



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 18th November 2025, 7.00pm, Mayor's Parlour, Council Chambers.

PRESENT: Cllr Julie Martin Town Mayor (JM) (Markets and Cinema) - Chairman, Cllr Kim Brownhill (KB) – Treasurer, Cllr Chris Goodman (CG) – Torpoint Environmental Action, Cllr John Tivnan BEM (JT), Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Marlon Spurling (MS) Friends of Thanckes Park, Cllr Jacqui Reeves (JR), Jeremy Lock, Milly Southworth (Clerk) – Town Clerk and RFO (taking the minutes).

	Welcome - Chair Cllr Julie Martin welcomed all members to the meeting.
1.	Apologies for absence Cllr Liam Hogan (LH) Samm Bickle (SB) – Friends of Thanckes Park Jenny Hughes (JH) – Scouts and Cinema. Katie-Marie Martin (KMM) – Torpoint Scouts Kelly-Jane Brown (KJB) – Coppola School of Performing Arts
2.	Minutes of the previous meeting held on Tuesday 14th October 2025 (as circulated). All read, agreed minutes. JM reviewed the matters arising advising all would be discussed as part of this meeting: - i) The grant application was submitted to the Cornwall Community Foundation for £5,000, for the CCTV project, from the Police Commissioners Fund. A response is awaited and is expected in early December.
3.	Report from the Treasurer Balance in account, £1,111.00, bank charges have been applied.
4.	Planned Events/Diary Dates 2025 - see attached Diary Dates Additional and updates to diary dates include: Saturday 22nd November, Lantern making, have sufficient helpers for this exciting event. Saturday 22nd November, Torpoint and Rame consultation to develop a Local Cycling and Walking Infrastructure Plan (LCWIP) for Torpoint, Rame Peninsula and St Germans. Sunday 23rd November, Mayor's Charity Quiz night – will be using the mobile PA system purchased as part of the CLUP funding.

	Saturday 6th December – Friends of Thanckes Park Christmas event at Bénodet Park, have asked to use some of the equipment purchased as part of the CLUP funding. The Christmas lights were put up today in Fore Street, all appears to have gone well. Christmas lights switch on event – Saturday 29th November ➤ Stalls are being set up by 3.00pm, will charge £5.00 per stall for the first time, 8 stalls already booked. ➤ Entertainment schedule has being compiled and is full. Have received an offer from a small group of The Band of His Majesty's Royal Marines Plymouth to perform at the Christmas lights switch on and have asked them to perform outside the library and community hub, starting after the lights have been switched on. They are delighted to be attending. ➤ A TENS licence is in place. ➤ Father Christmas and the Lions will be in Bob's Barn at the library and community hub and will also be there on the following day for Market Sunday, from 11.00am – 1.00pm. ➤ Best dressed shop window competition, panel of judges are meeting the Mayor on Friday 28th November at 5.00pm and the winner will be announced just before the lights are turned on. (Town Mayor, Deputy Town Mayor, Town Crier, Jeremy Lock judging panel.) ➤ Lights are being turned on by Father Christmas, Town Mayor, Town Crier and Jeremy Lock at 6.00pm. ➤ Once the lights are turned on, the Lantern Parade will walk down Fore Street, with Father Christmas and the 'Lantern Parader's' will meet with Father Christmas first. ➤ Letters to Father Christmas Post box will be available at the library and community hub. ➤ Jeremy is meeting with Andy Martin and the Operations Team the day before to run through all preparations for the stage set up the following day. ➤ Operations Team will close Fore Street from midday.
5.	Any other Business None.
6.	Next Meeting Tuesday 17th February 2026 7.00pm - 8.00pm, Mayor's Parlour, Buller Road.

Meeting closed at 7.48pm.