

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 23rd April 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint.

PRESENT: - Councillor G J Davis (Chairman), Councillor M N Pearn MBE (Town Mayor), Councillors E H Andrews, Mrs C E Goodman, B Hobbs, Mrs C A Jackson, Mrs A I Johnson (as substitute for Councillor Mrs J L Kinsman), L E Keise and Mrs J M Martin and J Tivnan plus the Town Clerk.

1- 15DL Apologies for absence

Apologies for absence were submitted on behalf of Councillor Miss J L Kinsman.

2- 15DL Declarations of Interest relating to items on the Agenda

None.

3- 15DL Minutes of the Previous Meeting

The minutes of the meeting held on Thursday 26th February 2015 were taken as read, confirmed and signed by the Chairman.

4- 15DL Matters Arising from the Minutes

None.

5- 15DL Planning Applications

a) PA15/02116 – 9, Fore Street, Torpoint – Proposed development of existing building into reduced size shop and 9 flats.

No objections although members draw attention to the limited parking at this location.

b) PA15/02925 – Trevol Business Park, Trevol Road, Torpoint – Application for display of an advertisement sign namely the siting of a non-illuminated fascia sign with brushed aluminium lettering and support fixing frame.

No objections or observations.

c) PA15/03041 – 5, Sango Road, Torpoint – Single storey front porch and W.C. extension.

No objections or observations.

6- 15DL Correspondence

a) A D Smith – Employment Information

It was **resolved** to exclude the Public and Press as items to be discussed involved staffing requests staffing contracts and information on staff (Public Bodies (Admission to Meetings) Act 1960). The minute is listed as confidential and appended to these minutes. Following discussion and resolutions made it was **resolved** to re-admit the public and press to the meeting.

7- 15DL Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Vent-Clenz	Cleaning Kitchen extraction system	480.00	80.00	400.00
I Baard (Torpoint Hardware)	Benodet Park - Hose Connection	8.00	1.33	6.67
ITEC	Photocopies - Office	52.16	8.34	43.82
ITEC	Photocopies - Neighbourhood Plan	72.99	12.52	60.47
Clear Sight	Window Cleaner	60.00	0.00	60.00
Security Dynamics	CCTV Camera	1,910.00	0.00	1,910.00
British Gas	Gas Supply	1,693.44	282.24	1,411.20
SSE Electric	Electricity Supply	961.76	160.29	801.47
British Telecom	Phone Bill	29.08	4.84	24.24
A D Smith	Salary Advance (min 6-15DL refers)	1000.00	0.00	1000.00

8- 15DL Localism

a) To discuss the Awards for All Grant:-

The Chairman introduced this item by briefly re-capping on the current position with the Neighbourhood Plan with the consultation returns being analysed into a draft plan. Councillor Davis discussed service provision and the need for this Council to engage a Planning Consultant to work with the steering group to develop a vision from the results of analysing the plan. Councillor Davis proposed that a scope and specification should be drawn up to allow for a tendering exercise to be undertaken. Councillor E H Andrews announced that he is not opposed to this suggestion but reminded the meeting that the Council is the governing body and must approve the vision and the planning consultant's terms. Following further discussion it is **recommended** that the scope of work together with specifications are produced for a tender document so that a planning consultant can be engaged to undertake the vision work in conjunction with the Neighbourhood Plan.

b) Pre-Development Plan Meeting Appraisal:-

The Chairman reminded the Committee that we are now in the new financial year and the Council should review projects in the current year and also start to consider projects for the next financial year. Members then discussed some of the projects earmarked in the Development Plan for this financial year. Projects discussed included the proposed purchase of the defibrillator and also improvements in technology at the Council Chambers which were principally the proposed video conferencing and sound system. Councillor E H Andrews spoke of possible equipment to use for video conferencing with Councillor Mrs J M Martin suggesting that both projects could be linked. The Chairman remarked that wireless systems should be investigated and that a TV screen could be used within the Committee Room. It was noted that the wireless connection in the Committee Room was particularly poor. Following discussion it is **recommended** that the project is reviewed and reported back to this Committee at the earliest opportunity

9- 15DL Date of the Next meeting

Thursday 25th June 2015.

10- 15DL Any Business that has been disclosed to the Chairman and members prior to the meeting

Armed Forces Day Covenant – Councillor Mrs K Brownhill advised the Committee on the covenant. It was suggested that the Council arrange for the signing of a covenant on Armed Forces Day or at the Civic Parade. Councillor Mrs Brownhill gave an explanation of the meaning of the Community Covenant and Councillor Mrs C E Goodman explained that finances might be available. Councillor Mrs J M Martin spoke of the situation in Plymouth. Following further discussion it was **recommended** that this Council engage with the proposed Covenant.

Meeting closed at 7.30 pmChairman