

TORPOINT TOWN COUNCIL

NOTICE is hereby given that the annual meeting of Torpoint Town Council will be held on Thursday 19th May 2016 at 7.00pm in the Council Hall, 4, York Road, Torpoint to which you are summoned to attend.

Prior to opening the meeting the Mayor will review the year of his term in office and make presentations.

AGENDA

- 1. Election of Town Mayor for the Civic Year 2016-17.**
- 2. Apologies for absence.**
- 3. Election of Deputy Town Mayor for the Civic Year 2016-17.**
- 4. Appointment of Committees for the Civic Year 2016-17.**
- 5. Appointment of Delegates to Outside Bodies for the Civic Year 2016-17.**
- 6. Adjournment of the meeting**

- 7. Apologies for absence for the adjourned meeting and any Declarations of Interest relating to matters on the Agenda**
- 8. Police Report.**
Report for April/May (as circulated).
- 9. Minutes of the previous meeting.**
Minutes of the meeting held on Friday 22nd April 2016.
- 10. Matters arising from the minutes.**
 - a) Accident A374 (Letter from Cornwall Council – minute 06-16(c) refers).
 - b) Duchy Moorings (minute 06-16(e) refers).
 - c) Minutes of the D & L Committee (minute 09-16 refers).
 - d) Christmas Lights (minute 13-16 refers (information from Councillor J Tivnan).
 - e) Street Pastors and Food Bank (minute 16-16(a) refers).
- 11. Mayor's communications.**
- 12. Question of which notice has been given or notice of motion.**
- 13. Planning Applications.**
(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).
- 14. Minutes of the Finance and Personnel Committee.**
Minutes of the meeting held on Tuesday 3rd May (as circulated) and to consider the recommendations in minute's 4-16F&P (b) (Edgcumbe Football Club), 6-16F&P (b) (Overtime/Casual Hours), 8-16F&P (a) (Gemma Adams (Bark in the Park – Use of facilities at no cost) and 8-16F&P (c) (Torpoint St John Ambulance – Use of Caravan).
- 15. Minutes of the Asset Management Committee.**

Minutes of the meeting held on Thursday 5th May 2016 (as circulated) and to consider the recommendations in minute 4-16 AMO (d) (Gable End Repairs).

16. Minutes of the Coastal Community Team Advisory Committee.

Minutes of the meeting held on Wednesday 11th May 2016.

17. To consider and approve the Committee Terms of Reference for the 2016-17 Civic Year.

- a) Asset Management and Operations Committee
 - b) Development and Localism Committee
 - c) Finance and Personnel Committee
 - d) Coastal Community Team Advisory Committee
 - e) Neighbourhood Plan Steering Group
- (All to follow).

18. To approve the Financial Accounts for 2015-16 and the Statement of Assurance.

To also consider any recommendations from the Internal Auditor (all to follow).

19. Financial Comparison.

April 2016 Financial Comparison (as circulated).

20. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) June	969.00	0.00	969.00
Cornwall Council	Rates (Public Cons) June	115.00	0.00	115.00
Ideal Lifts Service Ltd	Lift Service Attendance Fee	132.00	22.00	110.00
BUNZL	Cleaning/Sanitary Supplies	143.36	23.90	119.46
EDF Energy	Haldo Pillar, Cambridge Field	17.20	0.00	17.20
Rabarts Decorators	Decorating Materials	584.03	97.34	486.69
WesternWeb	Domain Renewal	54.00	9.00	45.00
Don Benson	Clock Winding	28.00	0.00	28.00
Crab Stitch	Polo Shirt Embroidered	24.00	0.00	24.00
Wilkinsons	Fit 2 double sockets	94.80	15.80	79.00
Any Occasions Catering	Catering - Twinning Visitors	273.70	0.00	273.70
Viking Direct	Stamps/Stationery	266.04	18.18	247.86
British Gas	Gas Supply	962.13	160.35	801.78
British Telecom	Phone Supply	34.08	5.68	28.40

21. Correspondence.

- a) Caradon Neighbourhood Watch Forum – Request for financial assistance.
- b) CHICKS – Information letter and book.

22. Reports.

- a) Neighbourhood Plan Steering Group - Minutes.
 - i) To receive the report from the Steering Group (as circulated).
- b) Cornwall Council.
- c) Torpoint Town Partnership.

23. Date of next meeting.

Thursday 16th June 2016.