

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 15<sup>th</sup> October 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

(Members please note: - Torpoint Community College will address members at 6.30pm).

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of Interest relating to matters on the Agenda

### 3. Police Report.

September report (as circulated).

### 4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 17<sup>th</sup> September 2015.

### 5. Matters arising from the minutes.

- a) Accounts for payment – Rate Relief (Assistant Town Clerk – minute 79-15(a) refers).
- b) Cornwall Council – Parking Meters (Clerk minute 79-15(b) refers)
- c) Cornwall Council – Bus Services in Torpoint (Town Mayor minute 79-15(d) refers).
- d) Bench Chapeldown Road (minute 88-15 (b) refers).

### 6. Mayor's communications.

### 7. Question of which notice has been given or notice of motion.

### 8. Planning Applications.

- a) PA15/08697 – 62, Antony Road, Torpoint – Retrospective application for a single storey ground floor rear extension replacing garage/store.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

### 9. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 24<sup>th</sup> September 2015 (as circulated) and to consider the recommendations in minutes 39-15DL (Parish Lengthsman Scheme [Japanese Knotweed Control]), 40-15DL (a) (Library Service), 40-15DL (b) (Town Centre Manager), 40-15DL (c) (Town Festival) and 40-15DL (e) (Park in Rowe Street).

### 10. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 28<sup>th</sup> September 2015 (as circulated) and to consider the recommendations in minute's 59-15F&P (b) (Councillor Skills Audit), 60-15F&P (a) (Financial Risk Protocols), 60-15F&P (b) (Business Risk Management Policy), 60-15F&P (c) (Business Continuity Plan), 61-15F&P (a) (Overtime/Casual hours), 61-15F&P (b) (Debtors/Creditors), 61-15F&P (c) (Organisational Framework – Staff Appraisal), 63-15F&P (a) (The Coppola School of Performing Arts – Application to use Council facilities at no cost), 63-15 (b) (Kelly brown – Application to use Council facilities at no cost) and 63-15F&P (c) (Joyce Walsh – Application to use Council facilities at no cost).

### 11. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held on Thursday 1<sup>st</sup> October 2015 (as circulated) and to consider the recommendations in minute's 65-15AMO (c) (Archives Roof), and 65-15AMO (f) (Defibrillator), 66-15AMO (d) (Gable End), 66-15AMO (f) (Benches), 66-15AMO (h) (Bus Shelter), 71-15AMO (a)

(Paperless Planning), 71-15AMO (b) (Rout 32 Bus Route) and 75-15AMO (b) (Any Business that has been disclosed to the Chairman and members prior to the meeting).

a) Hall Heating – Update and receipt of tenders [see minute 65-15AMO (a)].

## 12. Financial Comparison.

September 2015 Financial Comparison (as circulated).

## 13. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) November	1,018.00	0.00	1,018.00
Cornwall Council	Rates (Public Cons) November	114.00	0.00	114.00
British Telecom	Telephone Package/Rental	343.28	57.21	286.07
Derrington Locksmith	Security Main Doors Council Hall	258.00	0.00	258.00
JMC Motors and Taxi Service	NDP Group and Planners Town tour	50.00	0.00	50.00
Security Dynamics	Replace water damaged camera	46.00	0.00	46.00
BUNZL	Cleaning/Sanitary supplies	128.83	21.47	107.36
Viking Direct	Stationery	77.80	12.97	64.83
Don Benson	Clock Winding (September)	35.00	0.00	35.00
Western Web	Buffalo back up drive, flash drives	317.70	52.95	264.75
Trebor Maintenance	Grounds Maintenance (September)	208.00	34.67	173.33
Torpoint Town Partnership	NDP Stall - Torpoint Carnival	25.00	0.00	25.00
Festive Lighting Company	Christmas Lights Agreement	1,869.60	311.60	1,558.00
Torpoint Builders Merchants	Paint	8.83	1.47	7.36
SSE Southern Electric	Electricity Council Chambers	675.40	112.56	562.84
Viking Direct	Stationery	105.61	8.60	97.01
British Gas	Gas Council Chambers	282.55	47.09	235.46
Cornwall Council	Garage Rent (5/10 - 1/11)	47.75	9.95	37.80

## 14. Correspondence.

- a) Linda Lambert – Trees at the rear of Pendennis Close.
- b) Torpoint Moorings Association – Information on grant expenditure.

## 15. Reports.

- a) Minutes of the Neighbourhood Plan Steering Group (to follow).
  - i) To receive the report from the Steering Group (to follow).
- b) Minutes of the Coastal Community Advisory Committee (to follow).
  - 1. To approve the proposed Terms of Reference (as circulated).
- c) Cornwall Council.
- d) Torpoint Town Partnership (minutes as circulated).

## 16. Date of next meeting.

Thursday 19<sup>th</sup> November 2015.

C R Harris

Town Clerk

Thursday 8<sup>th</sup> October 2015

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**OPEN FORUM**