

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 17<sup>th</sup> March 2016 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of Interest relating to matters on the Agenda

### 3. Police Report.

February 2016 report (as circulated).

### 4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 18<sup>th</sup> February 2016.

### 5. Matters arising from the minutes.

- a) Beach Clean (Update – Minute 160-15 (b) refers).
- b) Barclays Bank – (Minute 160-15 refers (c)).
- c) Accident A374 – (Minute 169-15(b) refers – Letter for Cornwall Chief Executive also received).

### 6. Mayor's communications.

### 7. Question of which notice has been given or notice of motion.

### 8. Planning Applications.

- a) PA16/01076 – 30, Hawthorne Avenue, Torpoint – Erection of decking and a wooden fence to the front of the property.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

### 9. Minutes of a meeting of the Development and Localism Committee

Minutes of the meeting held on Thursday 25<sup>th</sup> February 2016 (as circulated).

### 10. Minutes of a meeting of the Finance and Personnel Committee

Minutes of the meeting held on Monday 29<sup>th</sup> February 2016 (as circulated) and to consider the recommendations in minute's 109-15F&P (a) (Civic Functions), 110-15F&P (b) (Financial Regulations and Best Value Statement (both recommendations)), 110-15F&P (b) (Standing Orders), 110-15F&P (c) (Internal Controls Self-Assessment), 110-15F&P (d) (Statement of Internal Controls), 111-15F&P (a) (Overtime/Casual Hours), 111-15F&P (b) (Debtors/Creditors), 113-15(a) (CRUSE Cornwall Volunteer Counsellor – Use of facilities at no charge), 116-15F&P (Date of next Meeting) and 117-15F&P (Any business that has been disclosed to the Chairman and members prior to the meeting) are adopted and implemented.

### 11. Minutes of a meeting of the Asset Management and Operations Committee

Minutes of the meeting held on Thursday 3<sup>rd</sup> March 2016 (as circulated) and to consider the recommendations in minute 124-15AMO (a) (Replacement Cooker) and 125-15 (b) (Probation Service Contract (3 recommendations)) are adopted and implemented.

### 12. Coastal Community Team Advisory Committee

Councillor G J Davis will give a presentation on the Coastal Community Team Economic Plan.

**13. To consider the estimates for the Town Council insurance requirements for 2016-17 and longevity of agreement.**

**14. Policies Diary.**

(As circulated).

**15. Financial Comparison.**

February 2016 Financial Comparison (as circulated).

**16. Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates	620.00	0.00	620.00
Clifton Emery Design	Masterplanning - Coastal Community	7,200.00	1,200.00	6,000.00
Swiftsails	Loops to Flags	30.00	5.00	25.00
Don Benson	Clock Winding	28.00	0.00	28.00
Trebor Maintenance	Grounds Maintenance (Feb)	173.33	34.67	138.66
CORY Environmental	Wheelie Bin	127.08	21.18	105.90
Torpoint Builders Merchants	Plywood/Timber	156.36	26.03	130.33
CF Southworth	Refreshments - Probation Service	19.70	0.00	19.70
Cornwall Compliance Ltd	Hall Heating Contract Supervision	521.00	0.00	521.00
British Telecom	Telephone Bill	32.89	5.48	27.41
PWLB	Loan Sanction	17,599.99	0.00	17,599.99

2 Credit notes received from Rabart Decorators 2 x Crown Satin ((£41.14 + VAT) and 1 Brush (£0.41 + VAT).

**17. Correspondence.**

a) EE Mobile – Tariff Increase (1.3%).

**18. Reports.**

- a) Minutes of the Neighbourhood Plan Steering Group (to follow).
  - i) To receive the report from the Steering Group (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership (to follow).

**19. Date of next meeting.**

Thursday 21<sup>st</sup> April 2016.

C R Harris

Town Clerk

Thursday 10<sup>th</sup> March 2016

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**OPEN FORUM**