



TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 3rd September 2026 at 7.00pm in the Council Committee Room, York Road, Torpoint.

PRESENT: - Councillor Mrs. L. Fellows (Chairman), Councillor Mrs. J M Martin (Town Mayor), Councillor Mrs. C E Goodman (Deputy Town Mayor), Councillors L E Keise, Mrs. J L Reeves, C R Still and J Tivnan BEM plus the Town Clerk & RFO (Clerk).

	ACTION
54-26D&L Apologies for absence Apologies for absence were submitted on behalf of Councillors G J Davis, Miss R A Evans BEM and K J Moon.	
55-26D&L Declarations of interest a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. None. b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration. None.	
56-26D&L Minutes of the previous meeting It was resolved that the minutes of the Development and Localism Committee meeting held on Thursday 2nd July 2026 were taken as read, confirmed and signed by the Chairman.	
57-26D&L Matters arising from the minutes a) Torpoint Arts and Culture Strategy to support Torpoint Artists Collective (TAC) with delivery: - Pursuant to minute number 40-26D&L (a), the Chairman (Councillor Mrs. L Fellows) explained TAC had recently met with Victoria Reece-Romain, Senior Culture Officer, and Mark Trevethan, Principal Lead for Culture and Creative Industries at Cornwall Council, who together talked about the work that has been happening in Torpoint, the Arts and Culture Strategy and any next steps for Torpoint. Torpoint Town Partnership (TTP) has agreed for members of the town council, TAC and the Cornwall Council officers to attend in advance of the next TTP meeting on Tuesday 22nd September at 6.30pm [this will be confirmed in due course]. b) To update on The Suicide Communities Project: - Pursuant to minute number 40-26D&L (c), the Community Hub and Library Development Manager is asking the lead on the project for the next meeting date, which will be held in the committee room, the lead will then invite attendees to set up the Community Action Group. c) Autumn Newsletter: - The Clerk explained future newsletters will be dated according to the season. The focus on further local businesses in the town will continue in the next newsletter and feedback from traders continues to be positive. It is suggested that in a future edition volunteering groups can be highlighted. d) To update on the Motion: "To encourage collaborative working between Torpoint Community College and Torpoint Town Council on the re-opening of the Sports Hall and the 3G Pitch Project": Pursuant to minute number 40-26D&L (a) the working relationship between Torpoint Community	

College and Torpoint Town Council is progressing.

An update on the 3G Pitch Project (Agenda item 11b) was provided by the Town Mayor (Councillor Mrs. J M Martin) who explained the sports consultant has produced a Draft Agreement, who is sharing this with Torpoint Community College. It is also being shared with the town council's solicitor and any feedback from the solicitor on the Draft Agreement will be shared with the consultant.

(It is agreed to remove this from future meeting agendas.)

e) To update on the Motion: "To ask Torpoint Town Council, Cornwall Council, and partners to work with the community to undertake a variety of initiatives which support a positive, shared vision for Torpoint": -

Pursuant to minute number 40-26D&L (e), the Town Mayor (Councillor Mrs. J M Martin) explained:

- CIL correspondence between the local developer and Cornwall Council had been shared at the August Full Council meeting – communication is ongoing;
- Half of the businesses in the town have been advertised free of charge in the town council newsletter.
- Discussion ensued regarding businesses being impacted by the recent reductions in the Torpoint Ferry service (a reminder to members' to submit questions in advance of their meeting with the Town Council in advance of the September council meeting).
- A response to the question asked whether passenger boats could land at the Torpoint Ferry slipways is 'no'.

(It is agreed to remove this from future meeting agendas.)

58-26D&L Library and Community Hub update

a) Newsletter from the Library and Community Hub: -

The newsletter from the Community Hub and Library Development Manager (CH&LDM) is noted. Having attended the launch event of the Summer Reading Challenge the Town Mayor retold a story about a child who had subsequently seen one of the *Enchanted Entertainment* characters after the launch event and was very excited to tell the character "I have read five books already!" Thanks were minuted to all the team at the library and community hub for their hard work and continued efforts, highlighting the recent social media stories based around *Taskmaster*.

