

# TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Tuesday 5<sup>th</sup> May 2015 at 7.00pm in the Mayors Parlour, 1-3, Buller Road, Torpoint to which members of this Committee are summoned to attend.

## AGENDA

### 1. Apologies for absence.

### 2. Declarations of Interest relating to items on the agenda.

### 3. Minutes of the previous meeting.

Minutes of the meeting held on Monday 30<sup>th</sup> March 2015.

### 4. Matters arising from the minutes.

a) Civic Functions (min 123-14FGP (a) refers).

### 5. To consider Policies Delegated to this Committee

a) None.

### 6. To consider the Council Risk Management

a) Overtime/Casual Hours – Assistant Town Clerk (as circulated).

b) Debtors/Creditors - Report from the Assistant Town Clerk (as circulated).

### 7. Items referred to this Committee.

None.

### 8. Correspondence.

a) Torpoint Archives – Request to use facilities at no cost.

b) Torpoint Nursery and Infant School – Request to use Council facilities at no cost.

c) Mount Edgecumbe Girl Guiding – Request to use Council facilities at no cost.

d) Cornwall Pension Fund – Amended Rates and Adjustments Certificate.

e) Torpoint Ferryboat Entertainers – Request for Financial Assistance.

f) CHICKS – Request for Financial Assistance ((also received copy of Spring Magazine).

g) 2nd Torpoint Brownies – Grant Report.

### 9. Caretaking Staffing Structure

To review the current and future Caretaking requirements.

### 10. Planning Applications.

(Plans can be viewed on-line at <http://planning.cornwall.gov.uk/online-applications> and searching under the application number).

### 11. Accounts for payment

PAYEE	REASON	GROSS	(VAT)	NETT
SW Water	Public Cons (Antony Road)	106.91	8.09	98.82
S W Water	Council Chambers	667.97	0.00	667.97
BUNZL	Sanitary/Cleaning Supplies	225.55	37.10	188.45
Western Web	Website - Armed Forces Day	36.00	6.00	30.00
Don Benson	Clock Winding	28.00	0.00	28.00
C E Builders	Repairs to Bandstand Roof	672.00	112.00	560.00
Crabstitch	Embroider Waistcoat	60.00	0.00	60.00
Marion Cocks) B & M	Coat Hangers	9.95	1.66	8.29
Complete Weed Control	Weed Control Highways	1382.40	230.40	1152.00

To remove the ex-Enterprise Court Computer system from the insurance schedule.

**12. Date of next meeting.**

Monday 1<sup>st</sup> June 2015.

**13. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Chris Harris

Tuesday 28<sup>th</sup> April 2015