

From: Julie Calleya <Julie.Calleya@cornwall.gov.uk>
Sent: 21 July 2026 12:51
Cc: Training Cornwall ALC
Subject: CALC NEWS BULLETIN 21/7/26

Information Classification: CONTROLLED

To All Members –

We would like to draw your attention to a number of [news items](#) that may be of interest for members and some important dates for your diaries:

News Items

1. CALC is hosting an informal Clerk's Drop-in Session to provide an opportunity for newer Clerks to connect with one another and get to know the CALC team.

Being a Clerk can be one of the most rewarding roles in local government, but we know the first few months can feel like drinking from a fire hose! If you're new to the role, join us for an informal drop-in session to meet fellow Clerks.

Over the last few months, we've welcomed a number of new Clerks into the sector.

There are no formal agenda or criteria to join – just an opportunity to:

- Meet and network with other Clerks
- Share experiences and challenges
- Ask questions in a friendly, supportive environment
- Get to know members of the CALC team
- Find out where to access help, guidance and support

Whether you've been in post for a few weeks or a few months or longer, we'd love you to join us for a chat and a virtual coffee.

Date: Thursday 30 July

Time: 10:00am – 11:00am

Location: Microsoft Teams

Please RSVP to enquiries@cornwallalc.org.uk and we will forward the meeting link.

2. CALC is hosting an information session for anyone interested in learning how **town and parish councils can support local communities through community-owned energy generation.** The session is being headed by Cornwall Council in partnership with the South West Net Zero Hub and Community Energy Plus.

With the launch of the [Local Power Plan](#) (GB Energy) earlier this year there are new opportunities to drive community benefit from local community owned energy generation. This event will provide information about community energy, how town and parish councils can get involved / support, and the support that will become available to make local community energy projects a reality.

It is a pivotal time for the UK's energy transition and for the potential to link economic and other benefits directly into local communities. The Local Power Plan provides the ambition that "by 2030, every community in the UK will have the opportunity to own a local energy project". To achieve this, there will be up to £1billion in investment through a combination of grants, loans, advice, expert help and more for community energy projects.

Join us for this online session on Wednesday 5 August, 10:00am-11:00am

Please RSVP with your delegate name and email address and we will send you the meeting link – please email enquiries@cornwallalc.org.uk

Delivered in partnership with Cornwall Council, the South West Net Zero Hub and Community Energy Plus.

3. NALC are requesting responses from councils with under £10k annual income and councils with a precept of more than £1m to complete the following survey by 30 July at 23:45

Individuals who undertake public duties make valuable contributions to their communities and play an essential role in the delivery of public services. Employees carrying out certain public duties, such as school governors, magistrates, and local councillors, are entitled to reasonable time off work, enabling them to better balance their employment and public service responsibilities.

The Department for Business and Trade (DBT) recently conducted an internal review of list of public duties for which individuals are entitled to time off work to ensure the legislation remains fit for purpose and continues to support the effective functioning of modern public services. The findings of this review and the government's proposed changes to the list of duties eligible for time off are set out in the [Time off for public duties review report](#). DBT, accordingly, are now consulting the public to ascertain whether:

- special constables should be entitled to time off under these provisions.
- people carrying out eligible public duties with a clear local focus should gain the right to reasonable time off.
- people carrying out public duties for national public sector organisations should no longer be entitled to time off work as those roles do not align with the original, locally focused intent of the legislation.

The government is not intending to remove the right of local councillors to be eligible to take time off work for public duties, but NALC will be responding to this consultation. To inform the NALC response, we would be grateful if county associations, Super Councils and Micro Councils could please promote the following survey link (<https://forms.office.com/e/ZWjqv5B4bV>) to working age (18+) parish and town councillors in their areas and ask them to please complete this short survey (5 minutes is all it should take) and tell us their views on this topic **before the survey ends at 23:45 on 30 July 2026 – thanks.**

4. CALC has been asked by Cornwall Council Planning Partnership, to circulate the following two events which are due to take place in September.

