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From: Julie Calleya <Julie.Calleya@cornwall.gov.uk>
Sent: 01 July 2026 15:57
To: CornwallALC Enquiries
Cc: Training Cornwall ALC
Subject: CALC NEWS BULLETIN 1/7/2026
Attachments: HOW 200726.pdf; Managing Conflict in Council Meetings 2.jpeg; 2026-07-23 EGM agenda.pdf; CALC Articles of Association 2026 DRAFT.pdf; Report - AoA changes and recommendation.pdf; CALC Articles of Association current.pdf

Information Classification: CONTROLLED

To All Members –

We would like to draw your attention to a number of [news items](#) that may be of interest for members and some important dates for your diaries:

News Items**1. CALC has circulated details of the Extraordinary General Meeting which has been called for Thursday 23 July 2026 at 10am, online.**

Over recent months the Board has undertaken a thorough and carefully considered review of the Association's Articles of Association. This necessitated a close look at how the organisation operates in practice compared to how it is currently set out on paper. The outcome is a revised set of Articles which the Board is recommending for adoption. These changes do not alter the fundamental purpose of the Association, but they do modernise the governance framework, reduce unnecessary administration, and ensure it better reflects how a county association should operate now and into the future.

We do not convene Extraordinary General Meetings lightly, but as these changes represent a full revision of the Articles, they must be approved by members through a formal special resolution, requiring at least a 75% majority of those voting, with a quorum of 10% of the membership present. We anticipate the meeting itself will be straightforward and should take no more than 30 minutes. Your participation is genuinely important, both to meet the quorum requirement and to ensure a strong and representative mandate for these changes. Each member Council should nominate one serving councillor to join the meeting and to vote; if necessary, the person selected to attend can be agreed by simple consensus rather than by formal Council resolution. We very much appreciate you taking the time to join.

Please find attached the agenda (which contains the link to the online meeting), a detailed report, and copies of both the current Articles of Association and the proposed revised 2026 version.

2. The Home Office will be holding a webinar between 14:30 and 15:30 on 20 July 2026 via Teams to provide more information on the **Terrorism (Protection of Premises) Act 2025, commonly known as Martyn's Law.**

This webinar will be of direct interest to parish and town councils and will cover the below agenda points:

- Provide an overview of the Terrorism (Protection of Premises) Act 2025.
- Outline what it means for premises and events in scope.
- Provide an update on the Home Office Section 27 Statutory Guidance and on the Security Industry Authority's proposed approach to regulation.
- Allow time for a Q&A session.

How to join

This webinar will be delivered via Microsoft Teams:

- **Date:** Monday 20th July 2026.
 - **Time:** 1430 – 1530.
 - **Joining Link:** <https://teams.microsoft.com/meet/337469347070855?p=tVjyoO7oVWW0i5OUlo>
- Meeting ID:** 337 469 347 070 855
Passcode: gu2X6j62

3. Counter Terrorism Policing has launched its annual Summer Vigilance campaign

The public are encouraged to stay alert while they enjoy a summer of events with family and friends. With recent changes to the UK's threat level, it's more important than ever that event organisers and businesses up-and-down the country do their part to keep customers and the public safe this summer.

[The campaign includes a toolkit](#) which includes assets, messaging, and guidance, which event organisers and businesses can use to help keep the public safe this summer.

4. Unity Trust Bank – Quarterly Information Forum, giving clerks the opportunity to discuss all things banking

Join Unity Trust Bank for helpful tips and assistance on a variety of topics, including:

- Changing mandates (account change maintenance)
- Account opening for new and existing customers
- Housekeeping, checking permissions and authority levels

The forum sessions take place on:

- 4 September 2026 (10.00 – 11.30)
- 8 December 2026 (11.00 – 12.30)
- 1 March 2027 (13.30 – 15.00)

Are your precepts getting as much interest as they could be?

To attend the sessions, [register your place](#) today

5. Reminder - Changes to Registers of Interests

Town and parish council clerks are asked to share this information with their councillors.

As part of the legislation which underpins the Code of Conduct, town and parish councillors and co-opted members, must register their disclosable pecuniary interests, including their home address. Any new interest should be registered within 28 days.

Following a recent change by the Government, your home address will no longer appear on the published Registers of Interests – unless you request otherwise. Instead, it will be replaced with a note stating that there is an interest under this section, which is withheld under Section 32(2) of the Localism Act 2011.

