



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 22nd September 2026, 7.00pm, Committee Room, Council Chambers.

PRESENT: - Chairman Julie Martin Town Mayor (JM) (Markets and Cinema), Cllr Chris Goodman (CG) – Deputy Mayor and Torpoint Environmental Action, Cllr Kim Brownhill (KB) – Treasurer, Cllr Jacqui Reeves, Cllr John Tivnan BEM (JT), Cllr Lizeta Fellows (LF), Katie-Marie Martin (KMM) Torpoint Scouts, Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Duncan Webber (DW) – Cornerstone Church/Torpoint Players, Milly Southworth (Clerk) – Town Clerk and RFO (taking the minutes), Phil Griffiths – Operations Manager.

	Welcome - Chair Cllr Julie Martin (Town Mayor) welcomed all members to the meeting.
1.	Apologies for absence Cllr Liam Hogan, Adam Jones, Kelly-Jane Brown – Coppola School of Performing Arts, Claire Webber – Cornerstone Church.
2.	Minutes of the previous meeting held on Tuesday 18th August 2026 (as circulated). All read, agreed minutes (small typing error). The Family Dog Show was rescheduled and there was a profit of £92.72 from this event. (Clerk explained the updated Diary Dates are being emailed out to a resident who had not seen the revised Dog Show date.)
3.	Report from the Treasurer Balance in account, £745.15
4.	Planned Events/Diary Dates 2026 - see attached Diary Dates Additional and updates to diary dates include: Updates from Friends of Thanckes Park: ➤ Autumn spring clean FoTP meet 9.45 Bénodet walled garden Saturday 24th October, tools and equipment provided ➤ Halloween updated time 3-5 pm 30th October trail, activities, crafts , fancy dress encouraged - no booking required ➤ Rag wreath workshop, Torpoint Bowling Club 6:30pm for 7pm start, 20th November £15 per person over 16s only ➤ Natural Christmas garland workshop, Torpoint Bowling Club, 6:30 for 7pm start, 21st November, £15 per person over 16s only Events planned at the Library and Community Hub ➤ 1st October Cost of Living Event, 10am – 1pm

	➤ 2nd October in the committee room, Breaking the Silence on Suicide, 10am-11.30am ➤ 15th October Volunteer Recruitment Fair 10am-2pm Christmas additional events ➤ Swag making workshop Saturday 14th November 10am-3pm Council Chambers 2027 ➤ Thursday 4th, Friday 5th, Saturday 6th and Sunday 7th February Torpoint Players present <i>Snow White and the Seven Dwarfs</i>
5.	Continuation of Christmas celebrations discussions The next draft Christmas celebration poster has been completed by Katie-Marie Martin, this will be included in the next council newsletter and has the events being planned in the lead up to the Christmas lights switch on. Agreed for a “Christmas Pack” to be put together to be issued to traders. <u>Swag for lamp posts</u> Advert/poster to be launched Monday 5th October, with a deadline for replies Friday 23rd October. Agreed cost to sponsor a swag will be £20, this will cover the cost of the centre piece, which will be ordered and printed by Print Options. The licence / permissions from Cornwall Council will be applied for by the Operations Manager tomorrow and the Operations Team will be responsible for putting them up. Also submit the road closure application for the switch on event. Agreed to plan a swag making event to be scheduled for Saturday 14th November in the Council Chambers, volunteers will be asked for and if businesses/organisations want to support, again this is welcomed. KMM to action a poster. LF will speak to Alison at Antony Woodland Garden giving the date and numbers of swags being made, in order for the foliage to be supplied free of charge by them. <u>Decorate a Gingerbread House/item</u> Advert/poster to be launched Monday 12th October, with a deadline for replies Friday 30th October, this should be enough time to let Mrs Brown know the numbers required. KMM to action a poster. <u>Best Dressed Window Competition</u> Will use previous information shared to the shops on Fore Street and surrounding area, which can be updated accordingly, with judging scheduled for Friday 27th November, 5.00pm. <u>Christmas shop window Trail</u> Will go live on the day of the switch on event. A selected number of shops will be included and listed on the ‘information sheet’, the businesses will be asked to display a ‘letter’ in the window. Children collect the information sheet, find the letters and unscramble the letters to make a word and then collect a prize (perhaps the prizes could be handed out by Cornerstone Church).

	<u>Switch on event</u> Stall enquiries already coming in, will be charging £10 per stall. Nearer the time will put the call out for entertainers. <u>Other</u> The tree at Sparrow Park will be decorated again this year, council will need to buy additional lights to decorate. Lions - Father Christmas will confirm availability for Bob's Barn on Sunday 29th November 11am – 1pm on Market Sunday. Cornerstone Church is considering running the Christmas tree festival, would not need to start until early December, after the Christmas lights had been turned on in Fore Street. Cornerstone Church – Mayor's Christmas Concert, DW to check availability for this week commencing Monday 14th December.
6.	Any other Business ➤ RP highlighted a scheme run by Devon and Cornwall Police called the "Dementia Safeguarding Scheme." He passed a poster to the Clerk, it will be included in the next council newsletter. Here is a link to the scheme: https://www.devon-cornwall.police.uk/police-forces/devon-cornwall-police/areas/campaigns/campaigns/dementia-safeguarding-scheme/ (Having looked at this page it says this is for residents living in Plymouth only, Clerk to check this out.) ➤ Having attended a conference regarding 'Resilience' earlier the same day, the Operations Manager talked about 'Moving landlines to digital technologies' and the details around the planned turning off in January 2027. Here is a web link to Government information on this: https://www.gov.uk/guidance/moving-landlines-to-digital-technologies.
7.	Next Meeting Monday 12th October meeting starting at 7.00pm in the Committee Room, all invited to attend.

Meeting closed at 8.08pm.