

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 21st January 2016 at 7.00 p.m. in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor M N Pearn MBE), Deputy Town Mayor (Councillor M J Crago), Councillors E H Andrews, Mrs K Brownhill, G J Davis, B Hobbs, Mrs. A I Johnson, L E Keise, Mrs. J M Martin, Miss R A Tanner BEM and J Tivnan plus the Town Clerk with the Assistant Town Clerk in attendance.

143-15 Apologies for Absence:-

Apologies for absence were submitted on behalf of Councillors J F Creek, Mrs C E Goodman, Mrs. C A Jackson and Mrs R A Southworth.

144-15 Declarations of interest relating to items on the agenda:-

None.

145-15 Police Report:-

In the absence of the police representative, the crime statistics for Torpoint for December 2015 (as circulated) are replicated below:-

23 crimes in the town consisting of

5 thefts

1 burglary dwelling

2 burglaries non-dwelling

7 assaults (all categories including domestic incidents)

1 vehicle interference

4 criminal damages

1 public order offence

1 drunk and disorderly

1 animal-related offence

146-15 Minutes of the previous meeting:-

The minutes of the meeting held on Thursday 17th December 2015 were taken as read, confirmed and signed by the Mayor.

147-15 Matters arising from the Minutes:-

a) Hall Heating:-

Pursuant to minute 129-15 (c) the Assistant Town Clerk reported that work has now commenced and expressed appreciation to both the contractors and hirers of the premises for their co-operation and understanding for the inconvenience during the works. The Assistant Town Clerk also reported that the toilet heaters are being replaced to make them safer. The Assistant Clerk was thanked for co-ordinating the work and it was subsequently **resolved** that the Mayor would write an appreciation letter to the contractors at the termination of the work.

b) Beach Clean:-

Pursuant to minute 129-15 (e) the Clerk reported that he written to Mr Watkiss to confirm that the Council will contact the agents for Antony Estate to establish the procedure and assurance that the beach clean is in place. In subsequent emails and telephone conversations it is understood that a written instruction has been forthcoming from the Agents acting for Antony Estates to the contractor undertaking the beach clean

although a copy has not been sent to this Council. The Deputy Town Mayor suggested that as almost seven years have now elapsed since this Council surrendered the original lease but the Council is still named on the court order. After discussing this matter further it was **resolved** that the Council would write to Antony Estates to seek their views and opinion on this Council being removed from the Court Order to clean the beach.

c) Barclays Bank Meeting:-

Pursuant to minute 133-15 it was understood that the Library staff have now been given a full briefing by Cornwall Council and the Clerk asked if members would now wish to take this in part 1 (i.e. in open council). On the resolution that this matter is no longer taken with the public and press excluded, the Clerk reported on the recent site visit attended by representatives of this Council, the Library Service, Cornwall Council ward member and the Police. The group viewed the premises and were of the opinion that there is a possibility the facilities could accommodate the services and staff being delivered by the respective organisations. Councillor Hobbs urged the Council to pursue this initiative as a matter of urgency. Following discussion it was **resolved** to delegate to the Clerk authority to pursue this matter further and that this matter is also delegated to the Development and Localism Committee to consider further other matters including projected future costs and also service delivery.

d) Neighbourhood Development Plan:

Pursuant to minute 141-15(a) it was **resolved** to consider this item further along with the Neighbourhood Development Plan report.

148-15 Mayors Communications

Mayors Council Report for December

Friday 18th December 2015 – St James Church – The Torpoint Lady Singers, The Rame Peninsula Male Voice Choir and The Torpettes presented their Annual Christmas Concert in aid of the Plymouth & District Leukaemia Fund where a cheque of £1000 was presented to Dr Noakes a Haematologist and Oncologist Consultant from Derriford Hospital. A great evening of entertainment. A cheque was also presented by James Church of Plymouth Citybus of £500 towards the damage to the church when it was broken into.

Saturday 19th December 2015 – Comrades Club – Mayors Charity Quiz Night – Thank you to all who attended and thanks to Graham for setting the questions and also to Father Quizmas (Gary Davis) for being the quizmaster.

Thursday 24th December 2015 – HM Dockyard - Babcock Christmas Carol Service.

Friday 25th December 2015 – The morning of Christmas Day we visited the Nursing Homes to wish everyone a Merry Christmas – Tor Care – Porte Rouge and Tamara and then on to St James Church Hall to visit the "Christmas Day Home Alone Lunch" for almost 50 people which was organised by the Churches Together in Torpoint and District. A big thank you to the organisers and volunteers who cooked the lunch – it looked really good!

