



TORPOINT TOWN PARTNERSHIP

MINUTES of the Torpoint Town Partnership Committee held on Tuesday 10th January 2017 at 7.00pm in the Committee Room, York Road, Torpoint.

PRESENT: - Cllr. M J. Crago Town Mayor – Chairman, Cllr. E Andrews, Cllr. Mrs K Brownhill, Cllr. G Davis, Cllr. A Glanville – Link 2u, Mr A. Martin, Cllr. Mrs. J Martin, Mrs L Murray – Community Health Around Torpoint (CHAT), Cllr. M.N. Pearn MBE, Cllr. J Tivnan – Torpoint Community Events Co, Mrs C Southworth – Deputy Town Clerk (DTC).

		ACTION
1.	Welcome – Chairman Cllr. M. J Crago wished all members a Happy New Year and thanked members for attending.	
2.	Apologies Apologies were submitted on behalf of Mr A Brownhill – Torpoint & Rame Peninsula Lions, Terry Moore – Royal British Legion.	
3.	Declarations of interest relating to items on the agenda None.	
4.	<p>Minutes of the Meeting and matters arising (13th October 2016) The minutes of the previous meeting were confirmed as an accurate record. Matters Arising:</p> <p>a) Pursuant to item 6a) enquiry into purchasing a gazebo – Cllr Gary Davis sought clarification whether this has been brought to the attention of the town council; members responded that this request has not been submitted to council. A member explained that a suggestion was made at the last meeting to purchase a gazebo, which could be offered for use by other organisations. Cllr Eddie Andrews explained that the Torpoint Town Partnership does not currently own any assets. Cllr John Tivnan offered to obtain price to purchase a gazebo. Members added a reason for the suggestion of purchasing a gazebo to be brought to the attention of the town council as it may be an asset which the community will be able to use. The Deputy Town Clerk questioned where the gazebo would be stored.</p> <p>b) Pursuant to item 4c) Cllr John Tivnan explained that he had followed up a proposed increase in the insurance quotation received for the Torpoint Community Events company. The insurance company explained that insurance premium tax was increasing by 2%, so Cllr John Tivnan questioned why the increase was totaling £400. He was pleased to report that the insurance company have now agreed to renew the insurance at the same cost as the previous year.</p> <p>c) June Event 2017, pursuant to item 6b) Cllr Gary Davis questioned whether the town council had been officially informed that this community event is taking place on Saturday 24th June 2017. Members were unsure; the DTC explained</p>	<p>Cllr J Tivnan Cllr J Crago</p> <p>Cllr J Crago</p>

	<p>that if funding for the event is being subsidised by the town council, then a proposed budget statement should be drafted and submitted to the town council for approval, before any expenditure is committed. The DTC offered to draft a proposed budget with the assistance of members, at the end of this meeting, to submit to council.</p> <p>Cllr Mike Pearn MBE confirmed the bouncy castle hire has been booked and the Arrow Barrows are confirmed.</p> <p>Cllr Mrs Julie Martin explained the headline band and the Arrow Barrows are confirmed</p> <p>Andy Martin detailed the firework display has been booked with a proposed estimated cost of £2,000.</p> <p>Cllr John Tivnan confirmed the army cadets have offered their assistance at the event.</p> <p>Andy Martin explained the event is planned for Saturday 24th June from 2.00pm – 11.00pm.</p> <p>Members debated a name and agreed "Torpoint Feel Good Festival".</p> <p>The Chairman highlighted the Friends of Thanckes Park would like to be officially informed that the event is going ahead.</p> <p>Cllr John Tivnan will undertake the risk assessment for the event and members suggested insurance for the event could be provided by the town council. The town council will need to be asked for their insurance to be utilised or provision made in the budget for insurance to be sourced elsewhere.</p>	<p>DTC/members</p> <p>Cllr J Crago/DTC</p> <p>Cllr J Tivnan</p> <p>Cllr J Crago/DTC</p>
<p>5.</p>	<p>Financial Report</p> <p>a) Accounts update - The Treasurer had distributed the accounts to date and indicated a balance in the bank account of £1,549.37, a donation to the volunteer cadet band of £100 has been made.</p> <p>b) Update on bank signatories – the applications for additional signatories have now been processed by the banks, the following are now signatories: Cllr Mrs Kim Brownhill; Cllr John Tivnan; Cllr Mrs Julie Martin; Terry Moore</p> <p>The Mayor proposed a vote of thanks to Cllr Eddie Andrews for his work as Treasurer.</p>	
<p>6.</p>	<p>Forthcoming events and projects</p> <ul style="list-style-type: none"> ➤ Sunday 6th August – Classic Car Rally – Mt Edgcombe Country Park ➤ Saturday 2nd December – Christmas Lights switch on <p>The Chairman explained having received positive comments from the public about this years' Christmas lights display; a suggestion of a Winter Wonderland display at Sparrow Park was made. Cllr John Tivnan highlighted a need to raise up to £1,000 to replace various sockets/wiring etc. for 2017 and for 2018 further fundraising will be needed to cover the expenditure of load testing which will be required. The Chairman suggested that charity pots could be made available at locations in the town.</p> <ul style="list-style-type: none"> ➤ Saturday 23rd September – Carnival ➤ Friday 3rd – Sunday 5th March - Great British Spring Clean <p>Cllr Mike Pearn MBE explained that the tolls for the clean-up had been requested from Cornwall Council. Cllr John Tivnan and Cllr Mrs Kim Brownhill volunteered to update and issue the posters, and take forward the organisation of the event.</p> <ul style="list-style-type: none"> ➤ Sunday 12th November – Remembrance Sunday <p>Cllr Allan Glanville highlighted that 2017 is the centenary of the founding of the WRENS (Women’s Royal Naval Service), the DTC will contact HMS Raleigh to see if any events are planned in the town.</p> <ul style="list-style-type: none"> ➤ Cllr John Tivnan highlighted, following receipt of a recent email issued to 	<p>DTC</p>

