



TORPOINT TOWN COUNCIL

NOTICE is hereby given that meeting of Torpoint Town Council will be held on Thursday 17th September 2026 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

An Open Forum will precede the meeting.

Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk: clerk@torpointtowncouncil.gov.uk

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
 - a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
- 3. Planning Applications.**
 - a) None.
- 4. Cornwall Council Reports** (one report attached, one to follow).
- 5. Police Activity** (as circulated).
- 6. Minutes of the previous meeting.**
 - a) Minutes of the Meeting held on Thursday 20th August 2026 (as circulated).
- 7. Matters arising from the minutes.**
 - a) To update: Horson Cemetery water supply – installation of signs showing location of water butt (minute number 93-26 (a) refers).
 - b) To confirm action: Reply to Cornwall Council regarding land at 5 Borough Park, Torpoint (minute number 100-26 (s) refers).
 - c) To confirm action: Reply to correspondent Mr R Wilkey, regarding Martine Drive (minute number 100-26 (t) refers).
- 8. Mayor's communications.**
- 9. Finance and Operations Committee.**

Minutes of the meeting held on Tuesday 1st September 2026 and to consider the recommendations in the minutes, to follow.
- 10. Development and Localism Committee.**

Minutes of the meeting held on Thursday 3rd September 2026 and to to consider the recommendations in the minites, to follow.
- 11. Question of which notice has been given or notice of motion.**
- 12. Torpoint Ferry Statistics** (to follow).
 - a) To consider: Any next steps, following the meeting with the CEO and Ferry Manager/Tamar Crossings.
- 13. Financial Information.** August 2026 Budget Variance (to follow).

14. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT)(£)	NETT (£)	REASON
Cornwall Council - Bus Rate Chambers	802311466	1,503.00	0.00	1,503.00	Cornwall Council - Bus Rate Chambers October
Cornwall Council - Bus Rate Library	802715760	657.00	0.00	657.00	Cornwall council - Bus Rate Library October
Cornwall Council - Bus Rate Tennis Courts	July 2026	51.00	0.00	51.00	Cornwall Council - Bus Rate Tennis Courts October
Cornwall Council Bus Rates Room 4	802980235	63.00	0.00	63.00	Cornwall Council Bus Rates Room 4 October
Don Benson	79	56.00	0.00	56.00	Clock Winding St James
Living Wage Foundation	INV-192796	180.00	30.00	150.00	Employer Accreditation
Cornwall ALC LTD	259	19.20	3.20	16.00	EDI Learning Module
Biffa	522C179571	39.38	6.56	32.82	Recycling Collection Library
Biffa	522C179572	59.64	9.49	49.70	General Waste Collection Library
Biffa	522C179573	59.08	9.85	49.23	Recycling Collection Chambers
Biffa	522C179574	77.62	12.94	64.68	General Waste Collection Chambers
The Festive Lighting Company	INV-2026-03-000143	1,743.12	290.52	1,452.60	Year 2 of 3 as per Purchase Order - PO-0436
Penny Madge	Aug-26	90.00	0.00	90.00	Out With Friends Community Bus Travel
CWC Solicitors	2026/22908	5.00	0.00	5.00	Balance Outstanding Lease for Benodet Walled Garden and Skate Park
The Play Inspection Company	88897	694.80	115.80	579.00	Outdoor Annual Inspection and Life Expectancy
Coast 2 Coast Security	23625	1,080.00	180.00	900.00	Door Supervisor Library 24 - 28 August 2026
Coast 2 Coast Security	23634	864.00	144.00	720.00	Door Supervisor Library 1 - 4 September 2026
Itec	1225048	40.49	6.75	33.74	Xerox Meter Readings
Macwirther western ltd	S0007634	406.92	67.82	339.10	Air Conditioning Repairs – Council Chambers
Mole Valley Farmers	IN212232419	237.06	39.51	197.55	Parks Maintenance July
TOTAL		5,652.31	916.44	4,735.42	

15. Correspondence.

- To accept/ratify: 2026-27 National Salary Award (announced 24th August 2026). The National joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1st April 2026. Award implemented as swiftly as possible – via CALC (as circulated).
- To note: Consultation – Cumulative Impact Policies for Newquay, Truro, Penzance & Falmouth – Cornwall Council Licensing (as circulated).
- To note: Cornwall Pensions August '26 Newsletter (as circulated).
- To discuss: An update on Torpoint Youth Group.

16. Reports.

- To receive: Torpoint Town Partnership (TTP) update.
- To receive: Town Team Project Board (TTPB) update.
- To receive: Reports from delegates to outside bodies.
 - Torpoint Archives & Heritage Centre – August 2026 (as circulated).

17. Date of next meeting. Thursday 15th October 2026.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 11th September 2026