

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 1st December 2016 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 3rd November 2016.

4. Matters arising from the Minutes.

- a) Fire Risk Assessment (minute 76-16AMO (a) refers).
- b) Fixed Asset Condition Survey (Inspection Tour) – (minute 76-16AMO (c) refers).
- c) Operational Report – (minute 76-16AMO (d) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations including:-

- i) Ellis Memorial cleaning quotations
- ii) Proposal to replace the fire doors in the main hall with UPVC doors.

6. Policies Reviewed by this Committee.

- a) Environment Policy (to follow).

7. To consider the Council Business Risk Management

8. Items referred to this Committee.

- a) None

9. Health and Safety.

- a) Reports and any new, proposed regulations/legislation and current issues.

10. Correspondence.

- a) Clear Channel – Proposals to transfer the bus shelters to Torpoint Town Council ownership.
- b) British Gas – Annual Gas installation service.
- c) Cornwall Council – Winter Wellbeing Guides

11. Planning Applications.

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Festive Lighting Company	Yr 1 Hire Charges Christmas Lights	2,049.60	341.60	1,708.00
British Gas	Electricity - Pub Cons Antony Road	19.03	10.60	8.43
SLCC	Clerk Membership (Torpoint contribution)	250.00	0.00	250.00
BIFFA	Wheelie Bin (19/11 - 23/12)	127.08	21.18	105.90

13. Date of next meeting.

Thursday 2nd February 2017.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.