

TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 1st June 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which members of this Committee are summoned to attend. (Other members of the Council please refer to agenda item 5).

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to items on the agenda.

3. Election of Chairman for the Civic Year 2015-16.

4. Election of Vice Chairman for the Civic Year 2015-16.

5. To consider the terms of reference for the Neighbourhood Plan/Vision Consultant
(All members are invited to attend and participate on this agenda item).

6. Minutes of the previous meeting.

Minutes of the meeting held on Tuesday 5th May 2015.

7. Matters arising from the minutes.

a) Civic Functions (see Items referred to this Committee - below).

8. To consider Policies Delegated to this Committee

None.

9. To consider the Council Risk Management

- a) Overtime/Casual Hours – Report from the Assistant Town Clerk (to follow).
- b) Debtors/Creditors - Report from the Assistant Town Clerk (to follow).
- c) Operation Liabilities – Review of Insurance Schedule.

10. Items referred to this Committee.

- a) Internal Auditors Report (including Mayoral Allowance [Civic Functions] – min 31-15 refers [paper to follow]).
- b) Torpoint and St Columba RFC – Request for financial assistance.

11. Correspondence.

- a) CORY Commercial – Paperless Invoicing.
- b) Coastal Community Initiative – Use of facilities at No Cost.
- c) Cornwall Deaf Centre – Request for Financial Assistance.
- d) British Gas – Care plan Maintenance Agreement.

12. Planning Applications.

- a) PA15/03726 – 3, Kempton Terrace, Torpoint – Demolition of existing detached garage and re-build with garden room.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

13. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
Community Dev Foundation	Return of Unspent Grant	2,087.96	0.00	2,087.96
Nisbets	Highball Glasses (96)	42.72	7.11	35.61
BNP Paribas (Direct Deb)	Photocopier Lease	522.72	87.12	435.60
North Cornwall Advertiser	Armed Forces Day (Advert)	78.00	13.00	65.00
CORY Environmental	Wheelie Bin	94.99	15.83	79.16
Royal Mail	Neighbourhood Plan Returns	156.24	26.04	130.20
C F Southworth (Aldi)	Mayor Making Reception	67.73	9.32	58.41
British Gas	Gas Supply	1479.48	246.58	1232.90
CE Builders	Repairs Floor/Ladies Toilet	276.00	46.00	230.00
SW Hygiene	Sanitary Disposal	707.95	117.99	589.96

14. Date of next meeting.

Monday 29th June 2015.

15. Any Business that has been disclosed to the Chairman and members prior to the meeting.

Chris Harris

Tuesday 26th May 2015