating the email detailing what he considered to be a conflict between the emerging Neighbourhood Development Plan and the police proposals for the redevelopment of the police station site. Councillor B Hobbs confirmed that he had independently contacted Cornwall Council on this issue citing Councillor Davis comments. Councillor Hobbs advised that Cornwall Council do take notice of Neighbourhood Plans. Councillor Tivnan remarked that the Council had received the incomplete statement at the January meeting and wished to see the email</p>	GJD

<p>Neighbourhood Plan), 71-16DL (a) (Devolution update), 71-16DL (b) (War Memorial) and 71-16DL (c) (Road Improvement – Adela Road) are adopted and implemented. Pursuant to minute 71-16DL (b) (War Memorial) Councillor J Tivnan referred to a previous meeting with the Transport Officer and suggested that there was little point in another meeting. Councillor G J Davis confirmed that the Transport Officer would be asked to look at parking in the area. Pursuant to minute 71-16DL (c) (Road Improvement – Adela Road) Councillor Tivnan advised the Council that it was not intended to make the road up to highways standard but to make it more navigable for cars and other vehicles. Pursuant to minute 75-16DL it was confirmed that the date of the next meeting would be Thursday 2nd March 2017. Pursuant to minute 76-16D&L (Any Business that has been disclosed to the Chairman and members prior to the meeting – Harvey Street flats) Councillor M N Pearn reported he has written to Cornwall Council to complain at the condition of the railings in Harvey Street and is awaiting a reply. Pursuant to minute 76-16D&L (Any Business that has been disclosed to the Chairman and members prior to the meeting –Lloyds Bank) the Mayor reported that he had issued the press release on the issue of the Bank closure and would bring the matter to the attention of this Council. The Mayor reported that the bank had refused a public meeting but had offered to meet with himself and members to discuss the proposed closure. The Mayor summarised his interpretation of the position post closure commenting that the nearest banks would be Plymouth or Liskeard and using the post office was dependent on the longevity of the post office in the town. Councillor B Hobbs responded by reporting on a visit to the post office and claimed the post office offer was restricted and drew attention to the capacity to undertake this role. Councillor Hobbs observed that the bank closure could affect the regeneration proposals in the town and claimed the petition opposing the closure had already accumulated 1,500 signatories. Councillor A P Glanville criticised the negativity of the replies claiming that dialogue has been established between the Chamber of Commerce with the bank and post office and was optimistic that progress is being made. Councillor Glanville observed that what is happening is symptomatic of the modern methods of doing business. Councillor Glanville spoke of positive outcomes including the sustainability of the post office and concluded by citing an example of how a local resident had adapted to the closure of Barclays Bank. Councillor E H Andrews suggested that the new situation might be appropriate for personal banking but drew attention to issues that could be faced by organisations including the community and voluntary sectors and closure a point echoed by Councillor Mrs. J M Martin who reminded members that the Council should look after the interests of all the community. Following further discussion it was resolved that Torpoint Town Council would accept the offer from Lloyds Bank to meet with them and discuss the proposed bank closure with the Town Mayor together with Councillors B Hobbs, Mrs. R A Southworth and Miss R A Tanner representing the Council.</p>	<p>MNP/ Council</p> <p>Council</p>
<p>161-16 Minutes of the Finance and Personnel Committee It was resolved that the minutes of the meeting held on Monday 30th January 2017 (as circulated) are received and the recommendations in minutes 98-16F&P (c) (Community Health around Torpoint – Request for financial assistance), 98-16F&P (d) (ReVitalise – Request for financial assistance), 99-16F&P (a) (Lettings Policy), 99-16F&P (b) (Equal Opportunities Policy), 100-16F&P (b) (Debtors and Creditors – Confidential minute [see also minute 169-16 below]), 101-16F&P (Allocation of budgets to Committees), 102-16F&P (a) (Torpoint Players – Request for financial assistance (room use), 102-16F&P (c) (Torpoint Ferryboat Entertainers – Request for financial assistance (room use), 102-16F&P (d) (Town Crier – Co-ordination) and 102-16F&P (e) (Kernow Carers Service – Application for use of facilities at no charge) are adopted and implemented. Pursuant to minute 102-16F&P (a) (Torpoint Players – Request for financial assistance (room use) Councillor G J Davis declared a non-registerable interest as</p>	

