

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 16th June 2016 at 7.00pm in the Council Hall, 4, York Road, Torpoint to which you are summoned to attend.

AGENDA

1. Apologies for absence.

To fill the casual vacancy by co-option at the meeting to be held on Thursday 21st July 2016 (closing date for applications noon Friday 15th July 2016).

2. Declarations of Interest relating to matters on the Agenda

3. Police Report.

4. Minutes of the previous meeting.

Minutes of the annual meeting held on Thursday 19th May 2016 and the adjourned annual meeting held on Thursday 26th May 2016.

5. Matters arising from the minutes.

- a) Review of membership of Committees, Steering Groups and Outside Bodies (minutes 22-16 and 23-16 refer).
- b) Accident A374 (minute 29-16(a) refers).
- c) Duchy Moorings (minute 29-16(b) refers – update Councillor Hobbs).
- d) Library Services (minute 29-16 (c) refers).
- e) St John Ambulance Brigade Caravan (minute 32-16 refers).

6. Mayor's communications.

7. Question of which notice has been given or notice of motion.

8. Planning Applications.

- a) PA16/03470 – 5, Maple Avenue, Torpoint – Retrospective proposal for wooden shiplap shed built in rear of the garden (12ft x 10ft and 12ft high).
- b) PA16/04277 – 8, Liscawn Terrace, Torpoint – proposed two storey side extension, single storey rear extension and front porch.
- c) PA16/04301 – 18B Wellington Street, Torpoint – Certificate of Lawfulness for the existing use of the garage as a dwelling.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

9. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Tuesday 31st May 2016 (as circulated) and to consider the recommendations in minute's 20-16F&P (c) (Review of Insurance Schedule – both recommendations), 21-16F&P (a) (Internal Audit Report), 21-16F&P (b) (Committee Terms of Reference) and 22-16F&P (b) (Ronald House Bristol – Use of facilities at no charge).

10. Minutes of the Asset Management Committee.

Minutes of the meeting held on Thursday 2nd June 2016 (as circulated) and to consider the recommendations in minute 21-16 AMO (a) (Proposed CCTV Camera in Benodet Park), 23-16 AMO (a) (Fixed Asset Condition survey) and 30-16 AMO (Any Business that has been disclosed to the Chairman and members prior to the meeting).

11. Financial Comparison.

May 2016 Financial Comparison (as circulated).

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) June	969.00	0.00	969.00
Cornwall Council	Rates (Public Cons) June	115.00	0.00	115.00
Crab Stitch	TTC logo on vest top	14.00	0.00	14.00
Security Dynamics	CCTV annual service/maintenance	575.00	0.00	575.00
The Tool Shed (R Austin)	Masonry Drill Bits	11.99	0.00	11.99
BUNZL	Cleaning/Sanitary Supplies	121.43	20.23	101.20
Viking Direct	Work Boots	23.99	4.00	19.99
Don Benson	Clock Winding	28.00	0.00	28.00
M Acton	Laundry	57.00	0.00	57.00
Security Dynamics	Repairs/CCTV Signs	73.00	0.00	73.00
British Gas	Gas Supply	665.98	110.99	554.99
Light Years Light and Sound	Repairs to Dimmer Pack	60.00	10.00	50.00
Atlas Grpahics	Publicity Banners	115.20	19.20	96.00
British Telecom	Phone Supply	34.08	5.68	28.40
BNP Parabas	Photocopier Lease	522.72	87.12	435.60
C F Southworth	Petrol/Decorating	10.85	1.81	9.04
BUNZL	Cleaning/Sanitary Supplies	57.48	9.58	47.90
South West Event Hire	Trestle Table Hire	634.57	105.76	528.81
Mr Bouncy Castle	Bouncy Castle	600.00	0.00	600.00

- Invoices for Harry Kazzam (£260) and Dulcett Tones (J Bartlett) £100 received as approved at the Asset Management and Operations Committee.

13. Correspondence.

- a) M Holmes – Tor Fest festival (by email).
- b) A Pickup – Refugee Camp, Dunkirk (by email).
- c) British Gas – Annual maintenance Contract.

14. Reports.

- a) Neighbourhood Plan Steering Group - Minutes.
 - i) To receive the report from the Steering Group (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership.

15. Date of next meeting.

Thursday 21st July 2016.

C R Harris

Town Clerk

Thursday 9th June 2016

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OPEN FORUM