	<p>all councillors, about the town council being asked to give their support to an application being made to Cornwall Council to support a <i>possible</i> British cycle race in 2018. Members debated the benefits of contacting local organisations, in advance, with a view to local organisations giving their support for this to be run in Torpoint. Cllr John Tivnan suggested that this is proposed at this month's council meeting. Lyn Murray suggested that this could be a useful proposal for the Coastal Community Team – Cllr Gary Davis agreed to take this forward.</p> <p>➤ Battle's Over - A Nation's Tribute and World War I Beacons of Light – 11th November 2018</p>	<p>Cllr John Tivnan Cllr Gary Davis</p>
7.	<p>Fund Raising</p> <p>➤ The Chairman re-iterated the previous suggestion of charity pots being made available at locations in the town.</p> <p>➤ Grant funding - Cllr. J Martin agreed to keep a look out for funding opportunities – Big Communities Fund was suggested</p> <p>➤ Table top sales at the Council Chambers were suggested.</p>	<p>Cllr Mrs Julie Martin</p>
8.	<p>News Letter / Advertising</p> <p>➤ Link 2u February issue deadline – 17th January 2017, poster of the Great British Spring Clean could be included as a press release</p>	<p>DTC/Cllr John Tivnan</p>
9.	<p>Diary Dates 2017 Previously noted.</p>	
10.	<p>Report(s) from other organisations</p> <p>➤ Cllr John Tivnan reported the Christmas Lights will be taken down this weekend and the Christmas tree chopped down and removed</p> <p>➤ CHAT – Mrs L Murray indicated that the recently updated CHAT directory is being delivered with the February edition of the Advertiser. Copies will also be made available at various locations on the Rame Peninsula. CHAT are planning their 25 years celebration event at the Council Chambers on Friday 3rd March 2017. CHAT has now extended their community shop into the premises next door and these are being renovated as storage space is much needed. Renovations are due to be completed very soon. CHAT has had recent issues with waste removal, however, the issues are now being resolved.</p>	
11.	<p>A.O.B.</p> <p>a) Cllr. Eddie Andrews sought clarification on the items discussed which are to be highlighted at the January council meeting. The DTC replied:</p> <ol style="list-style-type: none"> i. Proposal to purchase a gazebo (discussion at this stage only) ii. Forthcoming event – Saturday 24th June 2017 – along with a budget proposal and discussion about the insurance iii. Possible British Cycle event <p>b) Andy Martin identified that a cost for staging for the June event has been sought.</p>	
12.	<p>Date of Next meeting The date of the next Torpoint Town Partnership meeting is set for Tuesday 21st February 2017, 7.00pm Committee Room of the Council Chambers.</p>	

Meeting closed 8.05pm.....Chairman