

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 7th April 2016 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 3rd March 2016.

4. Matters arising from the Minutes.

- a) Environment Policy (minute 124-15AMO (b) refers).
- b) Fire Risk Assessment (minute 124-15AMO (c) refers).
- c) Flag Pole (minute 124-15AMO (e) refers).
- d) Gable End Repairs (minute 125-15AMO (a) refers).

5. Report from the Assistant Town Clerk.

Report on matters relating to council assets, facilities and Operations.

6. Policies Reviewed by this Committee.

None.

7. To consider the Council Business Risk Management

Update on the fixed asset controls (Town Clerk).

8. Items referred to this Committee.

9. Health and Safety.

- a) Fire Risk Assessment and Issues (update).

10. Correspondence.

- a) Mr M A Watkiss - Court Order Town Beach Spring Clean

11. Planning Applications.

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Clear Sight	Window Cleaners	60.00	0.00	60.00
British Telecom	Telephone Bill (01.02.16-31.05.16)	565.34	94.22	471.12
Trebor Maintenance	Grounds Maintenance (Mar '16)	208.00	34.67	173.33
Cornwall Council	Garage Rent (22.02.16-03.04.16)	83.58	13.93	69.65

13. Date of next meeting.

Thursday 5th May 2016.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.