

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Friday 29th July 2016 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

PRESENT:- Councillors M J Crago – Town Mayor, G. Davis, L E Keise – Deputy Mayor, Mrs. J M Martin, J Tivnan plus the Deputy Town Clerk.

15-16 DL Apologies for absence

Apologies for absence were submitted on behalf of Mrs. C E Goodman, B Hobbs, Mrs. C A Jackson and Miss R A Tanner BEM.

16-16 DL Declarations of Interest relating to items on the Agenda

Non-Registerable Interest was declared by Councillor M J Crago, Town Mayor – Agenda item 10 Accounts for Payment Carew Lodge No 1136 Club Account as Treasurer of Carew Lodge.

17-16 DL Minutes of the previous meeting

The minutes of the Development and Localism Committee meeting held on the Thursday 23rd June 2016 were taken as read, confirmed and signed by the Chairman.

18-16 DL Matters arising from the minutes

a) Japanese Knotweed Control Agreement:-

Members referred to the July council meeting where this was noted.

b) Library/One Stop Shop:-

Members referred to the July council meeting where this was noted.

c) Meeting with Cornwall Council:-

The meeting with the Cabinet member for Localism has been scheduled for Wednesday 31st August, room 2N.03 in New County Hall from 2pm till 4pm. Members who are attending the meeting agreed to attend a pre-meeting the evening before (Tuesday 30th August) at 6.30pm prior to Finance & Personnel Committee meeting. The Chair agreed to prepare the agenda/presentation for the meeting, for distribution to all for comment/edit prior to the pre-meeting. This will include a brief introduction and summary of community led development and devolution activities and will highlight the town councils adoption of the Vision for Torpoint and the work being undertaken by the Torpoint Neighbourhood Development Plan steering group.

Members suggested the following agenda items:

- i) Library and One Stop Shop / car park
- ii) Japanese Knotweed
- iii) Adela Road
- iv) Rowe Street

- v) Tennis courts / hut
- vi) Welcome to Torpoint sign
- vii) Proposed speed limit reductions (A374)
- viii) Grass cutting

In addition two longstanding topics within the town, were highlighted for possible discussion at the meeting:

- i) Removal of the yellow box junction located on the road in front of the old fire station
- ii) Summertime recycling / garden waste, located in the town (instead of travelling to Saltash Household Waste and Recycling Centre).

The Chair suggested that at the recent walkabout of the town, two further areas of the town were considered for improvement. Members **recommend** that these are discussed:

- i) Chapeldown Road / by the water works – with the possibility of providing a grassed / matted car park, with kayak storage, space available for windsurfers and also a small family play area
- ii) Cambridge Field – consider taking on the up keep/maintenance/grass cutting of the play park. To then apply for funding to enhance the equipment within Cambridge Field.

d) Vision / Mission / Objectives for the Town Council:-

Pursuant to minute 6-16 DL (c) the Chair reported from the meeting held on Monday 4th July 2016 where the proposed objectives for the town council were discussed. Using the same key headings as the Vision members **recommended** the following key objectives are adopted:

Objectives:

Governance	Community	Development	People
Achieve the Quality Gold Standard Award (LCAS Model) by May 2019	Exploit opportunities to engage with all members of the public in different forums	Encourage and support community led devolution within community groups	Establish a robust appraisal process underpinned by a core competency framework
Agree a blueprint of key skills and attributes for the council to operate in an efficient effective way	Create and implement a communicated clear enquiry and feedback process		Develop a culture that embraces training and development of members and staff which recognises and supports continuous professional development
Establish clear and thorough terms of reference for all roles and responsibilities, staff and councillors			Staff and members to receive a formal induction when appointed, elected or co-opted.

e) Bus Shelters:-

As noted at the July council meeting members were delighted to see two bus shelters recently installed on Trevol Road, providing shelter for bus users travelling out of town to the health centre and further onto the Rame Peninsula. Members highlighted that Cornwall Council had agreed to fund the installation and cost of these shelters and then discussed the opportunity to install a further two shelters in the town. Members **recommend** that a further two shelters are purchased and located in the lower end of the town, at existing bus stops, in consultation with Cornwall Council.

f) Planning application PA16/04316 – 30 Wellington Street, Torpoint, Cornwall PL11 2DF – change the 2 dormer windows to 1 flat dormer window:-

The Deputy Town Clerk highlighted email correspondence recently received from Cornwall Council detailing Cornwall Council's reasons for recommending approval and asking the town council that on this occasion the town council will agree to disagree with Cornwall Council's recommendation. Members reiterated their concerns that the site is over developed and not in keeping with the residential area, and agreed to disagree with Cornwall Council on this planning application.

19-16 DL Items Referred to this Committee

None.

20-16 DL Policies Referred to this Committee

None.

21-16 DL Localism

a) War Memorial:-

Councillor J Tivnan advised that quotations for fencing for the proposed war memorial are currently being sought.

b) Road Improvement, Adela Road

Councillor J Tivnan explained that Councillor B Hobbs was due to meet with Cornwall Council to progress this further.

22-16 DL Correspondence

None.

23-16 DL Planning Applications

a) PA16/06187 – 5 Maker Road, Torpoint, Cornwall, PL11 2HY – Construction of a single storey front extension and a two storey side extension.

No objections or observations – recommend approval.

b) PA16/06379 – 7 Maker Road, Torpoint, Cornwall PL11 2HY – Single storey block built porch, rear and garage extension.

No objections or observations – recommend approval.

24-16 DL Accounts for Payment

25-16 DL	PAYEE	REASON	GROSS	(VAT)	NETT
	Mrs M Acton	Laundry of tablecloths Civic Service	132.00	0.00	132.00
	Mr M Pearn	Re-imbusement Printing Civic Service	30.00	0.00	30.00
	Carew Lodge No 1136 Club Account	Refreshments Civic Service	382.50	0.00	382.50
	Any Occasions Catering	Buffet Civic Service	1196.00	0.00	1196.00
	Cornwall Council	Admin / Payroll Charges	4.50	0.75	3.75
	B & C Shelter Solutions Limited	Supply and Install two Bus shelters	7197.60	1199.60	5998.00
	South West Water	Water Supply Council Chambers	765.91	0.00	765.91
	South West Water	Water Supply Antony Rd Pub Conv	272.82	0.00	272.82
	Clearsight Windows	Window cleaners	60.00	0.00	60.00
	British Gas (Commercial) Ltd	Gas Care Plan (Renewal)	1091.07	181.85	909.22

26-16 DL Date of next meeting

Thursday 22nd September 2016.

27-16 DL Any Business that has been disclosed to the Chairman and members prior to the meeting

None.

Meeting closed 8.00pm.....Chairman