

## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 7<sup>th</sup> May 2015 at 7.00 p.m. in the Mayors Parlour, 1-3, Buller Road, Torpoint to which members are summoned.

### AGENDA

**1. Apologies for absence.**

**2. Declarations of interest relating to items on the Agenda.**

**3. Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 2<sup>nd</sup> April 2015.

**4. Matters arising from the Minutes.**

a) Salt Bins (minute 142-14FP (b) refers).

**5. Report from the Assistant Town Clerk.**

Report on matters relating to council assets, facilities and Operations (to follow).

a) Security – Key audit update

**6. Policies Reviewed by this Committee.**

None.

**7. To consider the Council Business Risk Management**

Update on the fixed asset controls (Assistant Town Clerk).

**8. Items referred to this Committee.**

**9. Health and Safety.**

a) Fire Risk Assessment and Issues (update).

**10. Correspondence.**

**11. Park in Rowe Street.**

To consider the email from Cornwall Council on possible control by the Town Council.

**12. Parish Lengthsman Scheme.**

**13. Planning Applications.**

a) PA15/03430 – Gravesend Cottage, Albion Road – New single storey conservatory on the front elevation of the property.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

**14. Accounts for payment.**

| PAYEE              | REASON                    | GROSS  | (VAT) | NETT   |
|--------------------|---------------------------|--------|-------|--------|
| Trebor Maintenance | Parks maintenance (April) | 208.00 | 34.67 | 173.33 |

**15. Date of next meeting.**

Thursday 4<sup>th</sup> June 2015.

**16. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris Town Clerk

Thursday 30<sup>th</sup> April 2015