

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 2nd November 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint. (Please note that all members are invited to attend and participate in agenda items 1-5 inclusive).

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. To consider the Council Hiring and Letting Charges for 2016 -17

Working papers attached.

4. To consider the Council Budget for 2016-17

To make recommendations to Council. Working papers attached.

5. To Consider the CCT Tender responses (as referred by Council – min 104-15 (c) refers).

6. Minutes of the previous meeting.

Minutes of the meeting held on Monday 28th September 2015.

7. Matters arising from the minutes.

None.

8. To consider the Council Risk Management Plan

- a) Overtime/Casual Hours – RFO (Assistant Town Clerk) (to follow).
- b) Creditors/Debtors – RFO (Assistant Town Clerk) (to follow).
- c) Barclays Bank – On Line Payment Control (Internet Banking).

9. Items referred to this Committee.

None.

10. Correspondence.

- a) Trago Mills – Trago Mills Pensioners Week 2015.
- b) Valuation Office Agency – Notice of Alteration to the 2010 Ratings List.

11. Planning Applications.

- a) PA15/09165 – 15, Marine Drive, Torpoint – Installation of 15 solar panels on garage flat roof. (Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

12. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
M Acton	Laundry/Ironing	295.00	0.00	295.00
Any Occasions Catering	Refreshments (Civic Parade)	1201.50	0.00	1201.50
BUNZL	Sanitary/Cleaning Materials	78.15	13.02	65.13
Complete Weed Control (SW)	Roads/Footways Weed Spraying	1382.40	230.40	1152.00
South West Water	Public Conveniences(Antony Rd)	353.48	25.62	327.86
Wilkinsons Electrical	Annual Electrical Test	1020.00	170.00	850.00
Jansen Display	Card Holders	49.38	8.23	41.15
ITEC	Photocopies	42.44	7.07	35.37
British Gas	Electricity (Antony Road P/C's)	43.94	2.09	41.85

13. Date of next meeting.

Monday 30th November 2015.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Monday 26th October 2015