

TORPOINT TOWN COUNCIL

MINUTES of a meeting of Torpoint Town Council held on Thursday 19th November 2015 at 7.08 p.m. in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor M N Pearn MBE), Deputy Town Mayor (Councillor M J Crago), Councillors E H Andrews, Mrs K Brownhill, J F Creek, G J Davis, Mrs C E Goodman, B Hobbs, Mrs. A I Johnson, L E Keise, Mrs. J M Martin, Mrs R A Southworth, Miss R A Tanner and J Tivnan plus the Town Clerk with the Assistant Town Clerk in attendance.

107-15 Standing Orders:-

Standing Orders relating to the commencement of business were suspended.

108-15 Apologies for Absence:-

Apologies for absence were submitted on behalf of Councillor Mrs. C A Jackson.

109-15 Declarations of interest relating to items on the agenda:-

None.

110-15 Police Report:-

In the absence of the police representative, the crime statistics for Torpoint for October 2015 (as circulated) are replicated below:-

19 crimes in the town consisting of

2 thefts

9 assaults (all categories including 2 sexual and domestic incidents)

1 exposure

4 criminal damage

2 public order offences

1 animal-related incident

The Deputy Town Mayor drew attention to the volume of spent "gas canisters" around the town voicing concern that currently this is a "legal high" and illustrated the problem by pointing to locations where canisters were found that included Cambridge Field, St James Court and the War memorial. Other members also noted this problem and highlighted other locations where canisters were found that included Thanckes Park and the Torpoint cemetery. Councillor Mrs C E Goodman advised the meeting that students at the Community College had been addressed on this issue. Councillor J Tivnan confirmed that he would take this to the local police Sargeant. Councillor Tivnan continued that he has been advised that the police have made no decision on any proposed relocation.

111-15 Minutes of the previous meeting:-

The minutes of the meeting held on Thursday 15th October 2015 were taken as read, confirmed and signed by the Mayor.

112-15 Matters arising from the Minutes:-

a) Bench in Chapeldown Road:-

Pursuant to minute 95-15 (b) the Assistant Town Clerk advised the meeting that the shortfall between the insurance money received for the destroyed bench in Chapeldown Road and the cost of the proposed

replacement bench is £164. After a brief discussion it was **resolved** that the Council would continue with the purchase of the bench and make up the shortfall of funding between the insurance valuation and actual replacement cost.

b) Defibrillator:-

Pursuant to minute 100-15 and in response to a question from Councillor G J Davis on the application for a defibrillator from the British Heart Foundation, Councillor J Tivnan confirmed that the application has been submitted and determination is likely in March 2016. Councillor Mrs C E Goodman reported that a defibrillator has been installed in the Sports Centre.

c) Coastal Community Advisory Committee:-

Pursuant to minute 104-15(c) (i) it was **resolved** that the details of the new Committee would now be confirmed in Standing Orders with a meeting date and time of the first Wednesday of the month at 3pm.

113-15 Mayors Communications

Mayors Council Report for October

Friday 16th October - Seventeen Thirty Club (1730 Club) Presentation - Army Cadets.

Friday 16th October – Torpoint & Rame Peninsula Lions Variety Concert – Council Chambers.

Saturday 17th October - Royal Naval Association Torpoint Branch Dinner – Council Chambers.

Thursday 22nd October – Royal British Legion Poppy Appeal – St James Church.

Friday 23rd October - Coppola School of Performing Arts 10th Anniversary Show – Council Chambers. 120 Children from Torpoint & Millbrook raised £300 for the Mayors Charity. A fantastic show well done to you all.

Wednesday 28th October - Presentation by Katie Martin on her trip to the 23rd World Scout Jamboree in Japan, There were 33,628 people from 155 countries attended – Well done Katie you did Torpoint proud.

Friday 30th October – Torpoint Eddystone Rotary Club and Callington Variety Show - Plymouth Guildhall. Janine Wright from Torpoint was one of the entertainers. Well done Janine.

Saturday 31st October – Visited London (*at my own expense*) with the Hawks Cub Pack to see Charlie & the Chocolate Factory starring Noah Crump who was Charlie, Noah is a member of the Hawks Cub Pack.

