

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 2nd February 2017 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 1st December 2016.

4. Matters arising from the Minutes.

- a) Fire Risk Assessment (minute 90-16AMO (a) refers).
- b) Disability Access [Sparrow Park] (minute 90-16AMO (b) refers).
- c) Cleaning/Repairs Ellis Memorial – (minute 91-16AMO refers).
- d) Bus Shelters – Update Clerk (96-16AMO (a) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations including:-

- i) Electrical Installation Condition Report.

6. Policies Reviewed by this Committee.

None.

7. To consider the Council Business Risk Management

Asset Management Condition Survey

8. Items referred to this Committee.

- a) Gazebo Purchase.

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislation and current issues.

10. Correspondence.

- a) Lloyds Bank – Proposed Bank closure.
- b) Emergency Equipment Trust – Installation of Defibrillator.

11. Planning Applications.

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Garage Rental (02/01/17 -26/02/17)	102.88	17.12	85.76
British Gas Services	Additional service items	242.40	40.40	202.00
Engineering Solutions	Disabled Lift Inspection	96.00	0.00	96.00
BIFFA	Wheelie Bin (21/01/17 - 17/02/17)	101.66	16.94	84.72
BUNZL	Cleaning Materials	89.31	14.89	74.42
Firewatch SW	Fire Risk Assessment	360.00	60.00	300.00

13. Date of next meeting.

Friday 24th February 2017.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Thursday 26th January 2017