



MINUTES of the Torpoint Town Partnership (TTP) meeting held on Tuesday 14th October 2025, 7.00pm, Mayor's Parlour, Council Chambers.

PRESENT: Cllr Julie Martin Town Mayor (JM) (Markets and Cinema) - Chairman, Cllr Kim Brownhill (KB) – Treasurer, Cllr Chris Goodman (CG) – Torpoint Environmental Action, Cllr John Tivnan BEM (JT), Rachel Evans BEM (Markets), Richard Pymm (RP) – Torpoint & Rame Peninsula Lions Club, Milly Southworth (Clerk) – Town Clerk and RFO (taking the minutes).

	Welcome - Chair Cllr Julie Martin welcomed all members to the meeting.
1.	Apologies for absence Cllr Jacqui Reeves (JR) Cllr Liam Hogan (LH), Samm Bickle (SB) – Friends of Thanckes Park Jenny Hughes (JH) – Scouts and Cinema. Marlon Spurling (MS) Friends of Thanckes Park Rachael Ellis and Natalie Griffin (Action for Children) Katie-Marie Martin (KMM) – Torpoint Scouts Kelly-Jane Brown (KJB) – Coppola School of Performing Arts Lizzie Hilton (LH) – Torpoint Artists Collective appointed to develop a Creative Vision Sarah Brittain Edwards (SBE), Co-Director, Torpoint Artists Collective CIC.
2.	Minutes of the previous meeting held on Tuesday 9th September 2025 (as circulated). All read, agreed minutes. JM reviewed the matters arising, and advised: - i) Hiring a generator for the Christmas lights switch on is not required; ii) The town Christmas tree is this year being donated by Antony Woodland Garden. Here is a link to their website to include details in forthcoming promotional activity: http://antonywoodlandgarden.com. Clerk to contact Tartendown Nurseries to advise that a Christmas tree is not required to be supplied and delivered by them for the town this year. JT asked the Clerk to enquire about the possibility of a Christmas tree being supplied for the front of the Torpoint and District United Services Comrades Club. [Post meeting note, the Clerk spoke to JT who will take this enquiry forward himself.] iii) The road closure application has been submitted to Cornwall Council. iv) Best dressed window competition, KB to update last year's poster, judging on Friday 28th November, 5.00pm, by a panel of judges.

	v) A grant application has been submitted to the Cornwall Community Foundation for £5,000, for the CCTV project, from the Police Commissioners Fund. Several questions have been asked, including asking the TTP for a Safeguarding Policy. A Safeguarding Policy has been adapted from the town council policy, all agreed to approve the TTP Safeguarding Policy. Clerk to respond to the queries accordingly. Clerk explained the terms of the grant funding, should it be successful, the income generated would need to be paid directly towards the project.
3.	Report from the Treasurer Balance in account, £1,115.25, bank charges have been applied.
4.	Planned Events/Diary Dates 2025 - see attached Diary Dates Torpoint Artists Collective CIC, has submitted a grant application to Torpoint Town Council and has asked the TTP, who organise the lantern making and lantern parade to also consider the application and give feedback. The grant application had been recently updated and this will be shared with members' in advance of the formal decision being taken at the council meeting. Several comments were made from the volunteers who currently run the lantern making and parade; highlighting it has been undertaken with many families for the last 7 years (except Covid) and the application for funding does not enhance the existing offer. TTP members' supported the recommendation for refusal of the grant funding. Additional and updates to diary dates include: Saturday 22nd November, Christmas Fayre at Cornerstone Church – 9:30am – 3pm. Saturday 22nd November, Torpoint and Rame consultation to develop a Local Cycling and Walking Infrastructure Plan (LCWIP) for Torpoint, Rame Peninsula and St Germans. Torpoint Library and Community Hub 10.00am – 2.00pm. Christmas lights switch on event. ➤ Stalls are being set up by 3.00pm, will charge £5.00 per stall for the first time, 4 stalls already booked. ➤ Entertainment schedule is being compiled. ➤ Father Christmas and the Lions will be in Bob's Barn at the library and community hub. ➤ Best dressed shop window competition. ➤ Letters to Father Christmas Post box will be available at the library and community hub. ➤ Torpoint Markets will apply for a TEN licence. ➤ Lions will apply for a street collection licence. ➤ Publicity will include 'no glitter and no canons'. ➤ Operations Team will close Fore Street from midday. Lions asked to be at the Library and Community hub the following day: Sunday 30th November – RP to check availability.
5.	Any other Business None.
6.	Next Meeting Tuesday 11th November 2025 7.00pm - 8.00pm, Mayor's Parlour, Buller Road. [Post meeting note, this date has been rescheduled to Tuesday 18th November.]

Meeting closed at 7.46pm.