

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Tuesday 3<sup>rd</sup> May 2016 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of Interest relating to items on the agenda.

### 3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 11<sup>th</sup> April 2016.

### 4. Matters arising from the minutes.

- a) Civic Functions (min 109-15FGP (a) refers).
- b) Edgcombe Football Club – Request for financial assistance (minute 129-15F&P (b) refers).
- c) Freedom of the Town Broaches – (Minute 130-15F&P refers)

### 5. To consider Policies Delegated to this Committee

None.

### 6. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (as circulated).
- b) Creditors/Debtors – Deputy Town Clerk (as circulated).

### 7. Items referred to this Committee.

None

### 8. Correspondence.

- a) Gemma Adams (Bark in the Park) – Use of facilities at no charge.
- b) Torpoint Sea Scouts – Use of facilities at no charge.
- c) Torpoint St John Ambulance – Use of Caravan.

### 9. Planning Applications.

- a) PA16/03270- 22 Cremyll Road Torpoint Cornwall PL11 2DY – Proposed alterations and extension and provision of an entrance porch.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

### 10. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Waterwise	Toilet Seats/Sundries	45.11	7.52	37.59
ITEC	Photocopies - Office	51.31	8.55	42.76
Francis Thomas	Lawnmower/Strimmer/Sundries	736.80	122.80	614.00
South West Locksmiths	Garage Replacement Lock etc	115.20	19.20	96.00
C F Southworth	Probation Service Facilites	10.00	0.00	10.00
D & C Community Rehabilitation Company	Maintenance Work (2 months)	895.99	746.66	149.33
Torpoint Computers	5M HDMI Cable	10.00	1.67	8.33
C F Southworth	Course Travel	82.80	0.00	82.80
British Gas	Electricity - Public Cons	44.44	2.11	42.33
Cornwall Council	Business Rates (May)	969.00	0.00	969.00
Cornwall Council	Rates Pub Cons (May)	115.00	0.00	115.00

**11. Date of next meeting.**

Tuesday 31<sup>st</sup> May 2016.

**12. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris

Wednesday 27<sup>th</sup> April 2016