

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Tuesday 30th August 2016 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Minutes of the previous meeting.

Minutes of the meeting held on Monday 4th July 2016.

3. Matters arising from the minutes.

- a) Civic Functions (minute 30-16F&P (a) refers).
- b) Operational Caretaking/Cleaner Report (minute 32-16(c) refers).

4. To consider Policies Delegated to this Committee

- a) Finance Policy (as circulated).

5. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (to follow).
- c) Tax and VAT review

6. Items referred to this Committee.

7. Correspondence.

- a) Royal British Legion – Service of Commemoration.
- b) Torpoint and Rame Youth Project – Application for Financial Assistance.
- c) Cornwall Council – Electoral Review (Have Your Say).
- d) L Fletcher – Request for Commemorative Bench.

8. Planning Applications.

- a) None.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

9. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Complete Weed Control (SW)	Weed Spraying (2nd Application)	1,392.00	232.00	1,160.00
M Acton	Laundry Service	44.00	0.00	44.00
British Gas	Electricity Pub Cons (8 June-7 July)	18.25	0.86	17.39
British Gas	Electricity Pub Cons (8 July-7 August)	20.48	0.97	19.51
Biffa	Wheelie Bin	127.08	21.18	105.90
Devon & Cornwall Rehab Co	Maintenance Team (July)	448.00	74.67	373.33
Don Benson	Clock Winding	28.00	0.00	28.00
JR PAT Testing Services	PAT Testing	121.00	0.00	121.00
ITEC	Photocopies	78.13	13.02	65.11
BUNZL	Cleaning/Sanitary Materials	22.97	3.83	19.14
BUNZL	Cleaning/Sanitary Materials	162.60	27.10	135.50

Other August Payments (as delegated [minute 36-16F&P refers] – as circulated).

10. Date of next meeting.

Monday 3rd October 2016.

11. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Tuesday 23rd August 2016