Local Council training: Housing viability update

Please note this is a specific event for members located within the Cornwall Local Plan Affordability (Value) Zones 4 & 5

As Town/Parish Councils that are located with Cornwall Local Plan Affordability (Value) Zones 4 or 5, we would like to invite all local council clerks and councillor representatives to join us on **Wednesday 16 September, 4.15-5.15 pm** for a briefing - to share the outcome of a piece of Housing Viability work recently undertaken that affects your parishes. Please join Matthew Brown, Strategic Planning Manager, and Nick Marsden, Affordable Housing Delivery Manager, for this important update and to learn about the actions Cornwall Council is proposing to take in response to the findings.

The Housing Viability work was commissioned as a result of a number of national studies, together with local anecdotal evidence, indicating that the viability of housing delivery has been becoming increasingly challenging locally and nationally. The study reviewed a range of different types/sizes of residential development across all five of Cornwall's Housing Affordability Zones (as were established in the Cornwall Local Plan and reflect house prices in different parts of Cornwall). The work also included engagement with the local development industry. This update is to summarise the review conclusions and set out a number of short-term measures being proposed to help alleviate viability pressures where they are being felt most.

This email provides the joining link – there is no need to book, and places are not limited for each council. **Clerks/Chairs - Please share this email with your local councillors so they can attend if they wish.** If you have any questions about the event, please email positiveplanning@cornwall.gov.uk

This will be an online event via Teams and the link to join is below. In accordance with Council policy, please do not join using an AI Assistant or bot, thank you.

Microsoft Teams meeting Join: <https://teams.microsoft.com/meet/376819346371153?p=DRhXOVjYBBQXJZiP8B>

Meeting ID: 376 819 346 371 153

Passcode: tT6Eb6ra

AND

Local Council training: Changes to Planning Committees and protocols, Policy update

We would like to invite all local council clerks and councillors to join us on **Wednesday 23 September, 4.00-5.30 pm** for a briefing on planning changes and a policy update. This session will cover national planning changes brought in by the Planning and Infrastructure Act 2025, and following the [Government consultation](#) in the Spring, and their response published in

June: [Planning committee reform: statutory consultation on draft regulations and guidance – government response - GOV.UK](#), as well as the latest policy changes and Local Plan latest news. The programme will include:

- Planning Committee reform and changes to delegation powers including new CC Member protocol, and new Local Council protocol
- Policy update including Neighbourhood Priorities Statements and Local Plan progress.

We will also be sending around some information and a very quick survey for completion over the summer, so that we can report back at the event on 23 September. **Please look out for this information email and survey link.**

This email provides the joining link – there is no need to book, and places are not limited for each council. **Clerks/Chairs - Please share this email with your local councillors so they can attend if they wish.** Please do not join using an AI assistant or bot. If you have any questions about the event, please email positiveplanning@cornwall.gov.uk

This will be an online event via Teams and the link to join is below:

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/312276079442723?p=3qxbrelA62ozNdJMqG>

Meeting ID: 312 276 079 442 723

Passcode: Hu9jQ7QH

The presentations from these events will be made available afterwards on the [Local Council Planning Training](#) webpage.

Upcoming Training Sessions & NALC Events

Wednesday 29 July at 12pm – NALC Events – [Stronger Together: Unlocking the Power of Collaboration](#)

Thursday 30 July 2026 at 10am – **CALC New Clerks Drop-In Session**, via Teams

Wednesday 5 August 2026 at 10am – **Cornwall Council: Community owned energy generation meeting**, via teams

Wednesday 26 August at 12pm – NALC Events – [Managing the Message: Making Social Media Work for You](#)

Tuesday 8 September 2026 at 6.30pm – **Code of Conduct** – In person training presented by Lee Dunkley – St Erme Village Hall, School Hill, Truro, TR4 9DU

Wednesday 9 September 2026 at 11am – **Session 3 – AI for Council Operations in 2026** – Online training delivered by Breakthrough Communications (repeat)

Thursday 10 September 2026 at 10am – **Clerking Essentials** – In person training presented by Lee Dunkley and hosted by Launceston Town Council, Town Council Meetings Rooms, Western Road, Launceston, PL15 7AR

