

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 15th December 2016 at 7.00pm in the Council Committee Room, 1-3 Buller Road, Torpoint.

PRESENT: - Town Mayor (Councillor M J Crago), Deputy Town Mayor (Councillor L E Keise), Councillors E H Andrews, J F Creek, G J Davis, A P Glanville, Mrs. C E Goodman, Mrs. J M Martin, M N Pearn MBE, Mrs. R A Southworth, Miss R A Tanner BEM and J Tivnan plus the Town Clerk with the Deputy Town Clerk in attendance.

	ACTION
<p>123-16 Apologies for absence:- Apologies for absence were submitted on behalf of the Mrs. K Brownhill, B Hobbs and Mrs. C A Jackson.</p>	
<p>124-16 Declarations of Interest relating to items on the Agenda:- None.</p>	
<p>125-16 Minutes of the previous meeting:- The minutes of the previous meeting held on Thursday 17th November 2016 were taken as read, confirmed and signed by the Chairman.</p>	
<p>126-16 Matters arising from the minutes</p> <p>a) Duchy Moorings:- Pursuant to minute 112-16(a) in the absence of Councillor B Hobbs there was no update to report.</p> <p>b) Clock Servicing:- Pursuant to minute 112-16 (b) the Clerk reported receipt of a letter from the Council Clock Winder Mr. D Benson. The letter confirmed that Mr. Benson would undertake the routine clock maintenance based on the information from Mr. Thompson-Neale and also additional information he has received from another colleague. The letter and information was noted.</p> <p>c) Minutes of the Coastal Community Team Advisory Committee:- Pursuant to minute 117-16 Councillor G J Davis reported that information was awaited from the proposed directors. Until this information has been received there is no further progress with the formation of the proposed Coastal Community Team Community Interest Company and therefore nothing to report.</p> <p>d) Cornwall Council report:- Pursuant to minute 121-16 (b) the Clerk reported that the letter complaining at the issues with the re-routed bus services has been sent to Plymouth City Bus has been sent and a reply is awaited. Members would await the anticipated reply before considering the matter again.</p>	<p style="text-align: center;">BH</p> <p style="text-align: center;">GJD</p> <p style="text-align: center;">Clerk</p>
<p>127-16 Mayor's Communications</p> <p>Saturday 19th November - Tina and I attended the 150th anniversary meeting of Carew Lodge no 1136 of Freemasons attended by other local dignitaries who were given an address on the history of the Lodge and an insight into the organisation. We then had a very enjoyable dinner at the Council Chambers.</p> <p>Sunday 20th November - Tina and I attended the Tapathon organised by Mrs Kelly Jane Brown of the Copolla School of Performing Arts that were trying to achieve a world marathon record of tap dancing with other groups around the country.</p>	

Friday 21st November - I attended Antony House with many others for the launch of Enterprise Encompass and had a very enjoyable lunch at the Whitsand Bay Hotel. My thanks to Mrs Liz Carney-Howarth and her husband David for their magnificent efforts in bringing this to fruition and it was pleasing to have the patron Dame Esther Rantzen in attendance for the launch.

Thursday 24th November – Together with Councillor G J Davis, the Deputy Town Clerk and Mrs Andrea Johnston we attended the Landscape Institute Awards ceremony in London with the Clifton Emery Design team in conjunction with Torpoint Town Council. I was honoured to receive the winning award on behalf of the town and the team who worked so hard to achieve the goal. Thank you to Clifton Emery for sponsoring us on that day. The judges commented “this was a robust and deliverable project clearly costed and realistically phased business plan, a delightful piece of work”.

Saturday 26th November – Tina and I attended St James Church to open the annual Christmas Tree Festival and then onto the “switching on” of the Christmas lights ably done by our Citizen of the Year Rosemary Pellew. Several residents have remarked how well the lights look this year – a vast improvement. My thanks to all involved in setting the Christmas Lights.

Thursday 8th December – I attended Carbeile Junior School for their Year 3 nativity performance, a first for the school and a wonderful performance from the young children – well done. I also attended the Police Cadets presentation evening and presented awards to Cadets have now been operating for 10 years and are a credit to our community and their parents.

Friday 9th December – Tina and I attended the prize giving of the Festival of Christmas trees at St James Church with the Copolla School of Performing Arts winning the Junior section and Greensails winning the senior section. A wonderful selection of various decorated trees in excess of 50. Congratulations to all the entrants.

Wednesday 14th December – We attended St James Church for the Carbeile Junior School Christmas service that was very well attended on both nights. Congratulations to all.

The Mayor welcomed the new businesses that had opened up in the town centre and hoped residents would support them along with other traders. The Mayor reported receipt of a copy letter to CityBus complaining at the problems being experienced. Along with this Council’s letter the Mayor is hoping to meet with representatives from CityBus to voice concerns on behalf of residents in the town. The Mayor announced that the defibrillator has been placed on the wall of the Council Chamber in memory of his brother George. The Mayor concluded by wishing members a Merry Christmas and a prosperous New Year.

128-16 Planning Applications

a) PA16/10391 – Bettys Tearoom, 12, Fore Street, Torpoint – Proposed change of use from Tea Shop (class A3) to hot food takeaway (class A5).

