

## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 4<sup>th</sup> June 2015 at 7.00 p.m. in the Council Committee Room, 1-3, Buller Road, Torpoint to which members are summoned.

### AGENDA

**1. Apologies for absence.**

**2. Election of Chairman for the Civic Year 2015-16.**

**3. Election of the Vice Chairman for the Civic Year 2015-16.**

**4. Declarations of interest relating to items on the Agenda.**

**5. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 7<sup>th</sup> May 2015.

**6. Matters arising from the Minutes.**

- a) Salt Bins (minute 142-14FP (b) refers).
- b) Hall Heating (minute 05-15AMO (f) refers).
- c) Replacement new cooker (minute 05-15AMO (h) refers).
- d) Defibrillator (minute 05-15AMO (j) refers).
- e) Park in Rowe Street (minute 11-15AMO refers).

**7. Report from the Assistant Town Clerk.**

Report on matters relating to council assets, facilities and Operations (to follow).

- a) Security – Key audit update

**8. Policies Reviewed by this Committee.**

None.

**9. To consider the Council Business Risk Management**

Update on the fixed asset controls (Assistant Town Clerk).

**10. Items referred to this Committee.**

**11. Health and Safety.**

- a) Fire Risk Assessment and Issues (update).

**12. Correspondence.**

- a) Stansfilm – Media agreement form.

**13. Parish Lengthsman Scheme.**

**14. Planning Applications.**

- a) PA15/04438 – MOD Thanckes Oil Fuel Depot, Pengelly Hill, Wilcove – The demolition of the existing Yonderberry Jetty and construction of a replacement oil fuel jetty immediately to the north, comprising of associated fuel pipelines; sullage pipeline; potable water supply and cabling for communications on the jetty. Land based works within Thanckes Oil Fuel Depot (OFD) site are to comprise: replacement fire main; installation of new tank drenching sprinklers on 8 fuel storage tanks; fire-fighting control building; fire-fighting foam proportioner building; electrical feeder pillar; standby electrical generator; fire pump control room; security facilities and fencing including two CCTV columns; surface water drainage and oil interceptor (below ground); foul drainage retention tank (below ground); footbridge over pipework and site compounds (for construction period only).

- b) PA15/04263 – 5 Grove Park, Torpoint, PL11 2PP – Proposed family room and bedroom extensions.  
c) PA15/04840 – 41 Carbeile Road, Torpoint, PL11 2HP – Proposed alterations to existing rear kitchen and internal alterations including alteration and replacement of existing windows to rear elevation.  
(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

**15. Accounts for payment.**

Trebor Maintenance	Parks maintenance (April)	208.00	34.67	173.33
Firewatch	Emergency Light Repairs	433.80	72.30	361.50

**16. Date of next meeting.**

Thursday 4<sup>th</sup> June 2015.

**17. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris Town Clerk

Friday 29<sup>th</sup> May 2015