

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19<sup>th</sup> November 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

(Members please note: - Mark Rowles will address members on behalf of the Torpoint and Rame Active Community Sports Network at 6.30 pm).

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of Interest relating to matters on the Agenda

### 3. Police Report.

October report (as circulated).

### 4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 15<sup>th</sup> October 2015.

### 5. Matters arising from the minutes.

a) Bench Chapeldown Road (Assistant Town Clerk – minute 95-15(b) refers).

### 6. Mayor's communications.

### 7. Question of which notice has been given or notice of motion.

### 8. Planning Applications.

a) PA15/08571 – 23, Fore Street, Torpoint – Alterations to Indian restaurant and takeaway to form rear waiting area/servery.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

### 9. Minutes of the Development and Localism Committee

Minutes of the meeting held on Tuesday 20<sup>th</sup> October 2015 (as circulated) and to consider the recommendation in minute 50-15DL (Town Centre Manager).

a) Parish Lengthsman Scheme [Japanese Knotweed Pilot Scheme] (minute 51-15DL (a) refers).

b) Car Parks (minute 51-15DL (b) refers).

c) D & L Meeting Dates (email refers).

### 10. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 2<sup>nd</sup> November 2015 (as circulated) and to consider the recommendations in minutes 71-15F&P (a) (Hire and Rental Charges), 76-15F&P (a) (Overtime/Casual Hours), 76-15F&P (b) (Debtors/Creditors) and 76 -15F&P (c) (Lloyds Bank – On Line Payment Control [Internet Banking]).

a) 71-15F&P (b) ([Library update]).

### 11. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held on Thursday 5<sup>th</sup> November 2015 (as circulated) and to consider the recommendations in minutes 70-15AMO (Hall Heating), 81-15AMO (d) (Paperless Planning), 82-15AMO (h) (Bus Shelters) and 83-15AMO (a) Data Protection/Records Management/Record Retention policies.

### 12. Minutes of the Coastal Community Team Advisory Committee

Minutes of the meeting held on Wednesday 11<sup>th</sup> November 2015 (to follow).

### 13. Financial Comparison.

October 2015 Financial Comparison (as circulated).

### 14. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) November	1,018.00	0.00	1,018.00
Cornwall Council	Rates (Public Cons) November	114.00	0.00	114.00
British Telecom	Telephone Rental	32.75	5.46	27.29
I Baard (Torpoint Hardware)	Stage Tape (Fashion Show)	15.30	2.55	12.75
Torpoint Builders Merchants	Paint and Adhesive	182.64	30.44	152.20
Cornwall Council	Salaries (April-June)	26,650.19	0.00	26,650.19
Cornerstone Vision	NDP Advertisement	600.00	100.00	500.00
Waterwise	Toilet Seats (3)	67.50	11.25	56.25
Wilkinsons Electrical	Repair double socket	47.40	7.90	39.50
Performing Rights Society	Music Tariff	325.21	54.20	271.01
A & D Supplies	Brush/Upholstery Tool	26.64	4.44	22.20
Don Benson	Clock Winding	28.00	0.00	28.00
Print Options	NDP Posters	144.00	24.00	120.00
Atlas Graphics	NDP Banners	194.40	32.40	162.00
K F Bartlett Ltd	Investigate non functioning fridges	126.00	21.00	105.00
CORY Commercial	Wheelie Bin	94.99	15.83	79.16
ITEC	Photocopies	77.17	12.86	64.31

### 15. Correspondence.

a) M A Watkiss – Court Order – Beach Clean (Copy of letter sent to Antony Estates).

### 16. Reports.

- a) Minutes of the Neighbourhood Plan Steering Group (to follow).
  - i) To receive the report from the Steering Group (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership (to follow).

### 17. Date of next meeting.

Thursday 17<sup>th</sup> December 2015.

C R Harris

Town Clerk

Thursday 12<sup>th</sup> November 2015

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**OPEN FORUM**