



TORPOINT TOWN COUNCIL

NOTICE is hereby given that meeting of Torpoint Town Council will be held on Thursday 15th October 2026 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
 - a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
- 3. Planning Applications.**
 - a) PA26/05199 Construction of 5no. replacement industrial units in 2 blocks. Drayton Mere Court, Figgard Way, Trevol Business Park, Torpoint. (Re-considered with additional information now received.)
- 4. Cornwall Council Reports** (one report attached).
- 5. Police Activity** (to follow).
- 6. Minutes of the previous meeting.**
 - a) Minutes of the Meeting held on Thursday 17th September 2026 (as circulated).
- 7. Matters arising from the minutes.**
 - a) To update: Correspond and submit questions to the next meeting of the Tamar Bridge and Torpoint Ferry Joint Committee (scheduled for Friday 25th September 2026) highlighting this council's concerns and seek permission to publish councillors Q&A on the town council website and in the future share the council's concerns with the local Parishes, also the local MP (minute number 115-26 (a) refers).
 - b) To undertake a number of actions relating to the recent closure of Torpoint Youth Group (minute number 118-26 (d) refers).
- 8. Mayor's communications.**
- 9. Finance and Operations Committee.**

Minutes of the meeting held on Monday 29th September 2026 and to consider the recommendations in the minutes, to follow.
- 10. Development and Localism Committee.**

Minutes of the meeting held on Thursday 1st October and to consider the recommendations in the minutes, to follow.

 - a) To consider: The next steps regarding Torpoint Community College's 3G Pitch Project, following discussions and work progressed by the appointed consultant.
It is anticipated that: **Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for any confidential discussions.**
- 11. Question of which notice has been given or notice of motion.**

12. Financial Information. September 2026 Budget Variance (to follow).

13. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
The Tamar Lounge	Civic 2026	120.00	0.00	120.00	Buffet Items for Civic
Penny Madge	Sep-26	90.00	0.00	90.00	Bus Travel September
St John Ambulance	SP26006071	139.20	23.20	116.00	Povision of first aid support - civic parade
Cornish Pod	INV-1221	1,931.10	0.00	1,931.10	Buffet Items for Civic
BDO LLP	INV-00881720	2,016.00	336.00	1,680.00	External Audit Fees
Biffa	522C189542	116.42	19.40	97.02	General Waste Collection Chambers
Biffa	522C189541	39.38	6.56	32.82	Recycling Collection Chambers
Biffa	522C189543	59.64	9.94	49.70	General Waste Collection Library
Biffa	522C189544	39.38	6.56	32.82	Recycling Collection Library
Cornish Tea & Cornish Coffee Co Ltd	SL121520	140.56	0.00	140.56	Café Supplies
Isla Sell	60	420.00	0.00	420.00	Provision of Pilates - Library
ITEC	1233125	118.01	19.67	98.34	Xerox Meter Readings
Westcare Limited	SINV00226718	176.40	29.40	147.00	Stationery
Don Benson	80	70.00	0.00	70.00	Clock Winding St James
Watertight Roofing	4966	1,074.08	179.01	895.07	Repairs to Roof - Chambers
Cornwall Council - Bus Rate Chambers	802311466	1,503.00	0.00	1,503.00	Cornwall Council - Bus Rate Chambers November
Cornwall Council - Bus Rate Library	802715760	657.00	0.00	657.00	Cornwall council - Bus Rate Library November
Cornwall Council - Bus Rate Tennis Courts	802923069	51.00	0.00	51.00	Cornwall Council - Bus Rate Tennis Courts November
Cornwall Council Bus Rates Room 4	802980235	63.00	0.00	63.00	Cornwall Council Bus Rates Room 4 November
Duchy Defibrillators	JN2288	390.00	65.00	325.00	Annual monitoring fee and mobile data - fire station
TOTAL		9,214.17	694.74	8,519.43	

14. Correspondence.

- To note: Presentation from Planning engagement session regarding housing viability – Cornwall Council (as circulated).
- To consider: Consultation on Proposed Reduction of the Published Admission Number (PAN) for Torpoint Community College – 2028/29 – Torpoint Community College (as circulated).
- To consider: Proposal to change the age range of Torpoint Community College from 11-18 to 11-16 from September 2027 - Torpoint Community College (as circulated).
- To note: Employer Newsletter September 2026 – Cornwall Pension Fund (as circulated).
- To consider and note: Training Bulletin October to December 2026 – CALC (as circulated).
- To consider: Renewal of BES Group Inspection Insurance for Lift 30.10.26 – 29.10.26 £562.00 (as circulated).
- To consider: Scoping consultation for the Cornwall Local Plan – Lets Talk website Cornwall Council (as circulated). <https://letstalk.cornwall.gov.uk/cornwall-local-plan-scoping-consultation>
- To consider: Freedom of Information Request: CCTV System AI/Facial Recognition Capabilities – P Davis (as circulated).
- To note: King's Award for Voluntary Service – Town and Parish Council Newsletter: 9 October 2026 – Cornwall Council (as circulated).

15. Reports.

- To receive: Torpoint Town Partnership (TTP) update.



- b) To receive: Town Team Project Board (TTPB) update and note minutes of meeting held Monday 5th October 2026 (to follow).
- c) To receive: Reports from delegates to outside bodies.
 - i) Torpoint Archives & Heritage Centre – September 2026 (as circulated).

16. Date of next meeting.

Thursday 19th November 2026.

CF Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 9th October 2026