<p>being related to a member of the Committee and left the meeting whilst this item was discussed). It was also noted that at future meetings the reason or nature of the grant would also be minuted.</p>	
<p>162-16 Minutes of the Asset Management and Operations Committee It was resolved that the minutes of the meeting held on Thursday 2nd February 2017 (as circulated) are received and the recommendations in minutes 104-16AMO (e) (Bus Shelters), 105-16AMO (Operational report – covert camera), 105-16AMO (Operational report – Enforcement Officers hours), 108-16AMO (a) (Gazebo Purchase) and 110-16AMO (a) (Lloyds Bank – Proposed bank closure) are adopted and implemented. Pursuant to minute 104-16AMO (e) (Bus Shelters) the Clerk reported that the Council had signed the Deed of Termination and that the Council, had it is anticipated, temporary ownership prior for onward gift to Cornwall Council. Whilst the Council had added the bus shelters to the Council’s fixed asset register, there is no charge in increased premium provided the shelters are transferred on to Cornwall Council before the 31st March 2017. Cornwall Council had indicated any maintenance or repairs would be undertaken by them during this “interim period” but it was imperative to arrange the “Deed of Gift” transfer as soon as possible. It is understood that Cornwall Council would make arrangements through their legal services to arrange the necessary template but the Clerk sought authority to arrange with a local solicitor the necessary documentation should Cornwall Council not put the processes in place. The Council resolved to support the Clerk’s request and make local legal arrangements to ensure the “Deed of Gift” template is in place should Cornwall Council be unable to do so. Pursuant to minute 105-16AMO (Operational report – roof), Councillor G J Davis was of the opinion that the Council should pursue the contractor to effect repairs and place a time limit on implementing the repairs rather than immediately replacing the roof. The Deputy Town Clerk reminded members that the fundamental issue was that of the roof “pitch” and being unable to channel the water away effectively and also the delay in undertaking the repairs could be having a detrimental effect on the building. Councillor Davis considered that the roof did not leak at the time the contractors repaired the gable end and suggested that the Councils insurers are contacted to explain the situation and that the contractors are warned that the cost of any repairs will be passed onto them. The Deputy Town Clerk will contact the insurers to seek advice within a given time frame. Pursuant to minute 105-16AMO (Operational report – Enforcement Officers hours) Councillor J Tivnan drew attention to Boston Council in Lincolnshire and the engagement of an external contractor to undertake dog enforcement duties. Councillor B Hobbs reported that Torbay Council were undertaking a similar exercise and would forward details to the Clerk in time for the next meeting of this Committee. Pursuant to minute 108-16AMO (a) (Gazebo Purchase) Councillor J Tivnan would ascertain the cost of adding the Torpoint Town Council logo to the fabric of the Gazebo.</p>	<p>DTC</p> <p>BH</p>
<p>163-16 Minutes of the Coastal Community Team Advisory Committee It was resolved that the mminutes of the meeting held on Wednesday 11th January 2017 (as circulated) and Wednesday 8th February 2017 (as circulated) are received and adopted. Pursuant to minute 83-16CCT it was noted that the group will explore the possibility of an enforcement officer to patrol the parishes of Torpoint and the Rame peninsula.</p>	
<p>164-16 Financial Comparison It was resolved that the January 2017 financial comparison (as circulated) is received and adopted. It was reported that the Deputy Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate. It was further noted that the hiring’s were now ahead of the budgeted income for the year.</p>	

