

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 15th December 2016 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

(Members please note – The Deputy Lord Lieutenant of Cornwall (Rear Admiral Mike Wood CBE DL JP) will address members on the honours system at 6.30pm)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 17th November 2016.

4. Matters arising from the minutes.

- a) Duchy Moorings (minute 112-16(a) refers – update Councillor Hobbs).
- b) Clock Servicing (minute 112-16 (b) refers).
- c) Minutes of the Coastal and Community Team Advisory Committee (minute 117-16 refers).
- d) Cornwall Council report – (minute 121-16 (b) refers).

5. Mayor's communications.

6. Question of which notice has been given or notice of motion.

7. Planning Applications.

- a) PA16/10391 – Bettys Tearoom, 12, Fore Street, Torpoint – Proposed change of use from Tea Shop (class A3) to hot food takeaway (class A5).
- b) PA16/11043 – 1, Sycamore Drive, Torpoint – Detached residential garage.
- c) Additional information from the applicant for proposals at The Gardens, Antony Road (PA16/08291) (as circulated).

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

8. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 24th November 2016 (as circulated) and to consider the recommendations in minutes 57-16D&L (a) (Development Plan Strategy) and 60-16D&L (a) (Cornwall Council – Pre-application protocols).

9. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 28th November 2016 (as circulated) and to consider the recommendations in minute's 85-16F&P (a) (S 137 Protocols), 85-16F&P (b) (Free of Charge Use protocols), 85-16F&P (c) (Pay and Conditions Policy), 86-16F&P (Confidential minute – both recommendations), 87-16F&P (a) (Overtime/Casual hours), 87-16F&P (b) (Debtors/Creditors) see Confidential Minute 87-16F&P), 89-16F&P (b) (Community Health Around Torpoint – Request for financial assistance) and 89-16F&P (d) (ReVitalise – Request for financial assistance).

10. Minutes of the Asset Management Committee.

Minutes of the meeting held on Thursday 1st December 2016 (as circulated) and to consider the recommendations in minute's 90-16AMO (a) (Fire Risk Assessment), 90-16 (b) (Sparrow Park), 91-16AMO (Operational Report), 92-16AMO (a) (Environment Policy), 96-16AMO (a) (Clear Channel –

Proposals to transfer the bus shelters to Town Council ownership) and 100-16AMO (Any Business that has been disclosed to the Chairman and members prior to the meeting).

11. To approve the meetings calendar for 2017 (as circulated).

12. Financial Comparison.

November financial comparison (as circulated).

13. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) January	969.00	0.00	969.00
Cornwall Council	Rates (Public Cons) January	115.00	0.00	115.00
SLCC	C M Southworth (Membership)	225.00	0.00	225.00
Rabart Decorators	Paint/Ancillary materials	114.15	18.37	95.78
Don Benson	Clock Winding (November)	35.00	0.00	35.00
ITEC	Photocopies	45.14	7.52	37.62
C M Southworth	Travell Exps (Clifton Emery Awards)	54.80	0.00	54.80
Torpoint Minibuses	NDP Tour	60.00	0.00	60.00
Cornwall Council	Freedom Event - Admin	44.00	0.00	44.00
DDC CRC	Probation Team - October-November	895.99	149.33	746.66
British Telecom	Phone Bill	34.66	5.68	28.98

14. Correspondence.

15. Reports.

- a) Neighbourhood Plan Steering Group – Minutes of the meeting held on Monday 5th December 2016 (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership
- d) Reports from Delegates to outside bodies.

16. Date of next meeting.

Thursday 19th January 2017

Chris Harris

Town Clerk

Thursday 8th December 2016

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OPEN FORUM