

## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 1<sup>st</sup> September 2016 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

### AGENDA

**1. Apologies for absence.**

**2. Declarations of interest relating to items on the Agenda.**

**3. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 7<sup>th</sup> July 2016.

**4. Matters arising from the Minutes.**

- a) Environment Policy (minute 34-16AMO (a) refers).
- b) Fire Risk Assessment (minute 34-16AMO (b) refers).
- c) Flag Pole (minute 34-16AMO (c) refers).
- d) Fixed Asset Condition Survey (Inspection Tour) – (minute 34-16AMO (d) refers).

**5. Operational Report.**

Report on any matters relating to council assets, facilities and Operations.

**6. Policies Reviewed by this Committee.**

- a) Health and Safety policy and manuals.

**7. To consider the Council Business Risk Management**

- a) Capital Maintenance Programme.

**8. Items referred to this Committee.**

**9. Health and Safety.**

- a) Reports and any new, proposed regulations/legislation and current issues.

**10. Correspondence.**

**11. Planning Applications.**

**12. Accounts for payment.**

**13. Date of next meeting.**

Thursday 6<sup>th</sup> October 2016.

**14. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris Town Clerk

Thursday 25<sup>th</sup> August 2016