165-16 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
SLCC	Practitioners Conference	216.00	36.00	180.00
Rabart Decorators	Paint and ancillary items	36.48	6.08	30.40
Rabart Decorators	Paint Brush set	23.07	3.84	19.23
DDC CRC	Probation team (January)	448.00	74.67	373.33
Don Benson	Clock Winding	28.00	0.00	28.00
Torpoint Builders Merchants	Timber/plugs/screws	103.32	17.22	86.10
Torpoint Builders Merchants	Bucket/Prep knife etc	16.66	2.78	13.88
WesternWeb	Renewal Domain Name (NDP website)	21.60	3.60	18.00
Waterwise	Copper tube/fittings	34.79	5.80	28.99
Waterwise	Carbon Block Filter	24.06	4.01	20.05
BUNZL	Litter collector/sacks	30.98	5.16	25.82
BUNZL	Clean Works/Wiper Cloths	12.72	2.12	10.60
SW Water	Water Invoices Council Hall	1,105.20	0.00	1,105.20
Heartsafe	Defibrillators Monitoring charge (2)	756.00	126.00	630.00
EDF Energy	Haldo Pillar	17.58	0.84	16.74
CHAT	Directory Grant	100.00	0.00	100.00
ReVitalise	Grant	400.00	0.00	400.00
EE/T Mobile	Telephones	60.00	10.00	50.00
Corona Energy	Gas Supply	1,184.14	197.36	986.78
Corona Energy	Gas Supply	848.71	141.45	707.26

166-16 Correspondence

a) York Road resident – Issues within the town.

Noted. It was **resolved** to pass the correspondence to Councillor M N Pearn for further consideration and possible action.

167-16 Reports

a) Neighbourhood Plan Steering Group.

It was **resolved** that the minutes of the meeting held on Monday 5th December 2016, Monday 16th January 2017 and Monday 6th February 2017 (as circulated) are received and adopted.

Councillor G J Davis reported on the recent consultation days during which residents were in the main supportive of the document and issues at Sydney and Adela Road were raised.

Councillor Davis also reported that members of the Steering Group had attended Torpoint Community College to discuss the proposals with students. Councillor Davis thanked Councillor Mrs. C E Goodman for helping to arrange the visit and to the college for facilitating the event. Councillor Davis also advised the Council that the Vision document has been submitted for another award and the Council **resolved** to fund transportation costs to enable judges to be taken on a tour of the town.

b) Cornwall Council:-

Councillor B Hobbs had nothing further to add to his previous reports. Councillor M N Pearn has suggested that the "No Ball" games on the grassed area in Kingsley Avenue are removed. Councillor Hobbs replied that he has requested barriers are erected to prevent parking on the green. Councillor Hobbs would pursue this to request that prohibitions and barriers are in place to prevent parking on the grassed area and also to investigate a white transit parked on the pavement in Mill Lane. The request to prevent parking would also be supported with correspondence from this Council. Councillor Pearn drew attention to the garden waste service that commences on the 1st April 2017 and also that an area of land is to be sold in Trevol

DTC

BH

Business Park. Councillor Hobbs suggested that the elements of former HMS Fisgard accommodation has been buried in this area and could contain asbestos materials. Councillor Pearn then presented the ferry report:-

WEEK COMM	DAY AND DATE	FERRY	IMPACT ON SERVICE	SCHEDULED SERVICE	REASON	OVERALL EFFICIENCY %
16/01/2017				1292		100
23/01/2017	Saturday 28 th January	Plym	2	1292	Tripping Drive	99.8
30/01/2017	Monday 31 st January	Lynher	7	1292	Gantry Wire Replacement	95.6
	Friday 3 rd February	Plym	20		Sheave Defect	
	Saturday 4 th February		30			
06/02/2017	Monday 6 th February	Plym	12	1292	Sheave Defect	99.1

Overall availability 98.8% Target 99%

b) Torpoint Town Partnership (TTP):-

It was reported that the next meeting of this Committee would be held on Tuesday 21st February 2017.

d) Reports from Delegates to outside bodies:-

Councillor J Tivnan reported that Police Sargeant Angie Crow would be leaving her post in Torpoint in June or July and did this Council wish to acknowledge the contribution made to the town by Sargeant Crow? Councillor M N Pearn asked for a specific date to enable this suggestion to be considered further.

JT

168-16 Date of next meeting
Thursday 16th March 2017.

169-16 Exclusion of the Public and Press

It was **resolved** that the meeting stand adjourned and the press and public are excluded from the meeting as the items to be discussed related to commercially sensitive matter (Public Bodies (Admission to Meetings Act) 1960 part 1 para 2). The confidential minute is appended to these minutes. (Minutes 100-16F&P (b) 161-16 above also refers).

Meeting Closed at 9.20pm.....Mayor

OPEN FORUM

None.