To update following the recent closure of the building.

Town Mayor (Councillor Mrs. J M Martin) gave an update and explained the library had re-opened last week, the services of the static security guard have been used on more than one occasion. The town council is awaiting an update from the external organisations involved in the issue, there will be a decision taken the following day regarding whether there is a need for a static security guard for week three following re-opening.

b) Café Income and Expenditure: - noted.

59-26D&L Policies referred to this Committee

a) None.

60-26D&L To consider the Council Business Risk Management

a) Budget Variance – Development and Localism Committee Responsibilities: -

The Committee considered the July 2026 financial information, as previously circulated and the items relevant to this committee, there are no concerns.

61-26D&L Items Referred to this Committee						
a) None.						
62-26D&L Other projects						
a) Tennis courts: - Pursuant to minute number 45-26D&L (a), the Chairman (Councillor Mrs. L Fellows) was pleased to advise Menheniot Tennis Club had contacted the Clerk to ask to loan one of the sports wheelchairs, in order for it to be used for tennis by a young person. It has been loaned to them, and it is understood it can be returned should it be required here. The Monday adult tennis sessions are still very popular and court bookings and annual memberships are continuing.						
b) Torpoint Skate Park to update on progress: - Pursuant to minute number 45-26D&L (b) the launch event is on Saturday 12 th September from midday to 4.00pm. There will be lots happening in Bénodet Park too, any volunteer support would be very much welcomed. Canvas is supporting the event and Beat4autism will be running the tea hut in the park. Community stalls, music, activities plus a food stall are all being planned too.						
63-26D&L Planning Applications						
a) None.						
64-26D&L Localism						
a) Town Team Project Board (TTPB): - No further update.						
b) 3G Pitch 9v9 Project. See minute number 57-26D&L (d).						
c) Vision and other Projects: - No further update.						
d) To receive any feedback on 'The Gateway Project' (Torpoint Artists Collective): - Artwork for the project was shared on the screen.						
e) Neighbourhood Priorities Statement: - Following consideration, it is recommended to support the creation of a Neighbourhood Priorities Statement (NPS) for Torpoint. The way forward and next steps will be discussed at the next meeting. The offer of support to set up a steering committee from M Pontin is gratefully received.						Council
65-26D&L Climate and Environmental Action Plan						
a) To consider the actions relating to this Committee: - Action: to arrange a meeting to review the Climate and Environmental Action Plan, in advance of the next meeting of this committee.						Clerk
66-26D&L Equality, Diversity and Inclusion						
a) Torpoint Diverse Advisory Panel (DAP) update: - The next meeting is scheduled for Wednesday 9 th September, the agenda includes the opportunity to discuss the setting up of a 'young persons' Diverse Advisory Panel group. The sticker scheme and doorbell scheme have both been launched and it is planned to continue to advertise these to local businesses in the future.						
67-26D&L Accounts for Payment.						
PAYEE	Invoice Number	Total	TAX	NET	Description	
Steve Joel Sport & Leisure Consultancy Services	20260804	1,530.00	255.00	1,275.00	Consultancy support for 3G pitch proposals	
TOTAL		1,530.00	255.00	1,275.00		



68-26D&L Correspondence a) To note: Community Highway Improvement Programme update – Cornwall Council: - Noted. Town Mayor (Councillor Mrs. J M Martin) gave an update which she had received from [Cornwall] Councillor R Parsonage, who explained this is a Cornwall Councillor led programme and Torpoint Town Council will be updated and press statements and progress issued by Councillor Parsonage, as the project progresses. b) To consider: Let's Celebrate Towns: - Following consideration of the information as circulated, as well as email correspondence from Torpoint Artists Collective (TAC), it is agreed to respond and suggest to TAC to go ahead and make a submission, with the town council's blessing.	Clerk
69-26D&L Date of next meeting Thursday 1st October 2026. Apologies in advance were submitted by Councillors L Keise and Mrs. J L Reeves.	
70-26D&L Any Business that has been disclosed to the Chairman and members prior to the meeting None. Meeting closed at 8.28pm _____ Chairman	