

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 17<sup>th</sup> December 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of Interest relating to matters on the Agenda

### 3. Police Report.

November report (as circulated).

### 4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 19<sup>th</sup> November 2015.

### 5. Matters arising from the minutes.

- a) Bench Chapeldown Road (Assistant Town Clerk – minute 112-15(a) refers).
- b) Footpaths (minute 116-15 refers).
- c) Hall Heating (Update – Assistant Town Clerk - minutes 117-15 and 124-15 refer).
- d) Paperless Planning (Update – Assistant Town Clerk – minutes 117-15 and 124-15 refer).

### 6. Mayor's communications.

### 7. Question of which notice has been given or notice of motion.

### 8. Planning Applications.

None.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

### 9. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 26<sup>th</sup> November 2015 (as circulated).

- a) Parish Lengthsman Scheme [Japanese Knotweed Pilot Scheme] (minute 62-15DL (b) refers).
- b) Date of Next Meeting (minute 67-15DL refers).

### 10. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 30<sup>th</sup> November 2015 (as circulated) and to consider the recommendations in minutes 86-15F&P (a) (Pay and Conditions policy), 86-15F&P (b) (S137 protocols), 86-15F7P (c) (Free of Charge Use protocols), 87-15F&P (a) (Overtime/Casual Hours), 87-15F&P (b) (Debtors and Creditors), 89-15F&P (b) (CORY – Payment of Invoices by Direct Debit) and 89-15F&P (e) (3<sup>rd</sup> Torpoint Brownies – Request for financial assistance).

- a) To consider the Hire and Rental Charges for 2016-17 financial year (minutes 71-15F&P (a) and 116-15 both refer).
- b) To consider the proposed budget for 2016-17 (minute 72-15F&P refers) together with the additional Meeting and Working Party reports
  - i) Barclays Bank meeting held on Tuesday 1<sup>st</sup> December 2015 (Confidential report as circulated).
  - ii) Systems and Procedures Working Party meeting held on Thursday 3<sup>rd</sup> December 2015 (report as circulated).

### 11. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held on Thursday 3<sup>rd</sup> December 2015 (to follow) and to consider the recommendations contained therein.

## **12.Minutes of the Coastal Community Team Advisory Committee**

Minutes of the meeting held on Wednesday 9<sup>th</sup> December 2015 (to follow).

## **13.Agenda Items (Pre meeting addresses) – Councillor E H Andrews**

### **14.To approve the 2016 meetings schedule**

(as circulated)

### **15.Financial Comparison.**

November 2015 Financial Comparison (as circulated).

### **16.Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Public Cons) December	114.00	0.00	114.00
Clifton Emery Design	NDP Printing	475.50	79.25	396.25
SLCC	Subscription	269.50	0.00	269.50
Jack Hodgetts	NDP Filming/Editing	215.00	0.00	215.00
A I Johnson	NDP Facebook Advertising	8.15	0.00	8.15
M Acton	NDP Laundry (Public Event)	35.00	0.00	35.00
British Telecom	Telephone	32.72	5.45	27.27
Torpoint Builders Merchants	Chain	3.12	0.52	2.60
Clear Sight	Window Cleaner	60.00	0.00	60.00
Don Benson	Clock Winding	28.00	0.00	28.00
Trebor Maintenance	Grounds Maintenance (November)	208.00	34.67	173.33
Defence Estates	Seat at Yonderberry	35.00	0.00	35.00

### **17.Correspondence.**

- a) M A Watkiss – Torpoint Town Plan.
- b) Kelly Brown – Torpoint Tapathon.
- c) CHICKS – Information Letter.
- d) I Baard – Caretaker letter.

### **18.Reports.**

- a) Minutes of the Neighbourhood Plan Steering Group (to follow).
  - i) To receive the report from the Steering Group (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership (to follow).

### **19. Date of next meeting.**

Thursday 21<sup>st</sup> January 2016.

C R Harris

Town Clerk

Thursday 10<sup>th</sup> December 2015

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**OPEN FORUM**