

TORPOINT TOWN COUNCIL

MINUTES of the meeting of the Torpoint Town Partnership Committee held on Thursday 8th March 2012 at 7.00pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

PRESENT:- Councillor T Moore, Councillor M Pearn MBE, Councillor Mrs. J Martin, Mrs. K Brownhill – Torpoint Community Events Ltd, Mrs. L Jeavons – Chamber of Commerce, Mr M Jeavons – Lions, Mr J Whiting – CHAT, Councillor Mrs. R Southworth, Councillor E H Andrews – Town Mayor, Councillor R Skelly, Mr J Tivnan – Torpoint Community Events Ltd, Mr A Martin – Productions Support Ltd, Mrs. K Brown – Coppola School of Dancing and the Town Administrator.

Councillor E Andrews welcomed all to the meeting and informed that that the meeting was being recorded.

1. APOLOGIES:- Apologies were submitted on behalf of Councillor Mrs. K Jackson, Mr J Whiting – CHAT, Councillor C Fowle, Mrs. C Martin – Torpoint Twinning Assoc., Mrs. C Goodman – Torpoint Community College.

2. FINANCIAL REPORT – Mr C Harris

Mr C Harris informed members that at the 1st February 2012 the account stood at £4972.00, any transactions after this date have not been taken into consideration as the current bank statement has not yet been received. Any expenditure must be clearly minuted for the accounts.

Mr John Tivnan informed members that he had received £400.00 and of that amount has spent £478.00 being £300.00 for the milling of the coins and £178.00 for the printer's bill, receipts for which have been received.

3. MINUTES OF THE PREVIOUS MEETING

Minutes of the previous meeting held on Thursday 9th February 2012 were approved.

- (a) Councillor M Pearn informed members that the Tea Dance is definitely 3rd June 2012.
- (b) John Tivnan has a copy of the insurance cover to send to HMS Raleigh.
- (c) Page 2 – 3(e) the amount of cheque requested should be £2100.00 not £1200.00 for 'Lightyears Light and Sound'.

4. DIAMOND JUBILEE 2012

(a) PROGRESS REPORTS

THE RAFFLE

Mr J Tivnan reported that sales are going well, tickets for sale and posters are around the Town. The printer has been paid and ticket sales are expected to increase closer to the event.

BIG BREAKFAST

Cllr E Andrews reported arrangements for the Table-Top sale and Big Breakfast are going well. Raffle prizes are still required for the Bingo evening.

The Mayor's Ball raised £451.98 which will go towards payment of the coins. Cllr E Andrews also wished to thank the Caretaker Mr C Bence for administering the collection of the 'application for coins' paperwork.

Mr J Tivnan reminded members about the 'Horse Racing' evening on the 11th May 2012 at the Council Chambers. The event is fully licensed, tickets £5.00 per person, total of 100 tickets for sale and there will be a licensed bar available.

FACES OF TORPOINT

Mrs. K Brown up-dated members on the arrangements for the 'Faces of Torpoint' competition. A letter has been produced advertising the competition together with an application form. There will be 3 competitions with 3 different time slots. Due to the number of people expected to attend the competition it was decided to charge £1.00 per person ticket entry. Posters advertising the event will be produced.

PUBLICITY

Councillor Andrews informed members that the Diamond Jubilee Program was already on the web-site and will keep members of the public informed about events happening in his Mayor's column.

Mrs. L Jeavons reported on the lack of interest from local businesses to place an advertisement around the program publicising the Diamond Jubilee event in the local 'Advertiser' paper. It was decided unanimously to delegate Mrs. L Jeavons to make the decision whether to advertise or not nearer to the publication date.

Mr J Tivnan quoted a cost of £353.00 for liability insurance for the whole event including the carnival. It was decided unanimously to pay this amount.

THE GANG SHOW – 1ST/2ND JUNE 2012

Rehearsals going well. Plenty of parental help with the event and money made will go towards the Diamond Jubilee.

TEA DANCE – 3RD JUNE 2012

Diamond Jubilee Tea Dance at St James Church.

THANCKES PARK EVENT - 4TH JUNE 2012

Born to Perform (Zoe Vigus) has confirmed to take part.

Many other acts/groups confirmed.

Cllr R Skelly to contact Carbeile Junior School regarding involvement.

Tug of War teams slowly increasing.

Still waiting for the time to light the Beacon.

The Scouts have been approached to help clear Thanckes Park on the morning of the 4th June 2012.

STALLS

With regard to the stalls, Mike Allen of the Lions will be the point of contact. Traders should be from the local area and must provide a copy of their liability insurance, which must be a minimum of 3rd party liability insurance. A list of reserve traders will be kept to replace any that do not provide the necessary paperwork or do not turn up. No alcohol must be sold. Mike Allen is to be invited to the next meeting to discuss requirements.

Mr J Tivnan will be responsible for HEALTH AND SAFETY. The company providing the fireworks display must provide their own risk assessment.

FIRST AID will be looked after by St John's Ambulance.

Cllr M Pearn will contact Cornwall Council to arrange collection of the RUBBISH BINS on the Wednesday after the event.

SECURITY over-night needs to be arranged together with a nominated person to control car-parking.

Vehicles providing setting up equipment etc will gain access through the Sydney Road entrance to the Park.

A security team is required for the evening. Cllr T Moore will make enquiries into putting a team together.

Standard bearers will be approached to participate in the lowering of the Diamond Jubilee flag event at Thanckes Pk.

Material donations have been received for the making of the BUNTING however more volunteers are required to make up flags. Mrs. K Brownhill suggested that at the Big Breakfast members of the community could sign a flag and make a 50p donation.

The Comrades' Club has approved the display of the Diamond Jubilee fund barometer. Cllr C Fowle has approached his employers with the request to sponsor the tabards for the event but unfortunately they declined.

Cllr R Skelly informed that the BEACON is now at the fabricators but has a problem with the burners. Mr J Tivnan offered to consult the necessary person and hopefully solve this problem.

TORPOINT'S GOT TALENT, competition plans going well, judges and trophies organised.

QUIZ NIGHT Thursday 7th June 2012, team entry forms available.

Saturday 9th June 2012, CARNIVAL – Cllr M Pearn informed members that arrangements are going well, stalls, side shows, bands, road closures, etc. confirmed.

Scouts 'Music in the Garden' Benodet Park arranged for Saturday evening.

Sunday 10th June 2012, Diamond Jubilee Service, St James Church at 10.00 am.

During the week of events permission has been granted for the Diamond Jubilee flag to be flown at Sparrow Park.

5. PROPOSED HEALTH CENTRE

Cllr E Andrews informed members that there are posters at various locations around the Town advertising a public event in the Main Hall of the Council Chambers on Wednesday 21st March 2012.

6. LOCALISM

Torpoint Town Council and the Chamber of Commerce have met with the localism team and the Town Manager for discussions, which are still on-going. One of the outcomes from this meeting was the necessity to give Torpoint a brand or image. It was suggested to approach the Community College to produce a crest/logo for the Town.

Mr J Tivnan expressed his frustration at the lack of action and decision regarding what is happening with the Town and questioned what would happen to the rates if the Town Council took on extra services which might otherwise be lost. Cllr Andrews is in favor of localism as it will provide an opportunity for the Town Council to take charge of it's own town. Mr J Tivnan was in agreement with Cllr Andrews.

7. DATE OF NEXT INTERIM MEETING

Thursday 12th April 2012 at 7.00 pm in the committee room of the Council Chambers.

8. ANY OTHER BUSINESS

None.

Meeting closed at 9 pm Chairman

