

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 17th September 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda

3. Police Report.

August and September reports (as circulated).

4. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 16th July 2015 and the extra-ordinary meetings held on Monday 3rd August 2015 and Tuesday 1st September 2015.

5. Matters arising from the minutes.

- a) Accounts for payment – Rate Relief (Assistant Town Clerk – minute 56-15(a) refers).
- b) Cornwall Council – Parking Meters (Clerk minute 56-15(b) refers)
- c) Cornwall Council – Play equipment Cambridge Field (Councillor B Hobbs/Mayor minute 56-15(b) refers).
- d) Cornwall Council – Housing at Albion Court (Councillor B Hobbs minute 56-15 (b) refers).
- e) Cornwall Council – Shelter on the Promenade (Town Mayor minute 56-15(b) refers).
- f) Cornwall Council – Bus Services in Torpoint (Town Mayor minute 65-15(b) refers).
- g) Coastal Community Team in the Council Structure (minute 71-15 refers).
- h) Consultant Tendering Exercise – (Councillor G J Davis minute 73-15 refers).
- i) Coastal Revival Fund Application – (Councillor G J Davis minute 74-15 refers).

6. Mayor's communications.

7. Question of which notice has been given or notice of motion.

8. Planning Applications.

- a) PA15/07316 – 36, Hawthorne Avenue, Torpoint – Erection of conservatory to side of property. (Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

9. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 20th July 2015 (as circulated).

10. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Tuesday 1st September 2015 (as circulated) and to consider the recommendations in minute's 44-15F&P (Town Council Development Plan), 48-15F&P (a) (Finance Policy), 49-15F&P (a) (Overtime/Casual Hours), 49-15F&P (d) (Organisational Framework – Staff CPD and Training), 51-15F&P (a) (Friends of Rame Group Practice – Application to use Council facilities at no cost), 51-15F&P (d) (Friends of Thanckes Park – Application to use Council facilities at no cost), 51-15F&P (f) (Torpoint Archives – Application to use Council facilities at no cost) and 51-15F&P (j) (Dementia Action Alliance – Request for financial assistance).

- a) Paperless Planning Applications – To review and confirm the Council's plans for implementing this procedure.

11. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held on Thursday 3rd September 2015 (as circulated) and to consider the recommendations in minute's 52-15AM0 (d) (Archives Roof) and 52-15AM0 (g) (Public Conveniences).

a) Hall Heating – Update on the tender process.

12. Financial Comparison.

July and August 2015 Financial Comparisons (as circulated).

13. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) October	1,018.00	0.00	1,018.00
Cornwall Council	Rates (Public Cons) October	114.00	0.00	114.00
Lynher Training	Knapsack Spayer course (Ian Beard)	420.00	0.00	420.00
British Telecom	Telephone	30.24	5.04	25.20
NDF Civils	Footpath/bench vegetation clearing	500.00	0.00	500.00
NDF Civils	Strimming St John Ambulance benches	30.00	0.00	30.00
Cornwall Council	Garage Rent (31/8 - 4/10)	59.70	9.95	49.75
Trebor Maintenance	Grounds Maintenance (August)	208.00	34.67	173.33
Don Benson	Clock Winding (August)	28.00	0.00	28.00
British Gas	Gas Supply	155.28	7.39	147.89
Ian Beard (B & Q)	Sand Plate/Sheets	33.79	0.00	33.79
Torpoint Builders Merchants	Paint/Tile Adhesive	68.72	11.45	57.27
Print Options	NDP Pull up Banners (2)	240.00	40.00	200.00
CORY Environmental	Wheelie Bin	118.74	19.79	98.95
Clifton Emery Design	Part Payment - Vision (1st Stage)	3,780.00	630.00	3,150.00
WesternWeb	CCT Website Page	90.00	15.00	75.00
Ian Beard	Travelling - Sprayer Course	69.30	0.00	69.30

14. Correspondence.

- a) Westcountry Rivers Trust – River Tamar Celebration.
- b) Cornwall Council – Planning Conference (Callington 23rd November 2015 4-8pm).
- c) St James PCC – Use of Council Scaffold Tower (by email).

15. Reports.

- a) Neighbourhood Plan Steering Group.
 - i) To receive the report from the Steering Group (to follow).
- b) Cornwall Council.
- c) Torpoint Town Partnership (minutes as circulated).
- d) Coastal Community Team (as circulated).

16. Date of next meeting.

Thursday 15th October 2015.

C R Harris

Town Clerk

Thursday 10th September 2015

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OPEN FORUM