Thursday 31st December 2015 – Visited Mr & Mrs Duke on the occasion of their 75th Wedding Anniversary. Congratulations to you both.

Friday 8th January 2016 –Seventeen Thirty Club (1730 Club) presentation to the 2nd Torpoint Guides/Brownies.

I would like to wish Derrick Hunt all the very best on his retirement from the Torpoint Fire Brigade Service and thank him for many years of dedication to the Town.

Congratulations to Dawn Llewelyn for her 21 years' service to Torcare Nursing Home and thanks for her service at the St John Ambulance Presentation evening she is always there with a welcome cup of Tea or Coffee.

Congratulations to Joan Smith who had her hair shaved off and she presented a cheque for £1,380.36p to Macmillan's Cancer Support fundraisers for her "Brave the Shave" Well done Joan.

The Torpoint Town Partnership Committee are arranging events for the HM The Queens 90th Birthday Celebrations the first being the "Lighting of the Beacon" in Rendel Park to coordinate with the rest of towns and villages up and down the country on Thursday 21st April, times to be confirmed in early March.. Sunday 12th June – The Queens 90th Birthday celebration Party at Thanckes Park (The Lawn) with entertainment throughout the day – details to follow

149-15 Planning Applications

a) PA15/11801 – 24, Buller Road, Torpoint – Demolition of substandard existing rear single storey extension and existing rear garage and replace with proposed two storey rear extension and new rear garage.

Support.

b) PA15/10566 – 14, Borough Park, Torpoint – First floor extension above single storey area.

Support.

150-15 Minutes of the Coastal Community Team Advisory Committee

It was **resolved** that minutes of the meeting held on Monday 11th January 2016 are received and adopted. Councillor G J Davis advised the meeting that the draft plan would be sent to the Council on Friday 22nd January 2016 for consideration. Given the very restricted scale, it was resolved to delegate this matter and the response to the draft Economic Development Plan to the Development and Localism Committee meeting on Tuesday 26th January 2016. Councillor Davis requested that any responses to the plan should be emailed to the Assistant Town Clerk for consideration at the meeting on Tuesday.

151-15 Financial Comparison

It was **resolved** that the December 2015 financial comparison (as circulated) is received and adopted. It was reported that the Assistant Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate. The Assistant Town Clerk also reported that documentation has been received from Lloyds Bank for the Council to implement the on-line banking system. This would be established in compliance with the Town Council Financial Regulations. Councillor B Hobbs cautioned against paying all transactions by BACS or direct debit and cited examples of problems that he had experienced within his secular employment.

152-15 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates	620.00	0.00	620.00
Cornerstone Vision	NDP Leaflets	231.00	38.50	192.50
BUNZL	Cleaning/Sanitary Materials	141.58	23.60	117.98
BUNZL	Toilets Rolls	29.10	4.85	24.25
Print Options	NDP Vision Leaflets	450.00	0.00	450.00
British Telecom	Telephone Bill	398.16	66.36	331.80
Trebor Maintenance	Grounds Maintenance (December)	208.00	34.67	173.33
Wilkinsons	PAT Test Dehumidifiers Archives	36.00	6.00	30.00
ITEC	NDP Photocopies	98.93	16.49	82.44
Don Benson	Clock Winding	35.00	0.00	35.00
Firewatch SW	Fire Risk Assessment	330.00	55.00	275.00
SSE Southern Electric	Electricity - Town Hall	916.34	152.72	763.62
ITEC	Photocopies	29.33	4.89	24.44
M Acton	Laundry	137.00	0.00	137.00
British Gas	Electricity - Antony Road Toilets	45.41	2.16	43.25
CORY Commercial	Wheelie Bin	101.66	16.94	84.72
Clockwork Audio Systems	Projector/Screen Committee Room	2,796.00	466.00	2,330.00
B A Walsh	Plumbing - Council Chambers	40.00	0.00	40.00
Cornwall Council	Salaries - Oct - Dec 2015	23,040.00	0.00	23,040.00
British Telecom	Phone Bill	32.53	5.42	27.11
Firewatch SW	Alarms Charge	232.50	38.75	193.75
EE/T Mobile	Telephones	52.03	8.67	43.36

153-15 Correspondence

a) Torpoint Players – Request to use facilities at no cost.

Noted. Following consideration was **resolved** to allow this organisation to use the facilities, as requested, at no cost subject to the usual terms of reference.

154-15 Reports

a) Neighbourhood Plan Steering Group.

