

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 18th February 2016 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda

3. Police Report.

January report (as circulated).

- a) D & C Police – Guidelines for engagement with Town and Parish Councils.

4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 21st January 2016.

5. Matters arising from the minutes.

- a) Hall Heating (Update – Assistant Town Clerk - minute 129-15(c) refers).
- b) Beach Clean (Update – Minute 129-15 (e) refers).
- c) Barclays Bank Meeting – (Minute 133-15 refers).
- d) Neighbourhood Plan Steering Group - (Minute 141-15(a) refers).

6. Mayor's communications.

7. Question of which notice has been given or notice of motion.

8. Planning Applications.

- a) PA16/00686 – Quayside Cottage, 15, King Street, Torpoint – Proposed first floor rear balcony to connect bedroom 2/office to access rear upper garden and also internal alterations.
- b) PA16/01018 – 16, Primrose Close, Torpoint – Access improvement to property to include re-design of front steps and installation of platform lift to rear of property with formation of level path.
- c) PA16/11744 – 10, Carbeile Road, Torpoint – Lower the kerb for a new vehicular access and also to lower the kerb for pedestrian access.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

9. Minutes of a meeting of the Development and Localism Committee

Minutes of the meeting held on Tuesday 26th January 2016 (as circulated).

- a) Working Group Report (to follow).

10. Minutes of a meeting of the Finance and Personnel Committee

Minutes of the meeting held on Monday 1st February 2016 (as circulated) and to consider the recommendations in minute's 98-15F&P (a) (Equal Opportunities Policy), 98-15F&P (b) (Lettings Policy), 99-15F&P (a) Overtime/Casual Hours, 99-15F&P (b) (Debtors/Creditors), 99-15F&P (c) (Internal Controls Scrutiny), 99-15F&P (d) (Staffing Infrastructure, appraisal and training matters [Confidential minute]), 101-15F&P (a) (Rame Peninsula Transport Group) and 101-15(b) (Torpoint and Rame Peninsula District girl Guiding – Request for Financial Assistance) are adopted and implemented.

11. Minutes of a meeting of the Asset Management and Operations Committee

Minutes of the meeting held on Tuesday 26th January 2016 (as circulated) and to consider the recommendations in minute 116-15AMO (a) (Weed Spraying Operations) is adopted and implemented.

12. Minutes of the Coastal Community Team Advisory Committee

Minutes of the meeting held on Wednesday 3rd February 2016 (to follow).

13. Financial Comparison.

January 2016 Financial Comparison (as circulated).

14. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates	0.00	0.00	0.00
Clegg and Shortman	Lead repairs to roof (Vanity Rooms)	602.46	100.41	502.05
Streetmaster	Bench and Fittings-Chapeldown Road	943.20	157.20	786.00
Viking Direct	Clocks and Batteries	113.21	18.87	94.34
Viking Direct	Stationery	332.10	44.85	287.25
British Telecom	Telephone Bill	32.53	5.42	27.11
Western Web	Renewal web space/content/email	80.40	13.40	67.00
Clear Sight	Window Cleaner	60.00	0.00	60.00
CORY Environmental	Wheelie Bin	101.66	16.94	84.72
EDF Energy	Haldo Piller, Cambridge Field	18.03	0.86	17.17
Clifton Emery Design	Torpoint Vision-Master Planning	3,780.00	630.00	3,150.00
Don Benson	Clock Winding	28.00	0.00	28.00
Print Options	Vision Leaflets	60.00	0.00	60.00
BUNZL	Cleaning Materials	104.40	17.41	86.99
Clegg and Shortman	Archives Roof Repairs	2,148.72	358.12	1,790.60
C F Southworth	Refreshments - Probation Service	9.19	0.00	9.19

15. Correspondence.

- a) M Howells – Adela Road.
- b) I Gilbey – Accident A374 (by email).
- c) M Watkiss – Accident A[B]374 (copy of a letter to Kate Canelly CEO Cornwall Council).
- d) Scope – House to House collection dates (28th March to the 17th April 2016).

16. Reports.

- a) Minutes of the Neighbourhood Plan Steering Group (to follow).
 - i) To receive the report from the Steering Group (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership (to follow).

17. Date of next meeting.

Thursday 17th March 2016.

C R Harris

Town Clerk

Thursday 11th February 2016

OPEN FORUM