Thursday 5th November – Clifford's Esso Garage to present a Defibrillator for use of the public.

Friday 6th November – HMS Raleigh's Remembrance Service - Horson Cemetery.

Friday 6th November - Seventeen Thirty Club (1730 Club) Presentation - Girl Guides.

Friday 6th November – The Federation of Plymouth & District ex-Services Associations Remembrance Festival - Plymouth Pavilions.

Sunday 8th November – Torpoint's Remembrance Service – Eliot Square.

Wednesday 11th November - 2minutes silence at 11am – Sparrow Park.

Wednesday 11th November - Torpoint Nursery & Infants School – Remembrance Service.

Thursday 12th November - Kath & Bill Fraser's Diamond Wedding Anniversary. Congratulations to you both.

Thursday 12th November – Torpoint Allotment Association presentation cheque of £204-05p for my Mayors Charity – A donation was also made to the Youth Club. The donations were from their Annual Garden & Craft Show.

Sunday 15th November – Tapathon in aid of Children in Need - 38 Tappers joined thousands of tappers all around the country at 1pm to dance this year's dance in an attempt to break the world record for the Biggest Tap Dance at multiple venues. You can view it on YouTube

Torpoint Tapathon 2015 LIVE! Well done to all the tappers young and a bit older!! Congratulations on raising over £1,700 for BBC Children in Need!

Monday 16th November - The Torpoint Circular Bus Service started, I went along on their first trip around Torpoint and wished Danny Tweedie of A Line Coaches all the very best for this much needed service.

Dates for your Diary

Fri 11th Dec - Best Tree presentation and Christmas Raffle 6pm - St James Church.

Sat 12th Dec - Big Band Concert at St James Church 7.30pm - Tickets on the door.

Sun 13th Dec - The "Big Sing" Community Carol Service at 6pm - St James Church.

Fri 18th Dec - Joint Choirs Christmas Concert at St James Church – 7.30pm.

Sun 20th Dec - Christingle Service at 4pm - St James Church.

Thur 24th Dec - Midnight Mass at 11.30pm - St James Church.

2016 Dates:

Friday 26th February - The Torpoint Lady Singers Annual Dessert Event - Council Chambers.

Saturday 21st May - St Columba and Torpoint RUFC Club Dinner – Council Chambers.

Sunday 12th June – The Queens 90th Birthday celebration – details to follow.

Saturday 18th June - Torpoint Twinning - A Taste of France Event, Benodet Park, 2pm.

Saturday 2nd July – Maryfield Church Fete.

Saturday 9th July - Andy T Charity Day at St Columba and Torpoint Rugby Club – All day event.

Saturday 16 July - Torpoint & Rame Peninsula Lions Club Fete – Community College Grounds.

Sunday 7th August - Annual Classic Car Show Mount Edgcumbe Park.

Saturday 3rd September - "Proms on the Peninsula" - Mount Edgcumbe Park - further details later.

Saturday 24th September – Torpoint Carnival.

Congratulations to:

Sienna Vigus-Huggins who will be performing in the Theatre Royal Pantomime Cinderella.

Thanks To Andy Martin for arranging the PA system for the Remembrance Service at Eliot Square and relaying the service on a screen in St James Church for anybody who had difficulty in standing outside.

The Friends of Thanckes Park (FOTP) has planted at least 1,750 bulbs around Thanckes Park (The Lawn) which in the springtime will emerge and make the park a more colourful place to be. The bulbs were donated by Antony Estate for which FOTP are very grateful. The areas that are planted in have been marked with appropriate signage to enable those using the park and the grass cutters to be aware of them, please help to keep this park looking good for the future, why not join the FOTP committee, all are welcome, If you're not a member, you can join. FOTP needs volunteers to serve on the Committee, please consider volunteering. Please come along and offer your support -- your park needs you today more than ever before!

Best wishes and Well Done to Torpoint's table-tennis ace David Wetherill who has almost certainly booked his place in the Great Britain team for next year's Rio Paralympics by winning his first medal in a major competition. David has also added a team silver to the individual bronze medal already bagged at the ITTF Para Table Tennis European Championships in Vejle, Denmark.