Friday 11 September 2026 at 10am – **Clerking Essentials** – In person training presented by Lee Dunkley and hosted by Camborne Town Council, The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA

Tuesday 15 September 2026 at 11.30am – **Digitisation of AGAR** – Online training presented by Lance Allan

Tuesday 15 September 2026 at 6.30pm – **Chairing Skills** – In person training presented by Lee Dunkley at St Erme Community Centre, Castle Lounge, Castle Field, Trispen, Truro, TR4 9BD

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Wednesday 30 September at 12pm – NALC Events – [The Climate Comeback: Growing Climate Action Locally](#)

Tuesday 6 October 2026 – **Cornwall Local Council Conference** – Full day – Royal Cornwall Events Centre, Whitecross, Wadebridge PL27 7JE – you can find the booking form on the [website](#) * **LAST FEW TICKETS AVAILABLE** *

Tuesday 13 October 2026 at 6.30pm – **Enforcement & Appeals** - Online training presented by Andrew Towleron

Thursday 15 October 2026 at 12.30pm – NALC Events – [Introduction to the Local Council Award Scheme](#)

New Clerk Skills/Clerking Essentials - whether you're brand new to the clerk's chair or have been doing the job for years, this in-person half-day CALC session is a relaxed, practical way to build confidence, refresh your knowledge, and pick up tips you can use straight away. We'll cover the essentials of agendas and minutes, the legal framework you work within, finance basics, planning, everyday tools and templates, and some of the real-world scenarios clerks and council staff face in Cornwall. There will be a half-hour refreshment break in the middle, and plenty of opportunities to ask questions and share experiences. The session is suitable for new and established clerks, as well as other office or administrative staff working in local councils.

Job Adverts – for further information please click [here](#)

5. Clerk & RFO – St Dennis Parish Council – deadline for application Friday 14 August 2026

6. Deputy Clerk/Administrator – St Teath Parish Council - deadline for application Monday 24 August 2026

7. Locum Opportunity - Immediate Start - Chacewater Parish Council - Approx average of 8 hours per week for basic admin and occasional meetings. Remote working.

Please contact Joanne Greaves, Chair to Chacewater Parish Council by email: joanne.greaves@chacewater-pc.gov.uk and parish.clerk@chacewater-pc.gov.uk

8. Clerk & RFO - Sancreed Parish Council – deadline for applications Friday 22 August 2026

8. LGRC are seeking qualified clerks with additional capacity to undertake freelance work across the region – please contact LGRC on info@lgrc.uk

Should you have any questions in relation to any item within this Bulletin, please get in touch by email at enquiries@cornwallalc.org.uk

Kind regards,

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Tel : 01872 326969

Email : training@cornwallalc.org.uk or enquiries@cornwallalc.org.uk

URL: www.cornwallalc.org.uk

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From: Julie Calleya <Julie.Calleya@cornwall.gov.uk>
Sent: 04 August 2026 16:46
To: CornwallALC Enquiries
Cc: Training Cornwall ALC
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We would like to draw your attention to a number of [news items](#) that may be of interest for members and some important dates for your diaries:

News Items

1. Martyn's Law Update

the Security Industry Authority (SIA) is the regulator for the Terrorism (Protection of Premises) Act — known as Martyn's Law — which is expected to come into force in Spring 2027 and there are additional materials which may be helpful for members to distribute within your local communities.

[a communications toolkit](#)

The first edition of the Martyn's Law newsletter was recently published by SIA and to register for future updates and sign-up for volunteering opportunities, [please click here](#).

A frequently asked questions page can be found on [Protect UK](#) and is a good place to start for anyone unsure about what Martyn's Law means for them.

2. Cornwall Council is developing a new campaign focused on reducing fly-tipping across Cornwall, and they would like to hear from community organisations and local stakeholders about the issues they're seeing on the ground.

We already use a range of information to understand where problems occur, including reports of fly-tipping, clearance data and intelligence gathered by officers working across Cornwall. However, local knowledge and community experience can provide valuable context that isn't always captured in official data. Communities often see issues developing before they are formally reported and can provide insight into local causes, impacts and trends that may not be reflected in our datasets.