Due to the format of existing records, Cornwall Council cannot easily update over 2,000 forms or identify members who wish to keep their home address public. Therefore all current Registers of Interests will be removed from the Cornwall Council website on 29 June 2026. The records will still be held by the Monitoring Officer.

Members should then submit a new Register of Interests form, confirming whether they want their address published or withheld. Please [download the Register of Interest form](#), complete and save it, and then email the completed form to corporate&infogov@cornwall.co.uk

From 29 June 2026:

- The Monitoring Officer will hold the Register of Interest form which contains your home address.
- Register of Interest forms published online will not include your home address, unless you request otherwise in writing.
- Where your address is withheld, it will be replaced with the standard note stating you have registered an interest under this section, but is withheld under Section 32(2) of the Localism Act 2011.
- At meetings where the matter under discussion may have an effect on your home address, you will be required to state you have an interest in the matter under discussion, but not what that interest is.

If your home address is a disclosable pecuniary interest for the purpose of the matter under discussion, you must leave the meeting for that issue in line with standard procedures.

6. Reminder - Check your council's contact details

There is a [downloadable list of contacts for Cornwall's town and parish councils](#) available via Cornwall Council's website.

Please check your town or parish council's contact details to ensure they are up to date and email any changes to ptchanges@cornwall.gov.uk. The list is used by the public and Cornwall Council, so it's important that the information in it is correct. You can email changes whenever they occur, throughout the year.

Upcoming Training Sessions & NALC Events

Thursday 16 July 2026 at 6.30pm – **Managing Conflict in Council Meetings** – In person training delivered by Devon Association of Local Councils – please see attached flyer

Wednesday 29 July at 12pm – NALC Events – [Stronger Together: Unlocking the Power of Collaboration](#)

Wednesday 26 August at 12pm – NALC Events – [Managing the Message: Making Social Media Work for You](#)

Tuesday 8 September 2026 at 6.30pm – **Code of Conduct** – In person training presented by Lee Dunkley – St Erme Village Hall, School Hill, Truro, TR4 9DU

Wednesday 9 September 2026 at 11am – **Session 3 – AI for Council Operations in 2026** – Online training delivered by Breakthrough Communications (repeat)

Thursday 10 September 2026 at 10am – **Clerking Essentials** – In person training presented by Lee Dunkley and hosted by Launceston Town Council, Town Council Meetings Rooms, Western Road, Launceston, PL15 7AR

Friday 11 September 2026 at 10am – **Clerking Essentials** – In person training presented by Lee Dunkley and hosted by Camborne Town Council, The Council Chamber, The Passmore Edwards Building, The Cross, Cross Street, Camborne, TR14 8HA

Tuesday 15 September 2026 at 11.30am – **Digitisation of AGAR** – Online training presented by Lance Allan

Tuesday 15 September 2026 at 6.30pm – **Chairing Skills** – In person training presented by Lee Dunkley at St Erme Community Centre, Castle Lounge, Castle Field, Trispen, Truro, TR4 9BD

Wednesday 30 September at 12pm – NALC Events – [The Climate Comeback: Growing Climate Action Locally](#)

Tuesday 6 October 2026 – **Cornwall Local Council Conference** – Full day – Royal Cornwall Events Centre, Whitecross, Wadebridge PL27 7JE – you can find the booking form on the [website](#)

Thursday 15 October 2026 at 12.30pm – NALC Events – [Introduction to the Local Council Award Scheme](#)

New Clerk Skills/Clerking Essentials - whether you're brand new to the clerk's chair or have been doing the job for years, this in-person half-day CALC session is a relaxed, practical way to build confidence, refresh your knowledge, and pick up tips you can use straight away. We'll cover the essentials of agendas and minutes, the legal framework you work within, finance basics, planning, everyday tools and templates, and some of the real-world scenarios clerks and council staff face in Cornwall. There will be a half-hour refreshment break in the middle, and plenty of opportunities to ask questions and share experiences. The session is suitable for new and established clerks, as well as other office or administrative staff working in local councils.

Job Adverts – for further information please click [here](#)

7. Events & Widening Participation Manager - Camborne Town Council - deadline for application Monday 6 July 2026

Should you have any questions in relation to any item within this Bulletin, please get in touch by email at enquiries@cornwallalc.org.uk

Kind regards,

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