

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that the annual meeting of Torpoint Town Council will be held on Thursday 21<sup>st</sup> May 2015 at 7.00pm in the Council Committee Room, 4, York Road, Torpoint to which you are summoned to attend.

Prior to opening the meeting the Mayor will review the year of his term in office and make presentations.

## AGENDA

- 1. Election of Town Mayor for the Civic Year 2015-16.**
- 2. Apologies for absence.**
- 3. Election of Deputy Town Mayor for the Civic Year 2015-16.**
- 4. Appointment of Committees for the Civic Year 2015-16.**
- 5. Appointment of Delegates to Outside Bodies for the Civic Year 2015-16.**
- 6. To consider and approve the Committee Terms of Reference for the 2015-16 Civic Year.**  
(As circulated).
- 7. Declarations of Interest relating to matters on the Agenda**
- 8. Police Report.**
- 9. Minutes of the previous meeting.**  
Minutes of the meeting held on Thursday 16<sup>th</sup> April 2015.
- 10. Matters arising from the minutes.**
  - a) Accounts for payment – Rate Relief (Assistant Town Clerk – minute 11-15 refers).
- 11. Mayor's communications.**
- 12. Question of which notice has been given or notice of motion.**
- 13. Planning Applications.**
  - a) PA15/03457 – Abbeyfield, 60, York Road, Torpoint – Vacant residential building into six flats including demolition and extension works. Changing from a Class C2 to C3 use.
  - b) PA15/03484 – Carew Wharf, Marine Drive, Torpoint – First floor extension to dwelling.
  - c) PA15/03633 – Torpoint Unionist Club, Torpoint – Proposed replacement of 4 no windows.  
(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).
- 14. Minutes of the Development and Localism Committee.**  
Minutes of the meeting held on Thursday 24<sup>th</sup> April 2014 (as circulated) and to consider the recommendations in minutes 8-15DL (a) (To discuss the Awards for All Grant), 8-15DL (b) (Pre-Development Plan Appraisal) and 10 – 15DL (Any Business that has been disclosed to the Chairman and members prior to the meeting).
- 15. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held on Tuesday 5<sup>th</sup> May 2015 (as circulated) and to consider the recommendations in minutes 8-15F&P (a) (Torpoint Archives– Request to use facilities at no cost), 8-15F&P (c) (Mount Edgcumbe Girl Guiding – Request to use Council facilities at no cost), 8-15F&P (e) (Torpoint Ferryboat Entertainers – Request for Financial Assistance), 8-15F&P (f) (CHICKS – Request for Financial Assistance), 9-15F&P (Caretaking and Staffing Structure [Confidential Minute]) and 11-15F&P (Accounts for payment).

**16. Minutes of the Asset Management Committee.**

Minutes of the meeting held on Thursday 7<sup>th</sup> May 2015 (as circulated) and to consider the recommendations in minutes 4-15 AMO (a) (Salt Bins), 5-15 AMO (f) (Hall Heating), 5-15 AMO (h) (Kitchen Area) 5-15 AMO (j) (Defibrillator), 11-15 AMO (Park in Rowe Street) and 12-15 AMO (Parish Lengthsman Scheme – both recommendations).

**17. To approve the Financial Accounts for 2014-15 and the Statement of Assurance.**

To also consider any recommendations from the Internal Auditor (all as circulated).

**18. Financial Comparison.**

April 2015 Financial Comparison (as circulated).

**19. Accounts for payment.**

PAYEE	REASON	GROSS	(VAT)	NETT
Cornwall Council	Rates (Council Chambers) June	1,018.00	0.00	1,018.00
Cornwall Council	Rates (Public Cons) June	114.00	0.00	114.00
BUNZL	Cleaning/Sanitary Supplies	40.02	6.67	33.35
ITEC	Photocopies	40.14	6.69	33.45
Hudson Accounting Ltd	Internal Audit	450.00	0.00	450.00
M Acton	Laundry	126.00	0.00	126.00
British Telecom	Phone Bill	28.92	4.82	24.10
Don Benson	Clock Winding	35.00	0.00	35.00
Cornwall Council	Garage Rent 04/05-30/06	47.76	7.96	39.80
BUNZL	Cleaning/Sanitary Supplies	51.98	8.66	43.32
NDF Civils & Property	Cutting - St John Ambulance Hall	30.00	0.00	30.00
AMS Fabrications	Steel Cabinet, Benodet Park	384.00	64.00	320.00

**20. Correspondence.**

- a) NHS – Peninsula News.
- b) St Columba and Torpoint RFC – Request for financial assistance.
- c) Mrs O’Conner – Staff Commendation.

**21. Reports.**

- a) Neighbourhood Plan Steering Group.
  - i) To receive the report from the Steering Group (as circulated).
  - ii) To consider and approve the Terms of Reference for the Steering Group (as deferred from the April Meeting).
- b) Cornwall Council.
- c) Torpoint Town Partnership.
- d) Armed Forces Day
- e) Coastal Community Initiative – Councillor G J Davis (to follow).

**22. Date of next meeting.**

Thursday 18<sup>th</sup> June 2015.