

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 3rd December 2015 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 5th November 2015.

4. Matters arising from the Minutes.

- a) Replacement Cooker (minute 81-15AMO (b) refers).
- b) Paperless Planning - quotations (minute 81-15AMO (d) refers)

5. Report from the Assistant Town Clerk.

Report on matters relating to council assets, facilities and Operations including updates from the previous month (to follow).

6. Policies Reviewed by this Committee.

- a) Environment Policy.

7. To consider the Council Business Risk Management

Update on the fixed asset controls (Assistant Town Clerk).

8. Items referred to this Committee.

9. Health and Safety.

- a) Fire Risk Assessment and Issues (update).
- b) LCAS Information review.

10. Correspondence.

11. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Viking Direct	NDP Stationery	142.52	19.67	122.85

13. Date of next meeting.

Thursday 4th February 2016.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Thursday 26th November 2015