

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 2nd July 2015 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 4th June 2015.

4. Matters arising from the Minutes.

- a) Salt Bins (minute 142-14FP (b) refers).
- b) Hall Heating (minute 05-15AMO (f) refers).
- c) Defibrillator (minute 05-15AMO (j) refers).
- d) Park in Rowe Street (minute 11-15AMO refers).
- e) Alleged noise complaint (minute 23-15AMO (h) refers).

5. Report from the Assistant Town Clerk.

Report on matters relating to council assets, facilities and Operations (to follow).

- a) Security – Key audit update

6. Policies Reviewed by this Committee.

None.

7. To consider the Council Business Risk Management

Update on the fixed asset controls (Assistant Town Clerk).

8. Items referred to this Committee.

9. Health and Safety.

- a) Fire Risk Assessment and Issues (update).

10. Correspondence.

- a) Sheryll Murray MP – Climate Change and Onshore Windfarms

11. Planning Applications.

12. Accounts for payment.

PAYEE	REASON	GROSS	(VAT)	NETT
Trebor Maintenance	Parks maintenance (June)	208.00	34.67	173.33
Cornwall Council*	Garage rent 4.5.15-28.6.15	95.52	15.92	79.60
Cornwall Council	Garage rent 29.6.15-2.8.15	59.70	9.95	49.75
Torpoint Bowling Club	AFD - Refreshments	238.00	0.00	238.00
C F Southworth**	Raise Flag event AFD (reimbursement)	27.25	0.00	27.25
AA Media Ltd	AFD - AA Signs	588.00	98.00	490.00
Royal Mail	Neighbourhood Plan postage	5.58	0.93	4.65
Cornwall Council	Road Closure Application (Mayor's Civic)	42.00	0.00	42.00
Viking (Credit Note)***	Discount voucher	10.00	1.67	8.33

*original cheque (005135 value £47.76) issued now cancelled at bank, as missing and invoice amounts corrected by CC

**receipts misplaced, reimbursement amount approved by Town Mayor

***credit note for Viking Direct (office expenses)

13. Date of next meeting.

Thursday 3rd September 2015.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris Town Clerk

Friday 26th June 2015