



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Operations Committee will be held on Monday 28th September 2026 at 7.00pm in the Council Committee Room, York Road, Torpoint to which all members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

- a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
- b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

3. Minutes of the previous meeting.

Minutes of the previous Finance & Operations Committee meeting held on Tuesday 1st September 2026.

4. Matters arising from the minutes

- a) To update Torpoint Christmas lights 2026/2027 (minute number 54-26F&O (a) refers).
- b) To update on Memorial plaque and rose for the family of Mr Ackland (minute number 54-26F&O (b) refers).
- c) To update on Memorial plaque for Roger Cook (minute number 54-26F&O (c) refers).

5. To consider Policies referred to this Committee.

- a) CCTV Policy (to follow).
- b) Updated Investment Strategy (to follow).

6. Civic Functions and other events.

7. To consider the Council Risk Management

- a) Creditors/Debtors (presented at the meeting).
- b) Budget Variance – Finance and Operations Committee responsibilities (August 2026 - Budget Variance Information) (as previously circulated).
- c) Operations Report - Report on any matters relating to council assets, facilities and operations, including the Library and community hub and Christmas Lights (to follow).
- d) To update following queries regarding year-end to the External Auditor for year ended 2025/26 and receive the External Audit Report and publish the same (awaited).
- e) To commence initial budget setting discussions for year 2027-28.

8. To note the approved Monthly Payroll Payments for September 2026.

Date	Payee(s)	Amount (£)
30 September '26	16 x employees (including Mayor Allowance)	29,562.70
30 September '26	HMRC (to include NI, PAYE TAX etc.) APPROXIMATE	8,270.88
30 September '26	Cornwall LGPS APPROXIMATE	6,928.66
TOTAL		44,762.24

9. Items Referred to this Committee.

- a) None.

10. Planning Applications.

- a) PA26/05199 Construction of 5no. replacement industrial units in 2 blocks. Drayton Mere Court, Fisgard Way, Trevol Business Park, Torpoint.
- b) PA26/06145 Two storey side extension. 36 Hamoaze Road, Torpoint PL11 2EF.
- c) PA26/06184 Application for the development of HMO from former pub building. 37 Fore Street, Torpoint PL11 2AG.

11. Health and Safety

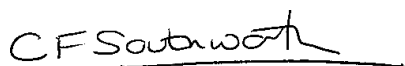
- a) Reports and any new, proposed regulations/legislations and current issues including Martyn's Law.
- b) Fire Risk Assessment for all buildings.

12. Climate and Environmental Action Plan a) To consider the actions relating to this Committee.**13. Accounts for Payment.**

PAYEE	Invoice Number	Total (£)	TAX (£)	NET (£)	Description
Coast 2 Coast Security	23649	1,080.00	180.00	900.00	Provision of Door Supervisor - Library - 7 - 11 September
Richards Builders Merchants	994242	12.88	2.15	10.73	Public Conveniences
Richards Builders Merchants	994473	3.41	0.57	2.84	Public Conveniences
Cornish Coffee Ltd	SL120799	120.00	0.00	120.00	Coffee Machine Rental
CHATLINK	Aug-26	340.00	0.00	340.00	Provision of Community Groups at Torpoint Library and Community Hub
CHATLINK	Sep-26	340.00	0.00	340.00	Provision of Community Groups at Torpoint Library and Community Hub
Tom Cox Tree Surgery	INV-0683	300.00	50.00	250.00	Hedges trimmed St James Road / Cambridge Field
TOTAL		2,196.29	232.72	1,963.57	

14. Correspondence

- a) To note: Report following free of charge usage – Torpoint Town Partnership (as circulated).
- b) To note and share: Let's Talk about Cornwall Survey – Cornwall Council (as circulated).
- c) To consider and note: Weed and Public Realm Management Update – CALC (as circulated).
- d) To consider: Proposal to Federate Carbeile Junior School, Furlanesend Community Primary School and Torpoint Nursery and Infant School into the Rame Federation – consultation (as circulated).

15. Date of next meeting. Tuesday 3rd November 2026 – Budget Setting all invited to attend.**16. Any Business that has been disclosed to the Chairman and members prior to the meeting.**


Town Clerk and RFO
Mrs C F Southworth Cert (HE), BA (Hons), FSLCC

Tuesday 22nd September 2026