Councillor Mrs. A I Johnson advised members on the recent meeting and discussed matters from the meeting held on Monday 11th January 2016. Councillor Mrs. Johnson reported that a meeting with the business community has been arranged for Thursday 28th January 2016. Members of the local business community have been identified as being key consultees and emailed a copy of the Neighbourhood Plan. On the matter of additional finances, Councillor Mrs. Johnson acknowledged that sufficient expertise existed within Cornwall Council to continue with the Neighbourhood Plan and it was therefore not necessary to extend the working arrangements with Clifton Emery Design. It was further confirmed that a further month extension had been secured with the grant funders to finalise the Vision. Councillor Mrs. Johnson suggested that bound hard copies of the Vision document should be made available to the volunteers of the Steering Group as a gesture from this Council for the extensive work undertaken. Councillor G J Davis added that "hard" copies of the document should also be available at key locations in the town including the Library. After discussing the matter it was **resolved** that copies of the document should be made available as articulated by Councillors G J Davis and Mrs. A I Johnson to a ceiling total value of £900. Pursuant to minute 96-15NDP it was noted and confirmed that a volunteer J Sands had not attended a meeting for 6 months with no approved absence. After considering the matter members **resolved** that Mr. Sands be no longer a member of the Steering Group. Arrangements to appoint a Vice Chairman would be made by the Group.

b) Vision for Torpoint Strategy:-

Councillor G J Davis expanded on and detailed proposals within the Vision for Torpoint document (as circulated). Following Councillor Davis explanation of the document and proposals it was **resolved**:-

- i) That the Vision for Torpoint Strategy document containing proposals is referred to the Development and Localism Committee for further consideration and final recommendations are referred to this Council for final consideration.
- ii) That the Vision for Torpoint is now allocated for consideration within the Development and Localism Terms of Reference.
- c) Cornwall Council Report:-

Councillor B Hobbs presented the report. Councillor Hobbs reported that he has written to the Cabinet portfolio holder for Highways in an attempt to retain the status quo on car parking charges within the town. Councillor Hobbs also understood that Cornwall Council are considering on-road car parking charges. Councillor E H Andrews drew attention to a Freedom of Information request that he had submitted and detailed the data he had received highlighting various areas differentiating between short and long stay statistics. Members voiced concern at the possibility of parking meters in the town. Councillor G J Davis spoke of the exclusion of Torpoint on the electronic version of the consultation document. After further discussion it was resolved that this matter is delegated to the Development and Localism Committee for further consideration to reply to Cornwall Council and the Clerk was asked to clarify the consultation process in respect to Torpoint car parking. Councillor M N Pearn advised members on the ferry report that is replicated below:-

WEEK COMM	DAY AND DATE	FERRY	IMPACT ON SERVICE	SCHEDULED SERVICE	REASON	OVERALL EFFICIENCY %
14/12/2015	Wednesday 16 th December Saturday 19 th December	Tamar Lynher	4 12	1292	Segment bolt loose Segment bolt loose	98.8
21/12/2015	Monday 21 st December	Lynher	2	1292	Segment Bolt Loose	99.8
28/12/2015			0	1292		100
04/01/2016	Friday 7 th January	Plym	8	1292	Prow slider change	99.4
11.01.2016	Monday 12 January Tuesday 13 th January Wednesday 14 th January Thursday 15 th January Saturday 16 th January	Lynher	20 30 30 48 30	1292	Broken south chain	87.8

Target is 99% Average during last rolling 12 month period – 98.9%.

The Deputy Town Mayor enquired how much revenue had been lost following a problem with the electronic toll collection service. Councillor Hobbs offered to find out for members.

d) Torpoint Town Partnerships:-

The report of the meeting had been circulated to members and noted. The Mayor confirmed the principal event date for 2016 would be event to mark the Queen’s 90th birthday. It was also noted that celebratory beacons would be lit on the 21st April to celebrate the official date and that the party would take place on the 12th June.

155-15 Date of the next meeting.

Thursday 18th February 2016.

Meeting closed at 8.05p.m.Town Mayor

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OPEN FORM

M Howells – Sought to understand when Adela road improvements would be undertaken by Cornwall. Mr Howells understood that Cornwall would be undertaking this programme. Members advised Mr Howells that there was no known owner of the road and it is currently un-adopted and Cornwall Council would therefore not be undertaking any improvements. Councillor Tivnan reminded members of a method to commence the process. Mr Howells was advised to write to the Council on this matter.

M Howells – Asked when the litter bin in Albion Road would be repaired. Councillor B Hobbs would investigate this matter.

M Howells thanks Councillor Tivnan for his work and efforts with the Christmas Lights and also praised the Mayor and Mayoress.