114-15 Planning Applications

a) PA15/08571 – 23, Fore Street, Torpoint – Alterations to Indian restaurant and takeaway to form rear waiting area/servery.

No objections or observations.

115-15 Minutes of the Development and Localism Committee:-

It was **resolved** that the minutes of the meeting held on Tuesday 20th October 2015 are received and the recommendation in minute 50-15DL (a) (Town Centre Manager) is adopted and implemented. Pursuant to minute 52-15DL (a) (Library Service) the Clerk reported that following consultation with the Mayor, a meeting has been arranged with officers at Cornwall Council to discuss this matter further on the 1st December 2015. The Town Council delegation would consist of the Mayor, Deputy Town Mayor and Chairman of the Finance and Personnel Committee. Following the meeting a paper would be produced for members to consider at the December council meeting. Following a question from Councillor G J Davis the Clerk responded by confirming that the Assistant Town Clerk would be welcome at this meeting if she wished to attend.

- Parish Lengthsman Scheme: - It was noted that if approved, a small provision to maintain and enhance the Ferry Street foreshore has been included in the budget for 2016-17. It was noted that if approved preparatory work could commence in this financial year.
- Pursuant to minute 50-15DL (a) (Town Centre Manager) Councillor G J Davis stressed the need to commence planning for this post and how it would fit within the structure of the Council. Councillor E H Andrews considered that the post transcends all Committees and suggested that the Mayor convene a meeting of the former Systems and Procedures Working Party to review this proposed post and make a recommendation to Council in time for the December Council meeting when the budget will be finally approved. It was noted that currently a financial provision for this post is not included in the budget. The Clerk appealed for the meeting to be held in good time for a paper to be compiled and circulated for member's consideration at the December meeting. Councillor Mrs J M Martin suggested that it would be difficult to make provisions without any proposed job description and fully understanding what this post would include. After considering the matter it was **resolved** that the Mayor would call and preside at a meeting of the Systems and Procedures Working Party [consisting of the Mayor, Deputy Town Mayor and the Chairmen of the F&P Committee, AMO Committee and D & L Committee] to consider proposals for the post (10 votes in favour, 1 vote against and 2 abstentions).
- Car Parks – The Clerk gave a brief resume of the recent car park scheme held by Cornwall Council. The Clerk conceded that he had gained very little from the meeting that appeared to be poorly organised with no agenda. The Clerk will contact Cornwall Council to express disappointment with the meeting.
- Future meetings – The Chairman pointed out that future quarterly meetings of the Cornwall Gateway CNA will clash with meetings of this Committee. It was **resolved** that when the dates clash the meetings of this Committee will be allowed to be held on a different evening provided it was noted at the previous meeting. Councillor E H Andrews suggested that the total membership of Committees might be reviewed thus ensuring the quorum is maintained.

116-15 Minutes of the Finance and Personnel Committee:-

It was **resolved** that the minutes of the meeting held on Monday 2nd November 2015 are received and the recommendations in minutes 72-15F&P (g) (Footpaths – fairer funding), 76-15F&P (a) (Overtime/Casual hours, 76-15F&P (b) (Debtors/Creditors) and 76-15F&P (c) (Lloyds Bank – On line payment control) are adopted and implemented. Pursuant to minute 71-15F&P (a) (Hire and Rental Charges) it was **resolved** that further consideration of this item would be deferred until the Council meeting in December.

