

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 4th July 2016 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Minutes of the previous meeting.

Minutes of the meeting held on Tuesday 31st May 2016.

3. Matters arising from the minutes.

a) Civic Functions (min 18-15F&P (a) refers).

4. To consider Policies Delegated to this Committee

a) Budget Monitoring Policy (as circulated).

5. To consider the Council Risk Management

a) Overtime – Deputy Town Clerk (to follow).

b) Creditors/Debtors – Deputy Town Clerk (to follow).

c) Operational Caretaking/Cleaning report (paper as circulated).

6. Items referred to this Committee.

7. Correspondence.

a) Torpoint Mini Soccer Centre – Use of facilities at no charge.

b) Torpoint Sea Scouts – Use of facilities at no charge.

c) Torpoint Christian Fellowship – Use of facilities at no charge.

d) Jade Badge – Use of the Council Hall for puppy training (by email as circulated).

e) Torpoint Sea Scouts – Financial Information (from previous application for use of facilities at no charge).

8. Planning Applications.

a) None.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

9. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
The Tower Mint	Queens Birthday Medals	259.74	43.29	216.45
Brandon Hire	Toilets - Queens Birthday celebrations	1,149.84	191.64	958.20
Brandon Hire	Generator Hire - Queens Birthday celeb	148.20	24.70	123.50
Play Inspection Company	Skateboard Park Inspection	75.00	12.50	62.50
Peninsula Plumbing	Toilet Repairs - New Inlet Valve	46.80	7.80	39.00
Devon & Cornwall Rehab Co	Maintenance Team (May and June)	895.99	149.33	746.66
Cornwall Council	Garage Rent (30-05-16 - 26-06-16)	51.44	8.56	42.88
Cornwall Council	Garage Rent (27-06-16 - 24-07-16)	51.44	8.56	42.88
SLCC	Community Governance Course (2nd Install)	1,680.00	0.00	1,680.00

10. Date of next meeting.

Tuesday 30th August 2016.

11. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Monday 27th June 2016