

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 27th February 2017 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 30th January 2017.

4. Matters arising from the minutes.

- a) Civic Functions (minute 98-16F&P (a) refers).
- b) Internal Controls Scrutiny – System Review (minute 98-16F&P (b) refers) (to follow).
- c) Budget Allocation – (min 101-16F&P (b) refers) (Jan Fin Comp refers).

5. To consider Policies Delegated to this Committee

- a) Standing Orders (as circulated).
- b) Financial Regulations and Best Value Statement (as circulated).
- c) Internal Controls Self-Assessment and Statement of Internal Controls (both to follow).

6. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Staff Appraisals - Review of Outstanding Appraisals.

7. Items referred to this Committee.

None.

8. Correspondence.

- a) Rame Peninsula Public Transport Users Group – Application for use of facilities at no charge.
- b) Lloyds Bank – Additional bank Signatories.

9. Planning Applications.

None.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

10. Accounts for payment

11. Date of next meeting.

Monday 27th February 2017.

12. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Clerk

Monday 20th February 2017