Support with no objections or observations.

b) PA16/11043 – 1, Sycamore Drive, Torpoint – Detached residential garage.

Support with no objections or observations.

c) Additional information from the applicant for proposals at The Gardens, Antony Road (PA16/08291) (as circulated).

Members considered amended proposals from the developer but after due consideration still recommend objection at the height of the proposed development.

129-16 Minutes of the Development and Localism Committee

It was **resolved** that the minutes of the meeting held on Thursday 24th November 2016 (as circulated) are received and consider the recommendations in minutes 57-16D&L (a)

<p>(Development Plan Strategy) and 60-16D&L (a) (Cornwall Council – Pre-application protocols) are adopted and implemented. Pursuant to minute 59-16D&L (Cornwall Council – SLA Closed Churchyard Maintenance), Councillor G J Davis reminded members that the Council should be seeking a package of devolution proposals and suggested that this should be considered within the discussions.</p>	
<p>130-16 Minutes of the Finance and Personnel Committee It was resolved that the minutes of the meeting held on Monday 28th November 2016 (as circulated) are received and the recommendations in minute’s 85-16F&P (a) (S 137 Protocols), 85-16F&P (b) (Free of Charge Use protocols), 85-16F&P (c) (Pay and Conditions Policy) and 87-16F&P (a) (Overtime/Casual hours) are adopted and implemented. Pursuant to minutes 86-16F&P (Confidential minute – both recommendations) and 87-16F&P (b) (Debtors/Creditors) see Confidential minute 87-16F&P) it was resolved that these are taken with the public and press excluded (minute 138-16 below refers). Pursuant to minute 89-16F&P (b) (Community Health Around Torpoint – Request for financial assistance) Councillor G J Davis was of the opinion that the CHAT publication is competing with a community publication and public money should not be used to support this CHAT Directory. Councillor E H Andrews voiced disappointment at the low level of publicity this Council received in proportion to the contribution made by this Council in the past. Members considered the recommendation and resolved that the Deputy Town Clerk would obtain the information from the CHAT organisation following which it was resolved that the matter would again be considered by the Finance and Personnel Committee for a recommendation to be made to Council. (Councillor A P Glanville declared a non-registerable interest (NRI) as part owner of Kernewek publication and left the meeting whilst this item was discussed). Pursuant to minute 89-16F&P (d) (ReVitalise – Request for financial assistance) receipt was reported of information from this organisation and it was resolved that the matter is referred back to the Finance and Personnel Committee for further consideration.</p>	<p>F&P</p> <p>F&P</p>
<p>131-16 Minutes of the Asset Management and Operations Committee:- It was resolved that the minutes of the meeting held on Thursday 1st December 2016 (as circulated) are received and the recommendations in 90-16AMO (a) (Fire Risk Assessment), 90-16 (b) (Sparrow Park), 91-16AMO (Operational Report) and 92-16AMO (a) (Environment Policy) are adopted and implemented. Pursuant to 90-16AMO (d) (Operational Report) receipt was reported of a letter from the Torpoint Community Events Company officially transferring the two strings of Christmas Lights to this Council. The Clerk reported that he has insured the lights at the values contained in the letter and also added to the fixed asset register. The Council resolved to formally accept ownership and confirm the process. Pursuant to minute 91-16AMO (Operational Report) Councillor G J Davis considered that replacing the current fire doors with UPVC doors would not significantly reduce noise and opposed spending more money on the Council buildings and finances should be spent elsewhere in the town. Members suggested that it would reduce the noise opening and closing the doors. Pursuant to minute 96-16AMO (a) (Clear Channel – Proposals to transfer the bus shelters to Town Council ownership) it was understood that the Council would receive the gift of from Clear Channel but that Fernbank Ltd. would take on the liabilities of the bus shelters. It was resolved that the Town Council would consider the gift of the shelters from Clear Channel and that Fernbank Ltd take responsibility for them and the Clerk was delegated to undertake the due diligence and process. Pursuant to minute 100-16AMO (Any Business that has been disclosed to the Chairman and members prior to the meeting) and following the report from Cornwall Councillor M N Pearn it was resolved to withdraw this recommendation and no further action is taken other than possibly an “educational programme” targeted at those using the “party</p>	<p>Clerk</p> <p>Clerk</p>

string".

132-16 To approve the meetings calendar for 2017

Members considered the meetings calendar for the 2017 calendar year. After considering the calendar, members **resolved** to adopt the proposed dates that are in compliance with this Council's Standing Orders.

133-16 Financial Comparison

It was **resolved** that the November 2016 financial comparison (as circulated) is received and adopted. It was reported that the Deputy Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate.

