



[Cornwall] Councillor R Parsonage was in the public gallery.

TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Thursday 2nd July 2026 at 7.00pm in the Council Committee Room, York Road, Torpoint.

PRESENT: - Councillor G J Davis (Chairman), Councillor Mrs. C E Goodman (Deputy Town Mayor), Councillors Miss R A Evans BEM, Mrs. L. Fellows, K J Moon, Mrs. J L Reeves and C R Still plus the Town Clerk & RFO (Clerk).

ALSO PRESENT: - Councillor L Hogan.

	ACTION
37-26D&L Apologies for absence Apologies for absence were submitted on behalf of Councillor Mrs. J M Martin (Town Mayor), plus Councillors L E Keise and J Tivnan BEM.	
38-26D&L Declarations of interest a) To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting. i) An NRI (Non-Registerable Interest) was declared by: - Councillor C R Still – (Agenda item 11b. 3G Pitch Project). ii) An NRI (Non-Registerable Interest) was declared by: - Councillor K Moon (Agenda item 11b. 3G Pitch Project) iii) An NRI (Non-Registerable Interest) was declared by: - Councillor Mrs. C E Goodman (Deputy Town Mayor). b) The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration. None.	
39-26D&L Minutes of the previous meeting It was resolved that the minutes of the Development and Localism Committee meeting held on Thursday 4th June 2026 were taken as read, confirmed and signed by the Chairman.	
40-26D&L Matters arising from the minutes a) Torpoint Arts and Culture Strategy to support Torpoint Artists Collective (TAC) with delivery: - Pursuant to minute number 23-26D&L (a), a follow-up meeting of the members' delegated to support the group has been held with TAC regarding next steps and a Project Initiation Document is being compiled for consideration by this committee. i) To note: Latest newsletter – Torpoint Artists Collective: - Noted. b) To update on The Suicide Communities Project: - Pursuant to minute number 23-26D&L (c), the two events were held on Friday 12th June, the afternoon session was a really good turnout, with sadly only 1 person coming to the evening session. The whole day was a success, with a list of 12 names expressing a desire to be included in a Community Action Group going forward. Plans are progressing to meet and set up a Community Action Group in September.	

c) June Newsletter: -

The Clerk explained there have been delays with the distribution of the latest newsletter, the focus on local businesses has been received well.

d) To update on the Motion: "To encourage collaborative working between Torpoint Community College and Torpoint Town Council on the re-opening of the Sports Hall and the 3G Pitch Project": Pursuant to minute number 27-26D&L (a) the working relationship between Torpoint Community College and Torpoint Town Council is progressing, with an update expected before the end of July.

e) To update on the Motion: "To ask Torpoint Town Council, Cornwall Council, and partners to work with the community to undertake a variety of initiatives which support a positive, shared vision for Torpoint": -

Pursuant to minute number 27-26D&L (b), correspondence from Cornwall Council on CIL had been received and discussion ensued around the impact of the CIL payment on development in Torpoint.

With [Cornwall] Councillor R Parsonage in the public gallery, there was an opportunity for feedback on this topic from him.

It is **resolved** to suspend Standing Orders to allow Councillor Parsonage to speak on this matter.

It is further **resolved** to resume Standing Orders.

Councillor Parsonage had explained that he is arranging a meeting of the Portfolio Holder at Cornwall Council later this month. It will be to discuss and development opportunities in the town. It is anticipated a meeting to update the community will be arranged in September.

Additionally Councillor Parsonage is planning to arrange a stakeholder meeting of all parties to discuss the future of the Torpoint Nursery and Infant School building, once the decision on the amalgamation of Torpoint Nursery and Infant School and Carbeile Junior School has been taken at the Individual Decision Day meeting on 15th July.

Discussion ensued regarding the SEND paper, compiled by Councillor Mrs. L Fellows in her capacity as Director of Beat4autism and which had been emailed by Councillor Fellows to [Cornwall] Councillor Hilary Frank, Portfolio Holder for Children, Families and Education. Thanks were minuted to Councillor Fellows for all the research work undertaken along with her proposals and findings, presented in the SEND paper.

(Information from Cornwall Council on CIL and a summary document of all the Motions and Actions from the Annual Parish (Town) Meeting had been circulated in advance.)

(Councillor K J Moon highlighted and reminded the Clerk that Motion 5 from the minutes of the Annual Parish (Town) Meeting has been recorded incorrectly – Clerk responded that the meeting minutes will be updated in due course.)

