

Employer Newsletter

September 2026



Employer Meeting

Thank you to everyone who attended our recent employer meetings. We hope you found the training informative and beneficial. All attendees should have received a copy of the presentation slides used during the session. If you did not receive a copy, or if you were unable to attend and would like one, please contact Daniel Pattingale at Daniel.pattingale@cornwall.gov.uk.

One of the questions raised during the meetings related to **Member Self-Service (MSS)** and whether we can support employers in encouraging more members to register. We are able to assist by providing a list of employees within your organisation who have not yet registered for MSS. We can also provide template communications explaining the benefits of MSS and encouraging members to sign up.

If you would like support with promoting MSS within your organisation, please contact the Employer Support Team at LGPSEmployers@cornwall.gov.uk.

Absence Guide

Following the recent changes to absence provisions under Access and Fairness, we have created a new [Absence Guide](#). This guide is designed to help employers identify the correct process for different types of absence and understand the potential impact on a member's pension rights, as well as the responsibilities of the employer.

In addition to common absence scenarios, the guide also covers less frequent situations, such as Jury Service and Reserve Forces leave, providing employers with clear and practical guidance for managing these cases.

Training Dates

The following are the dates for our upcoming Final Pay and Assumed Pensionable Pay (APP) training sessions. Both sessions have been updated to reflect any changes arising from Access and Fairness.

- **Final Pay:** Wednesday 18 November 2026, 10:00am to 11:30am
- **APP:** Wednesday 25 November 2026, 10:00am to 11:00am

We encourage anyone involved in administering these areas to attend and ensure they are up to date with the latest requirements and processes.

If you would like to attend either session, please contact Daniel Pattingale at Daniel.pattingale@cornwall.gov.uk to reserve your place.

Change of Payroll Provider

If you choose to change your payroll provider, it is crucial to ensure that you retain access to historical payroll information. This information is vital for accurately calculating a member's

benefits at retirement. It is your responsibility to ensure accurate historic information can be provided to the Pension Fund if requested. This could include (but not limited to) historic CARE pay, contributions and Full-Time Equivalent Salaries for up to 13yrs.

We also strongly recommend that historic data is passed on if your organisation is involved in a merger or a TUPE. It is the combined responsibility of the ceding employer and the new employer to ensure that there is access to this historic data, and it can be provided to the Fund if requested.

The Local Government guidance states that; *'Scheme employers must provide the relevant administering authority with the information they require to calculate the value of each member's LGPS pension entitlement correctly. Employers' data retention schedules for payroll and HR data should take into account that there are circumstances when they will need to supply historical information to ensure this requirement can be met.'*

More information can be found in the LG HR & Payroll guides here: [Employer resources](#)

Please inform the Fund if you decide to switch providers to ensure all necessary information is updated accordingly. The new payroll provider must be able to provide a continuous record of service for your members; this includes maintaining pension references and providing historic cumulative figures for the scheme year. Please reach out to the Fund if you have any questions or require further information.

Pension Dashboard Programme

The following is a recent update from the team behind the Pensions Dashboards Programme:

"Testing with real people is crucial to building a MoneyHelper Pensions Dashboard that works for everyone. Since consumer testing began, we have learned a significant amount about how users interact with the dashboard. That learning continues to shape the service as we move closer to public launch.

From 1 September, we have moved into a new stage of testing, with an updated sign-up process and an ambition to grow testing volumes in a safe and controlled way. Here we answer the questions we are hearing most often from industry about what has changed, what testing has shown us so far, and how you can get involved."

The programme is currently looking to recruit testers. Whether you are an employer, charity, or other organisation, you can support this initiative by encouraging your employees to take part in dashboard testing.

To find out more about the project and how to get involved, please click the following link: [Help test pensions dashboards | UK Pensions Dashboards Programme](#)

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Contact:



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www.cornwallpensionfund.org.uk



Member Support: pensions@cornwall.gov.uk

Employer Support: LGPSEmployers@cornwall.gov.uk

Employer Data Team: EmployerData@cornwall.gov.uk