

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 11th April 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend.

(Please note: - All members are invited to attend and participate in agenda items 1-6 inclusive and the Mayor will Chair the meeting for agenda items 1-6).

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. Election of Town Mayor Designate for the Civic Year 2016-17.

4. Election of Deputy Town Mayor Designate for the Civic Year 2016-17.

5. Appointment of Town Council Committees

(Working Papers Attached).

6. Appointment of Delegates to Outside Bodies

7. (Working Papers Attached)

8. Minutes of the previous meeting.

Minutes of the meeting held on Monday 29th February 2016.

9. Matters arising from the minutes.

- a) Civic Functions (min 109-15FGP (a) refers).
- b) Queen's Birthday Celebrations (min 117-15F&P refers).

10. To consider Policies Delegated to this Committee

- a) Dignity at Work (as circulated).
- b) Drugs and Alcohol Policy (as circulated).
- c) Whistleblowing Policy (as circulated).
- d) Employment and Grievance Policy (as circulated).

11. To consider the Council Risk Management

- a) Overtime – Deputy Town Clerk (to follow).
- b) Creditors/Debtors – Deputy Town Clerk (as circulated).

12. Items referred to this Committee.

None

13. Correspondence.

- a) Grant Thornton - External Audit Annual Return.
- b) Edgecumbe Football Club – Request to use the Council facilities at no cost.
- c) CALC – Membership Information.
- d) Joyce Walsh – Request to use the Council facilities at no cost.
- e) Joyce Walsh – Financial Information on a previous use of Council facilities at no cost.
- f) BNP Paribas – Leasing Agreement Termination (Photocopier).
- g) NHS – Peninsula News.
- h) Utility Wise – Proposed Gas Supplier (Quotations as Circulated).

14. Past Mayoral Broaches – Town Mayor.

15. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

16. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Western Web	Supply TP Link Access Point	68.34	11.39	56.95
Cornwall Academy Maintenance Services	Heating Installation	35,882.40	5,980.40	29,902.00
CF Southworth	Travelling/Accomodation	80.49	13.42	67.07

17. Date of next meeting.

Tuesday 3rd May 2016.

18. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Monday 4th April 2015