

MINUTES of the Extraordinary meeting of Torpoint Town Council held on Thursday 13th August 2026 at 7.00pm in the Committee Room, 4 York Road, Torpoint.

Present: - Deputy Town Mayor (Councillor Mrs. C E Goodman) Chairman, Councillors Mrs. S G Bickle, Mrs. K Brownhill, Miss R A Evans BEM, L Hogan, Mrs. J L Reeves, M G Spurling, C R Still and J Tivnan BEM. The Town Clerk & RFO (Clerk), the Town Council Support Officer / Assistant to the Town Clerk were also in attendance.

	ACTION
87-26 Apologies for absence: - Apologies for absence were submitted on behalf of Town Mayor (Councillor Mrs. J M Martin), Councillors S A Clark, G J Davis, Mrs. L Fellows, L E Keise, K J Moon and Mrs. C Webber.	
88-26 Declarations of Interest relating to matters on the agenda: - a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. None. b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration. None.	
89-26 Planning Applications: - a) PA26/04207 – Renovation, addition of rear extensions and reversion to previous use as a dwelling. 37 Fore Street, Torpoint PL11 2AG. It is resolved there are no objections or observations. b) PA26/04843 – Extension of existing studio flat, former pub conversion. 37 Fore Street, Torpoint PL11 2AG. It is resolved there are no objections or observations. c) PA26/05102 – Certificate of Lawfulness for the Existing use of first and second floors of the building to be used as houses in multiple occupation. Kings Arms, 37 Fore Street, Torpoint, Cornwall. It is resolved there are no objections or observations. d) PA26/02726 – Proposed building materials supply building, storage and offices and proposed vehicle maintenance garage. Concrete block work boundary walls to site, gateway pillars and gates, and 2 pairs of stacked containers. Bulldog Hill, Fisgard Way, Trevol Business Park, Torpoint. It is resolved there are no objections, provided that the conditions stated by Environmental Protection in response to the Public Protection Contaminated Land survey are satisfactorily met and adhered to.	Clerk

90-26 Accounts for Payment: -

Contact Name	Invoice Number	Total	VAT	NET	Description
Cornwall Council - Bus Rate Chambers	802311466	1,503.00	0.00	1,503.00	Cornwall Council - Bus Rate Chambers August
Cornwall Council - Bus Rate Library	802715760	657.00	0.00	657.00	Cornwall Council - Bus Rate Library August
Cornwall Council - Bus Rate Tennis Courts	802923069	51.00	0.00	51.00	Cornwall Council - Bus Rate Tennis Courts August
Cornwall Council Bus Rates Room 4	802980235	63.00	0.00	63.00	Cornwall Council Bus Rates Room 4 August
CWC Solicitors	2026/22908	1,988.80	323.40	1,617.00	Lease for Benodet Walled Garden and Skate Park
Cornish Tea & Coffee	SL118914	230.88	0.00	230.88	Cafe Supplies Library
Complete Weed Control	SW4160	1,884.00	314.00	1,570.00	Weed Spray - Torpoint
Richards Builders Merchants	990772	80.89	13.48	67.41	Benodet Park Maintenance
Richards Builders Merchants	988561	35.95	5.90	29.96	Sparrow Park Maintenance
Richards Builders Merchants	988611	39.46	6.59	32.87	Benodet Park Maintenance
Richards Builders Merchants	988645	71.57	11.93	59.64	Library Maintenance
Richards Builders Merchants	989464	99.99	16.67	83.32	Benodet Shed Upgrade Works
Richards Builders Merchants	990233	76.18	12.70	63.48	Benodet Park Maintenance
Penny Madge	Out With Friends	90.00	0.00	90.00	Bus Travel - July
Macwhirter Western Ltd	#011643	384.42	63.74	318.68	Air Conditioning System Maintenance Contract Renewal 2026/2027
Macwhirter Western Ltd	#011723	358.98	59.83	299.15	Air Conditioning System Call Out and Repair
Bud's Waste	Aug-26	325.00	0.00	325.00	Removal of Waste from Benodet Park
Biffa	522C169615	90.98	15.16	75.82	Recycling Collection Library
Biffa	522C169616	111.24	18.54	92.70	General Waste Collection Library
Biffa	522C169617	90.98	15.16	75.82	Recycling Collection Chambers
Biffa	522C169618	110.05	18.34	91.71	General Waste Collection Chambers
Unique Fire and Security	SI61599	240.00	40.00	200.00	Fire Alarm Works Council Chambers
Caradon Tool & Plant Hire Ltd	IN17051	169.12	28.19	140.93	Benodet Shed Upgrade Works
Cornwall Council	8100704564	588.60	98.10	490.50	Q1 Payroll April - June
ITEC	1219385	47.74	7.96	39.78	Meter Readings - Xerox
Don Benson	78	70.00	0.00	70.00	Clock Winding St James
Penny Madge	Out With	100.00	0.00	100.00	Bus Travel - June (Incl

	Friends				£10 underpayment from May)	
Joanna Hughes	Torpoint Town Council	65.00	0.00	65.00	Updates to the Mayoral Board	
CHAT	SLA 2026	1,360.00	0.00	1,360.00	Provision of Services at Library and Community Hub as per SLA April - July 2026	
Unique Fire & Security	SI61390	330.00	55.00	275.00	Emergency Lighting Installation Chambers	
Cornish Tea & Cornish Coffee Co Ltd	SL118182	230.88	0.00	230.88	Café Supplies Library	
Cormac Solutions Ltd	CINV-235726	120.00	20.00	100.00	Traffic Management for Community Events 2 x Staff	
TOTAL		11,664.71	1,144.69	10,469.53		
Meeting closed at 7:20pm Town Mayor						