Clerk



41-26D&L Library and Community Hub update	
a) Newsletter from the Library and Community Hub and additional report: - The newsletter and report from the Community Hub and Library Development Manager (CH&LDM) were noted. Thank you to all the team for their hard work and continued efforts. b) Café Income and Expenditure: - this will be updated next week and issued.	
42-26D&L Policies referred to this Committee	
a) None.	
43-26D&L To consider the Council Business Risk Management	
a) Budget Variance – Development and Localism Committee Responsibilities: - The Committee considered the May 2026 financial information, as previously circulated and the items relevant to this committee, there are no concerns.	
44-26D&L Items Referred to this Committee	
a) None.	
45-26D&L Other projects	
a) Tennis courts: - Pursuant to minute number 28-26D&L (a), the Clerk gave an update on how the playing of tennis continues to be encouraged. The latest Action Plan with the LTA has been shared with members'. Suggested the Clerk publicises the availability of the sports wheelchairs, also to share information about the tennis courts and membership process with the local Parish Clerks.	Clerk
b) Torpoint Skate Park to update on progress: - Pursuant to minute number 28-26D&L (b) the Clerk shared the latest visual of the proposed skate park on the screen. The fundraising group has asked the Clerk about how donations can be received and then paid into the project, the Clerk is agreeing a way forward on this with the fundraising lead. A date to launch the fundraising has still not been agreed with Canvas, Clerk to chase again.	Clerk
46-26D&L Planning Applications	
a) None.	
47-26D&L Localism	
a) Town Team Project Board (TTPB): - No further update. b) 3G Pitch 9v9 Project. Pursuant to minute number 30-26D&L (b), an update on the project is anticipated to be issued before the end of this month. c) Vision and other Projects: - No further update. (Flags to be changed.) d) To receive any feedback on 'The Gateway Project' (Torpoint Artists Collective): - Councillor L Hogan explained Torpoint Artists Collective has organised a story-gathering workshop on Wednesday 15 th July. An exhibition will follow as part of The Gateway Project called "Story Gatherer - On The Buses". This is a free pop-up exhibition by artist Hannah Jacobs taking place at TAC Gallery, Torpoint, from Thursday 16 th to Saturday 18 th July, 11am - 4pm. The exhibition is supported by Peninsula Transport and explores the journeys, memories and everyday realities of travelling around the Rame Peninsula by public transport. Also, the artist has been commissioned to create a watercolour visitor map showing public transport routes to encourage tourism, which will be shared on a bus shelter.	

48-26D&L Climate and Environmental Action Plan

a) To consider the actions relating to this Committee: -

Deputy Mayor (Councillor Mrs. C E Goodman) attended an event in Callington the previous day, which was run by a researcher from the University of Exeter.

Action: to arrange a meeting to review the Climate and Environmental Action Plan, in advance of the next meeting of this committee.

Clerk

49-26D&L Equality, Diversity and Inclusion

a) Torpoint Diverse Advisory Panel (DAP) update: -

The latest meeting was held on Wednesday 10th June. The launch event for the inclusive sticker scheme and doorbell scheme is being planned for Wednesday 15th July, from 4.30pm – 7.00pm in the Library and Community Hub, all welcome to attend. Invitations will be circulated and the event shared to social media. The opportunity to set up a 'young persons' Diverse Advisory Panel group was supported by members.

Cllr Fellows

50-26D&L Accounts for Payment.

PAYEE	Invoice Number	Total	TAX	NET	Description
Every Corner Distribution	TTCECD0148	655.00	0.00	655.00	Delivery June 2026 newsletter
Cornwall Council	8100696659	2,537.90	422.98	2,114.92	2026/27 Waste cleansing parks, plus 2026/27 add bin at Cambridge Field
Cornwall ALC LTD	188	90.00	15.00	75.00	2 Delegates @ £37.50 CALC Conference '26
BS Embroidery Plus	6345	178.05	29.68	148.37	Printed PPE and uniform
Cornish Tea & Coffee	SL116974	230.88	0.00	230.88	Coffee machine supplies
David Green (Town Crier)	Refund	30.00	0.00	30.00	Refund annual membership of Town Crier
Buds Waste	Council	110.00	0.00	110.00	Waste Removal and disposal
TOTAL		3,831.00	467.66	3,364.17	

51-26D&L Correspondence

a) To consider: Correspondence on behalf of the Visit Economy Development Group which includes request for financial support – via CALC: -
Considered and noted.

b) To note: Kids Art Club Sessions, last Sunday of June, July and August and thanks recorded to Torpoint Town Council for financial support – Torpoint Artists Collective: -
Noted.

c) To note: Open letter to all Parish and Town Councils in Cornwall – South West Water (as circulated: -
Noted.

d) To consider publishing: Tamar Toll Action Group Protest march flyer – event date 25th July – Tamar Toll Action Group: -

It is agreed the flyer will not be shared by the council, members' can share themselves.

e) To note: Planning Policy, launch of New Plymouth Local Plan – Plymouth City Council: -
Noted.



52-26D&L Date of next meeting Thursday 3 rd September 2026.	
53-26D&L Any Business that has been disclosed to the Chairman and members prior to the meeting ➤ The Chairman (Councillor G J Davis) provided some feedback having attended the last Rame Cluster meeting with a key agenda item being the Neighbourhood Priority Statements, a [face to face] follow up meeting is being arranged, Councillor Mrs. L Fellows offered to attend too. Meeting closed at 8.24pm _____ Chairman	Cllr Davis/ Cllr Fellows