**TORPOINT TOWN COUNCIL**

**MINUTES** of a meeting of the Development and Localism Committee held on Thursday 1st October 2026 at 7.00pm in the Council Committee Room, York Road, Torpoint.

**PRESENT: -** Councillor Mrs. L. Fellows (Chairman), Councillor Mrs. J M Martin (Town Mayor), Councillor Mrs. C E Goodman (Deputy Town Mayor), Councillors Miss R A Evans BEM, K J Moon (late arrival), C R Still and J Tivnan BEM plus the Town Clerk & RFO (Clerk).

**IN ATTENDANCE:** Community Hub and Library Development Manager (CH&LDM)

| | **ACTION** |
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| **71-26D&L Apologies for absence**<br>Apologies for absence were submitted on behalf of Councillors G J Davis, L E Keise and Mrs. J L Reeves. | |
| **72-26D&L Declarations of interest**<br>a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.<br>None.<br>b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.<br>None. | |
| **73-26D&L Library and Community Hub update**<br>a) a) Newsletter from the Library and Community Hub: -<br>The Community Hub and Library Development Manager (CH&LDM) talked through the monthly report and newsletter. It has been a really successful year for the Summer Reading Challenge, with 86 completers, certificates will be handed out at school assemblies in due course. Over £80,000 has been received since the start of the community hub funding, delivered via Volunteer Cornwall, this has enabled so much support, activities and events to be run. Veterans' Regroup and their partners launched a new hub in Torpoint, with a really successful opening event, they are scheduled to visit once a month on the second Tuesday of every month, from 10.00am – midday. Have arranged a Cost of Living event, which ran earlier today, with a steady stream of people. The café continues to be successful, offering volunteering opportunities for all ages, recruitment of volunteers continues and a volunteering event is being organised with Beat4autism for Thursday 15th October. The CH&LDM detailed the social impact that volunteering has and how important these opportunities are, making reference to some of the young people who were supported during the summer holidays. Supporting Oakwood College students' is continuing and it would be lovely to host a 'thank you event to all the volunteers' around Christmas time. A Macmillan coffee morning is planned for Friday 30th October, cakes and visitors are welcomed. Councillor Miss R A Evans BEM described her experience, having recently supported a local person to attend and join the Wednesday afternoon singing group – giving a very big "well done and thank you" to everyone involved with helping to make the library and community hub so successful in our community.<br>b) Café Income and Expenditure: - The Clerk shared the latest figures on the screen and will share the latest report via email, which is noted.<br>(The Community Hub & Library Development Manager left the meeting at this point.) | Clerk |

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| **74-26D&L Minutes of the previous meeting**<br>It was **resolved** that the minutes of the Development and Localism Committee meeting held on Thursday 3rd September 2026 were taken as read, confirmed and signed by the Chairman. | |
| **75-26D&L Matters arising from the minutes**<br>a) Torpoint Arts and Culture Strategy to support Torpoint Artists Collective (TAC) with delivery: -<br>Pursuant to minute number 57-26D&L (a), Councillor Mrs. L Fellows gave a brief update having received recent correspondence from TAC.<br>b) To update on The Suicide Communities Project: -<br>Pursuant to minute number 57-26D&L (b), the next meeting of the Action Group is scheduled for the following day at 10.00am.<br>c) Autumn Newsletter: -<br>The Clerk explained the Autumn newsletter is due to be printed and distributed this month. This edition includes the remainder of the traders in the town. | |
| **76-26D&L Policies referred to this Committee**<br>a) None. | |
| **77-26D&L To consider the Council Business Risk Management**<br>a) Budget Variance – Development and Localism Committee Responsibilities: -<br>The Committee considered the August 2026 financial information, as previously circulated and the items relevant to this committee, there are no concerns.<br>b) To commence initial budget setting discussions for year 2027-28:-<br>Members' considered budget priorities for 2027-28:<br>i) Sustainability of Youth funding for Torpoint;<br>ii) Diverse Advisory Panel – Access ramp to Thanckes Park Play Park as this is not included in the skate park project budget;<br>iii) Flags for Fore Street – from existing Reserves - Vision Projects | |
| **78-26D&L Items Referred to this Committee**<br>a) None. | |
| **79-26D&L Other projects**<br>a) Tennis courts: -<br>Pursuant to minute number 62-26D&L (a), the Clerk explained the sports wheelchair continues to be on loan to Menheniot Tennis Club.<br>b) Torpoint Skate Park to update on progress: -<br>Pursuant to minute number 62-26D&L (b) the fundraising launch event on Saturday 12th September was a great success. A press release with photos has been circulated and will be included in the next newsletter. Fundraising meeting on Friday 2nd October, from 5.00pm – 6.30pm in the committee room. | |
| **80-26D&L Planning Applications**<br>a) None. | |
| **81-26D&L Localism**<br>a) Town Team Project Board (TTPB): -<br>There is a meeting arranged for Monday 5th October. The Town Mayor (Councillor Mrs. J M Martin) had earlier the same day hosted a visit from [Cornwall] Councillor Peter La Broy – Portfolio Holder for Housing. On the agenda was a meeting and discussion at the Council Chambers regarding housing development, followed by a tour of potential sites. | |

b) 3G Pitch 9v9 Project.
Pursuant to minute number 64-26D&L (b) members' expressed their frustration about the lack of information coming from Torpoint Community College (TCC), the Town Mayor agreed to liaise directly with TCC.
c) Vision and other Projects: -
No further update.
d) To receive any feedback on 'The Gateway Project' (Torpoint Artists Collective): -
No further update.
e) Neighbourhood Priorities Statement: -
The Clerk is arranging a meeting with Cornwall Council regarding next steps.

**82-26D&L Climate and Environmental Action Plan**
a) To consider the actions relating to this Committee: -
A meeting to review the Climate and Environmental Action Plan has been set.

**83-26D&L Equality, Diversity and Inclusion**
a) Torpoint Diverse Advisory Panel (DAP) update: -
The recent meeting was held on Wednesday 9th September. Discussion about progressing a 'young persons' Diverse Advisory Panel group took place, as well as a review of what had been achieved to date, including the launch of the sticker scheme and doorbell scheme. These will continue to be advertised to local businesses in the future. With the committee's permission, a DAP suggestion box will be put in the library and community hub, all agreed this is a great idea.

**84-26D&L Accounts for Payment.**

| PAYEE | Invoice Number | Total | TAX | NET | Description |
|---|---|---|---|---|---|
| BT Business | VP91196470 | 1,051.49 | 175.25 | 876.24 | Quarterly Invoice Telephone and Broadband for all Sites incl CCTV |
| JR PAT TESTING | 19185 | 324.79 | 54.13 | 270.66 | Appliance Testing - all Council Buildings and Facilities |
| **TOTAL** | | **1,376.28** | **229.38** | **1,146.90** | |

**85-26D&L Correspondence**
a) To note: Shared Prosperity Fund Agreement between Cornwall Council and Torpoint Town Council, Financial Completion statement – Cornwall Council: -
Noted.
b) To consider: Proposal to Federate Carbeile Junior School, Fourlanesend Community Primary School and Torpoint Nursery and Infant School into the Rame Federation – consultation: -
The Town Council considered the consultation and understands the situation and is supportive of the proposal.

Clerk

**86-26D&L Date of next meeting**
Thursday 5th November 2026.

**87-26D&L Any Business that has been disclosed to the Chairman and members prior to the meeting**
None.

Meeting closed at 8.22pm _____ Chairman