

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 3rd March 2016 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 4th February 2016.

4. Matters arising from the Minutes.

- a) Replacement Cooker (minute 110-15AMO (a) refers).
- b) Environment Policy (minute 110-15AMO (b) refers).
- c) Fire Risk Assessment (minute 110-15AMO (c) refers).
- d) Boiler Room Defects (minute 115-15AMO (b) refers).

5. Operational Report.

- a) Gable End (Main Hall Repairs).
- b) Probation Services Contract for consideration.

6. Policies Reviewed by this Committee.

7. To consider the Council Business Risk Management

- a) Fixed Asset Condition Survey.

8. Items referred to this Committee.

- a) Adela Road.

9. Health and Safety.

10. Correspondence.

11. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
A & D Supplies	Granite SEBO Dust Bags	16.68	2.78	13.90
Rabart Decorators Merch	Paint and ancillary equipment	103.15	17.19	85.96
Rabart Decorators Merch	Paint and ancillary equipment	153.56	25.58	127.98
Rabart Decorators Merch	Paint and ancillary equipment	31.44	5.24	26.20
Rabart Decorators Merch	Paint and ancillary equipment	39.95	6.66	33.29
Rabart Decorators Merch	Paint and ancillary equipment	409.51	68.27	341.24
Rabart Decorators Merch	Skelton Gun 400ml	2.87	0.48	2.39
British Gas	Gas Supply - Town Hall	978.66	163.11	815.55
Cornwall Council	Fixed Notice Penalty Training	90.00	0.00	90.00

13. Date of next meeting.

Thursday 3rd March 2016.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Thursday 25th February 2016