134-16 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) January	969.00	0.00	969.00
Cornwall Council	Rates (Public Cons) January	115.00	0.00	115.00
SLCC	C M Southworth (Membership)	225.00	0.00	225.00
Rabart Decorators	Paint/Ancillary materials	114.15	18.37	95.78
Don Benson	Clock Winding (November)	35.00	0.00	35.00
ITEC	Photocopies	45.14	7.52	37.62
C F Southworth	Travell Exps (Clifton Emery Awards)	54.80	0.00	54.80
Torpoint Minibuses	NDP Tour	60.00	0.00	60.00
Cornwall Council	Freedom Event - Admin	44.00	0.00	44.00
DDC CRC	Probation Team - October-November	895.99	149.33	746.66
British Telecom	Phone Bill	34.66	5.68	28.98
RBL	Poppy Appeal	92.50	0.00	92.50
M Acton	Laundry	83.00	0.00	83.00
Public Sub Accounts	Seat at Yonderberry	35.00	0.00	35.00
British Gas	Elec Public Conveniences Antony Road	18.25	0.86	17.39
EE T Mobile	Telephones	60.00	0.00	60.00
Corona Energy	Gas Supply	1,133.71	188.95	944.76

135-16 Correspondence

a) Plymouth City Council – Consultation on the Schools Admission policy.
Noted. The Clerk advised that this Council has been included in the circulation as a "neighbouring authority". It was also noted several children resident in the town attended Plymouth schools.

136-16 Reports

a) Neighbourhood Plan Steering Group.
It was **resolved** that the minutes of the meeting held on Monday 5th December 2016 are received. It was noted that as the minutes had been circulated on the day of the meeting these were not considered although Councillor Davis in presenting the report informed the meeting that there was no matter that required Council input. Councillor Davis did refer to the "skeletal" framework of the proposed policy document that would be modelled in format on the Vision document.

b) Cornwall Council:-
Councillor M N Pearn raised issues with needles being disposed of around the town and informed members that the police and Cornwall Housing were becoming involved. Members were also advised that it was becoming an issue in and on Town Council leased areas

including at the public conveniences. Councillor E H Andrews suggested the use of “sharps boxes” the standard receptacles for used needles. The Deputy Town Clerk advised that that the council were currently investigating obtaining the relevant receptacles. Councillor Tivnan warned that strict health and safety procedures should be followed to prevent accidental issues and injuries to staff. Members then considered proposals contained in the Off-Street Parking Orders (2017 Orders) consultation and in particular the proposal to charge £1 per session for parking between the hours 16.00 – 23.30 Monday to Saturday. The Mayor expressed strong opposition to the proposed charges claiming the town centres were struggling to survive and this was just another punitive measure against residents and businesses to swell the finances of Cornwall Council. The Mayor also warned of the social issues with many voluntary groups relying on free car parking to attract residents to clubs and meetings. Both Councillors E H Andrews and G J Davis supported the opposition and raised the issue of costs to police the additional parking extension. After further discussion it was **resolved** to strongly object to the proposed additional charges for parking after 4 pm Monday – Saturday on the points raised above. Councillor M N Pearn then presented the ferry report that is reproduced below:-

Clerk

WEEK COMM	DAY AND DATE	FERRY	IMPACT ON SERVICE	SCHEDULED SERVICE	REASON	OVERALL EFFICIENCY %
14/11/2016	Sunday 20 th November	Lynher	2	1292	Bad Weather	99.8
21/11/2016			0			100
28/11/2012	Friday 2 nd December	Lynher	2	1292	Loose segment bolts	99.8
05/12/2016	Monday 5 th December	Tamar	2	1292	Drive defect	94.7
	Tuesday 6 th December	Lynher	18		VACON 1	
	Wednesday 7 th December	Lynher	30		Drive Defect	
	Thursday 8 th December	Lynher	12		Fire Panel defect	
		Plym	2			
Saturday 10 th December	Plym	4	Fire Panel defect			

Overall availability 98.8% Target 99%

c) Torpoint Town Partnership (TTP):-

Councillor M N Pearn advised members that the next meeting of the TTP will be held on the 10th January 2017. Councillor Pearn also advised that 18 Gorsedh mugs remained from the event two years ago and sought permission to gift the mugs to the Torpoint Archives so that these can then be sold to raise funds for the organisation. After a brief discussion it was **resolved** to gift the mugs (NV £36) to the Torpoint Archives for the purpose of raising money for the organisation. (2 abstentions were noted in the voting). Councillor Pearn informed the meeting that the Archives will be closed until the 10th January and appealed for new members at a cost of £5 per annum membership fee.

d) Reports from Delegates to outside bodies:-

i) Councillor Mrs. R A Southworth reported that the AGM of the Friends of Thanckes Park on Wednesday 23rd November was poorly attended with no member of the public attending. Councillor Mrs. Southworth reported that she has vacated the posts of Chairman and Treasurer and another meeting will be called in the New Year to ascertain if anyone is interested in joining the group.

137-16 Date of next meeting
Thursday 19th January 2017.

<p>138-16 Exclusion of the Public and Press It was resolved that the meeting stand adjourned and the press and public are excluded from the meeting as the items to be discussed related to staffing matters and also a commercially sensitive matter (Public Bodies (Admission to Meetings Act) 1960 part 1 para 2). The confidential minute is appended to these minutes. (Minute 130-16 above also refers).</p> <p>Meeting Closed at 8.30pm.....Mayor</p>	
<p style="text-align: center;">OPEN FORUM</p> <p>None.</p>	