We're particularly interested in hearing about:

- Areas where fly-tipping or littering is a persistent problem
- Locations that may be under-reported but are causing concern locally
- Any patterns or trends you've noticed over time
- The types of waste commonly found
- Any factors that you feel contribute to issues in your area
- The impact these issues have on the local area or community
- Examples of successful local initiatives, interventions or community-led approaches

To help us focus on the locations having the greatest impact, we'd be grateful if you could identify up to three hotspot areas that you feel are most important for us to be aware of.

The information you share will help us build a fuller picture of the challenges communities are facing and will be used alongside existing Council data to inform the development of future communications, engagement activity and potential interventions.

As part of this work, we may explore opportunities to trial approaches in a small number of locations. We're still in the early stages of developing the campaign and are currently gathering evidence and local insight.

If you would like to contribute your observations or experiences, please reply by 14 October to:

Thank you for your support and for the work you already do to help Keep Cornwall Clean.

3. REMINDER: CALC is hosting an information session for anyone interested in learning how **town and parish councils can support local communities through community-owned energy generation**. The session is being headed by Cornwall Council in partnership with the South West Net Zero Hub and Community Energy Plus.

With the launch of the [Local Power Plan](#) (GB Energy) earlier this year there are new opportunities to drive community benefit from local community owned energy generation. This event will provide information about community energy, how town and parish councils can get involved / support, and the support that will become available to make local community energy projects a reality.

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The presentations from these events will be made available afterwards on the [Local Council Planning Training](#) webpage.

5. Members may be interested in the **Care Home Guide**, a free independent directory of CQC rated homes (Care Quality Commission), including 200 homes across Cornwall. Please view the guide using this link <https://www.carehomeguide.uk>

6. The Seafarers' Charity invites you to join our celebration of Merchant Navy Day 2026 on Thursday 03 September
For more than a decade the 'Fly the Red Ensign' campaign has championed the outstanding contributions that Merchant Navy seafarers make to the UK.

Fondly known as the 'Red Duster', The Red Ensign is the official flag of the UK Merchant Navy. Those who sail under it help keep the UK supplied with food, fuel and medicine, and many support the Royal Navy via the Royal Fleet Auxiliary.

[Click here for more information about Merchant Navy Day](#)

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Thursday 15 October 2026 at 12.30pm – **NALC Events** – [Introduction to the Local Council Award Scheme](#)

Wednesday 28 October 2026 at **NALC Events** – [Next Generation Leadership: Building inclusive parish and town councils](#)

New Clerk Skills/Clerking Essentials - whether you're brand new to the clerk's chair or have been doing the job for years, this in-person half-day CALC session is a relaxed, practical way to build confidence, refresh your knowledge, and pick up tips you can use straight away. We'll cover the essentials of agendas and minutes, the legal framework you work within, finance basics, planning, everyday tools and templates, and some of the real-world scenarios clerks and council staff face in Cornwall. There will be a half-hour refreshment break in the middle, and plenty of opportunities to ask questions and share experiences. The session is suitable for new and established clerks, as well as other office or administrative staff working in local councils.

Job Adverts – for further information please click [here](#)

7. Senior Information Officer – Bodmin Town Council – deadline for applications Friday 7 August 2026
8. Clerk & RFO – St Dennis Parish Council – deadline for application Friday 14 August 2026
9. Clerk & RFO - Sancreed Parish Council – deadline for applications Friday 22 August 2026
10. Deputy Clerk/Administrator – St Teath Parish Council - deadline for application Monday 24 August 2026
11. LGRC are seeking qualified clerks with additional capacity to undertake freelance work across the region – please contact LGRC on info@lgrc.uk

Should you have any questions in relation to any item within this Bulletin, please get in touch by email at enquiries@cornwallalc.org.uk

Kind regards,

Julie Calleya
Administration Officer
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Email : training@cornwallalc.org.uk or enquiries@cornwallalc.org.uk

URL: www.cornwallalc.org.uk

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