117-15 Minutes of the Asset Management and Operations Committee

It was **resolved** that the minutes of the meeting held on Thursday 5th November 2015 are received the recommendations in minutes 82-15AMO (h) (Bus Shelters) and 83-15AMO (a) (Data Protection, Records Management and Records retention policies) are adopted and implemented. Pursuant to minute 78-15AMO (a) (Hall Heating) it was **resolved** that this item would be taken with the public and press excluded as the matter related to commercially sensitive information relating to tender documents (Public Bodies (Admission to meetings) Act 1960 sec 1 para 2). Pursuant to minute 80-15AMO (Coastal Community Team tender documents), the Chairman of the Advisory Committee explained that the unsuccessful tenderer had not fully explained the technical and economic aspects on the bid. Pursuant to minute 81-15AMO (d) (Paperless Planning) it was **resolved** that this item would be taken with the public and press excluded as the matter related to commercially sensitive information relating to tender documents (Public Bodies (Admission to meetings) Act 1960 sec 1 para 2). Pursuant to minute 82-15AMO (d) (Bus Shelters) it was **resolved** that the three sites to be considered were outside of the Comrades Club on Antony Road, Harvey Street flats and opposite the Spar shop in Trevol Road. It was further **resolved** to delegate to the Council Officers to identify one of the three sites for a funding bid to be submitted in this financial year.

118-15 Minutes of the Coastal Community Team Advisory Committee

It was **resolved** that minutes of the meeting held on Wednesday 11th November 2015 are received and adopted.

119-15 Financial Comparison

It was **resolved** that the October 2015 financial comparison (as circulated) is received and adopted. It was reported that the Assistant Town Clerk has reviewed the income and expenditure and confirmed the financial comparison as being accurate.

120-15 Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) November	225.70	0.00	225.70
Cornwall Council	Rates (Public Cons) November	114.00	0.00	114.00
British Telecom	Telephone Rental	32.75	5.46	27.29
I Beard (Torpoint Hardware)	Stage Tape (Fashion Show)	15.30	2.55	12.75
Torpoint Builders Merchants	Paint and Adhesive	182.64	30.44	152.20
Cornwall Council	Salaries (April-June)	26,650.19	0.00	26,650.19
Cornerstone Vision	NDP Advertisement	600.00	100.00	500.00
Waterwise	Toilet Seats (3)	67.50	11.25	56.25
Wilkinsons Electrical	Repair double socket	47.40	7.90	39.50
Performing Rights Society	Music Tariff	325.21	54.20	271.01
A & D Supplies	Brush/Upholstery Tool	26.64	4.44	22.20
Don Benson	Clock Winding	28.00	0.00	28.00
Print Options	NDP Posters	144.00	24.00	120.00
Atlas Graphics	NDP Banners	194.40	32.40	162.00
K F Bartlett Ltd	Investigate non functioning fridges	126.00	21.00	105.00
CORY Commercial	Wheelie Bin	94.99	15.83	79.16
ITEC	Photocopies	77.17	12.86	64.31
Information Commissioner	Data Protection	35.00	0.00	35.00
EE/T Mobile	Telephones	64.74	10.79	53.95

In answer to a question from Councillor Mrs J M Martin on the fee to the Performing Rights Society, the Assistant Town Clerk explained that the most uses identified applied to private functions and this had reflected in the reduction of fees for this year.

121-15 Correspondence

a) M A Watkiss – Court Order – Beach Clean (Copy of letter sent to Antony Estates).

Noted. It was **resolved** to communicate to the agents for Antony Estates the Council's concern that on the basis of Mr Watkiss letter, there did not appear to be a management plan in place to undertake the scheduled beach clean resulting in the clean almost not taking place within the time period. The letter would seek assurances that the Antony Estates would undertake the clean within the given time period. A copy of the letter would also be sent to Mr Watkiss for information.

122-15 Reports

a) Neighbourhood Plan Steering Group.

Councillor Mrs. A I Johnson advised the Council that the minutes of the most recent meeting were not available as the meeting was delayed and in a similar vein there was no report to present. Councillor Mrs. Johnson advised members that there will be a public consultation meeting to be held in the Council Chambers on the 21st November 2015 when the consultants undertaking the Vision for Torpoint would be presenting the map and potential projects especially for the lower end of town. Councillor Mrs. Johnson briefed members on the projects and would make the map identifying the vision available after the meeting

b) Cornwall Council Report:-

Councillor B Hobbs presented the report. Councillor Hobbs spoke on the clean of the promenade and adjacent areas although he noted that with the recent gales seaweed had made a reappearance on the promenade. Councillor Hobbs advised the Town Council that he is working with officers at Cornwall Council to address the overhanging shrubbery on the slipway. Councillor Hobbs advised members that the bus depot in Trevol Road has now been sold and he expects the buses to be removed shortly. Councillor Hobbs then drew attention to issues with pets during the run up to and also after Guy Fawkes Night on November 5th. Councillor Hobbs reported that it had been drawn to his attention that pets and other animals were suffering as a result of fireworks and urged the Council to take this matter into consideration. Councillor Mrs. A I Johnson suggested that the issues were primarily as a result of private individuals and events rather than organised events. Councillor Hobbs then reported of a request for residents parking in Belle Vue Square. Councillor Hobbs reported that Cornwall Council had estimated the cost of the consultation at £20,000 and he had notified the residents of the financial ramifications. To date Councillor Hobbs has only received one reply. Councillor Hobbs concluded his report by informing the Council that year 6 at Carbeile Junior School will be visiting London shortly.

Councillor Mrs. A I Johnson asked if there was an update on proposed lease of the tennis courts. Councillor Hobbs advised that the advert referred to the whole area (including the hut) with a closing date to express an interest of the 22nd November 2015. The Deputy Town Mayor asked if the bus routes now operated by City Bus were subsidised. Councillor Hobbs replied that only routes outside of Torpoint parish were subsidised. Routes within Torpoint are operated on a commercial basis. In response to a question from Councillor L E Keise on recycling, Councillor Hobbs gave a reply on the current operation including the types of waste that can be recycled. Councillor G J Davis advised that Torpoint has to provide 350 homes as a result of the Local Plan. It was noted that the current approved planning approvals would be deducted from this number.

Councillor M N Pearn advised members on the ferry report that is replicated below:-

WEEK COMM	DAY AND DATE	FERRY	IMPACT ON SERVICE	SCHEDULED SERVICE	REASON	OVERALL EFFICIENCY %
12/10/2015	Saturday 17 th October	Tamar	30	1292	VTS Upgrade	97.7
19/10/2015	Monday 19 th October Saturday 24 th October	Lynher Plym	2 30	1292 1292	Segment Bolt Loose VTS Upgrade	97.5
26/10/2015	Saturday 31 st October	Lynher	30	1292	VTS Upgrade	97.7
02/11/2015	Monday 2 nd November Saturday 7 th November	Lynher Plym	8 7	1292 1292	Segment Bolt Loose Sheave brg failure	98.8
09/11/2015	Monday 9 th November Monday 9 th November Saturday 11 th November	Plym Lynher Lynher	12 2 2	1292 1292 1292	Sheave brg failure Drive Trip Drive Trip	98.8

Target is 99% Average during last rolling 12 month period – 99.3%.

Councillor L E Keise advised the Council that the Sea Cadet unit have been issued with passes for HMS Raleigh and will also be collecting furniture from Barclays Bank. It is estimated the unit will be fully functional by March 2016.

c) Torpoint Town Partnerships:-

The minutes of a meeting of the Torpoint Town Partnership (TTP) were received and noted. It was confirmed that the next meeting of this organisation would be concentrating on the Christmas Lights switch on. Councillor E H Andrews drew attention to issues with the sale of novelty string and the impact on the enjoyment of those watching the event. This matter was briefly discussed and it was suggested that the police could intervene if it were causing a nuisance. Councillor J Tivnan advised members that the retail outlet that was selling the product had agreed to cease sales during this period although it was conceded that other outlets could commence sales or that the product could be stockpiled during the year or at least in the run up to the event.

123-15 Date of the next meeting.

Thursday 17th December 2015

124-15 Adjournment of the Meeting.

It was **resolved** that the meeting stand adjourned until after the Open Forum as the items to be discussed included commercially sensitive tenders. (Public Bodies (Admission to Meetings) Act 1960). The minute is listed as confidential and appended to these minutes.

Meeting closed at 8.58p.m.Town Mayor

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OPEN FORM

M Howells – Drew attention to a damaged litter receptacle in Albion Road. The Mayor confirmed that Cornwall Council would deal with this matter. Mr Howells informed the meeting that he would be competing in the Plymouth half marathon to raise money for local charities. In response to a question from Mr Howells it was noted that numbers on the buses would be changing but the routes would remain the same. Mr Howells also noted that the Art Club was being revived.